



ALMA-MATER OF QUAID-E-AZAM MOHAMMAD ALI JINNAH  
SINDH MADRESSATUL ISLAM UNIVERSITY

# **TENDER DOCUMENTS**

**FOR:**

**Printing of Catalogue & Prospectus**

**Aiwan-e-Tijarat Road, Karachi (Pakistan)**  
Phones: (92-21) 99217501-02-03  
Website: <http://www.smiu.edu.pk/>, email: [info@smiu.edu.pk](mailto:info@smiu.edu.pk)



# SINDH MADRESSATUL ISLAM UNIVERSITY

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## TENDER NOTICE

Sealed Tenders are invited from reputed Printers of Karachi who are registered with sales tax department having NTN have not been black listed by any Government agencies, for printing of *Catalogue & Prospectus* for the Academic Session 2014-2015 with the following description:

a. CATALOGUE:

120 pages, A-4 size, 4 colour printing on 130 gm matt finish art paper with 300 gm Art Card for title (both side printing) gum binding

b. PROSPECTUS:

120 pages, A-4 size, 4 colour printing on 130 gm matt finish art paper with 300 gm Art Card for title (both side printing) gum binding

The Last date for submitting bids is 7<sup>th</sup> May 2014 up to 12.00 noon in the office of the *Directorate of Finance*. Bids @ per page colored ( $\pm$  100 pages) separately for prospectus along with tender fee of Rs.1000/- tender bid fee (non-refundable). The tenders will be opened on the same day at 2.00 pm in the presence of the bidders or their authorized representatives. The earnest money at the rate of 2% in the shape of Pay order/demand draft in the favour of **Sindh Madressatul Islam University** from any scheduled bank should be attached with the tenders. In case earnest money not accompanied with tender will be not entertained.

The delivery of the materials will be taken at **Sindh Madressatul Islam University**, Karachi. The Competent authority reserves the right to reject any or all tender as per relevant provision of SPP Rule 2010.

Accounts Officer SMIU , Karachi



# SINDH MADRESSATUL ISLAM UNIVERSITY

Aiwan-e-Tijarat Road, Karachi (Pakistan)

## TERMS AND CONDITIONS FOR ELIGIBILITY

1. Earnest money to the value of 2% of the quoted price separately for each item must accompany the tender in shape of bank draft / pay order in favour of the **Sindh Madressatul Islam University, Karachi**. The earnest money shall be returned after three months from the date of final payment.
2. Price to be quoted on Pak Rupee on free home delivery (F.O.R.) basis for all items including all expenses, taxes, documentation etc.
3. The Supply should be made in the shortest possible time per requirement of the **University**.
4. An agreement shall be made on stamp paper between the Printers/contractor/supplier and **Sindh Madressatul Islam University, Karachi** prior to placing supply / work order.
5. Advance payment will not be allowed.
6. The Payment will be made by crossed Cheque after the completion of printing work and verification report from **Tender Committee**.
7. The Printers/supplier/ shall be bound to rectify the defect / mistake in the printing material (if any) of the supplied materials/works, failing which the **earnest money** shall become liable to be **forfeited**.
8. Last date for receipt of sealed tenders in the office of the **Directorate of Finance** is **7<sup>th</sup> May, 2014** upto **12:00 noon** and will be opened on the same day at **2.00 pm** in the presence of those bidders who wish to be present.
9. The Competent authority reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
10. The Competent authority reserves the right to reject any or all tender as per relevant provision of SPP Rule 2010.
11. Bid validity period 90 days.

## B.O.Q

### Printing of Catalogue & Prospectus

<u>S#</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost (Rs.)</u>	<u>Total Cost (Rs.)</u>
A	<b><u>CATALOGUE:</u></b> 120 pages, A-4 size, 4 colour printing on 130 gm matt finish art paper with 300 gm Art Card for title (both side printing) gum binding	3000		
B	<b><u>PROSPECTUS:</u></b> 120 pages, A-4 size, 4 colour printing on 130 gm matt finish art paper with 300 gm Art Card for title (both side printing) gum binding	1500		
<b>GRAND TOTAL</b>				

**Tender issued by:**

**Chairman Tender Committee**  
Sindh Madressatul Islam University Karachi

Signature of Printers/Supplier \_\_\_\_\_

Name: \_\_\_\_\_ Ph: \_\_\_\_\_

Cell: \_\_\_\_\_ Dated: \_\_\_\_\_

Pay order: \_\_\_\_\_ Dated: \_\_\_\_\_ RS. \_\_\_\_\_

Bank Account No. \_\_\_\_\_