Institute of Business Administration Karachi

Tender Form

For

Procurement of Servers & Cisco IPTelephony Upgrade on turnkey basis.

Date of issue : 10-04-2014 Last date of submission: 26-04-2014

Tender # IT/57/2014-15



1. General Terms & Conditions

a) Earnest money

An earnest money, in the shape of a bank draft / pay order in the name of "Institute of Business Administration" Karachi, equivalent to 5% of the total cost of bid, should be submitted along with the tender documents.

b) Validity of the proposal

All proposal and prices shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

c) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

d) Sales Tax and other Taxes

Organization (RO) is hereby informed that the IBA shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization. The responding organization will be responsible for all taxes on transactions and / or income, which may be levied by the government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

It is to be <u>noted</u> that IBA Karachi being an educational Institution is exempt from the whole of customs-duties (specified in the First Schedule to the Customs Act, 1969 (IV of 1969)), and the whole of sales tax on the goods imported in the name of IBA-Karachi. The Letter of Credit (LC) will however be opened by the vendor.

Prices must be quoted as per attached price sheet.

e) OEM Relationships & Warranties

The responding organization (RO) should be an authorized business partner from the ORIGINAL EUIPMENT MANUFACTURER (OEM), for the proposed hardware, software or networking components in Pakistan. A certificate to their effect should be included in the proposal otherwise the bid is liable to be rejected.

Selected vendor will provide maintenance / support service, after expiry of warranty, for each category of products identified, at a rate, which is not more than 10% of the initial purchase / license cost. Selected vendor should also be committed to provide maintenance / support service for a period of at least three years after expiry of 2 | Page

warranty period. However, IBA will not be bound to avail this service.

The equipment should be supplied through verifiable distribution channel in Pakistan.

f) Ownership

The ownership of all products and services rendered under any contract arising as a result of this tender will be the sole property of IBA.

g) Delivery of Equipment

All equipment for the project will be delivered new, in packed condition directly to the location, as per the discretion of IBA. If equipment delivered is not conforming to the specifications and bill of quantity, the equipment will not be accepted. The equipment will be installed only after inspection.

Delivery time must be of six-eight weeks from the date of Purchase Order, in case of late delivery the vendor is bound to provide at least 50% of the backup equipment for the smooth working till the delivery of purchased equipment.

h) Arbitration and governing law

This tender and any contract executed pursuant to this tender shall be governed by and construed in accordance with the laws of Pakistan. The IBA and all responding organizations responding to this tender and parties to any contract executed pursuant to this tender shall submit to the exclusive jurisdiction of the Pakistani Courts. The arbitration proceeding will be governed by the Arbitration Act, 1940, and the substantive and procedural law of Pakistan. The venue shall be Karachi.

i) Acceptance of Proposals

The IBA reserves the right not to accept the lowest or any proposal and to annul the bidding process without assigning any reason whatsoever. IBA Karachi may ask to provide demo unit which vendor quoted in the tender. After the final inspection of the unit the decision will be made.

j) Support Capabilities

The RO should indicate the support capabilities for all the hardware provided during the course of the project. Details of qualifications / capabilities of support staff should also be included in the corporate profile.



k) Compliance to specifications

The RO shall provide information as per requirements given in Annexure - A. However, RO can submit multiple solutions. RO may not propose / supply any kind of refurbished hardware equipment's / components in their proposals.

Bidder MUST quote prices as per requirement mentioned in the attached in Annex C.

(i) Material

Material of this order is subject to final inspection from Technical Team at the time of delivery,

m)Cancellation

IBA reserves the right to cancel any or all of the above items if material is not in accordance with its specifications or if the delivery is delayed.

n) Payment

Payment will be made through crossed cheque after the delivery and complete installation of the item and receipt of the invoice. Advance payment will ONLY be made against Bank Guarantee an A Rated bank of the same amount.

80% of the total order value would be paid after supply, installation & commissioning and integration of the equipment at IBA Karachi Main campuses.

10% of the order value would be paid after one year from the signing of the PAT date.

10% of the order value would be paid after two year from the signing of the PAT date.

Or against a bank guarantee drawn on a scheduled commercial bank in favour of IBA, Karachi for the equivalent amount of claim valid till the end of the warranty period.

o) GST

GST will be paid on applicable items only.

p) Penalty

Penalty at the rate of 2% per month of the total contract amount will be imposed on delayed delivery or work up to 10% of the total contract value.

q) Increase in price

No increase in the value of above mentioned items will be accepted on account of either unit price, total price, any or all other charges, duties, taxes, scope of supply



and or any other head of account shall be allowed.

r) Increase in taxes

reduced, the IBA should get its benefit. Any increase in taxes, the IBA should not be responsible, but, if any taxes are

s) Alteration

or reduce / enhance quantity without assigning any reason thereof. Competent Authority reserves the right to change / alter / remove any item or article

t) Invoice

Invoice / bill should be submitted to Finance Department.

n) Stamp duty

Stamp duty will be paid by vendor.

2. Instructions for Responding Organizations

a) Communication

:ot <u>gniting</u> to: Any request for clarification regarding this tender document should be submitted in

Institute of Business Administration, Manager Procurement ICT

IBA Main Campus, University Road,

Karachi

071-9715528 Fax 111-422-422 EXE 2107 : auoyd

b) Submission of documents, mode of delivery and address

tax or email will not be accepted. given at section 2 (a) by the last date indicated for submission. Proposals received by Proposals can be delivered by hand or courier so as to reach the office of address

c) Submission of proposal

address given at section 2 (a). The complete proposals should be submitted by 11:00 hours on 26-04-2014at the

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The RO shall deliver two copies of technical proposal, each copy being physically separated, bound, sealed and labeled as "Technical Proposal" (one master and one copy, labeled as such on their respective envelopes). Both the copies should be further bound in one envelope. Format for submission of technical proposal is attached as Annexure - A and Annexure - B. Please provide original brochures of all the equipment proposed.

The RO shall deliver two copies of financial proposal, each copy being physically separated, bound, sealed and labeled as "Financial Proposal" (one master and one copy, labeled as such on their respective envelopes). Both the copies should be further bound in one envelope. Format for submission of financial proposal is attached as Annexure - C.

d) Date of opening of proposal

Bid will be opened on 26-04-2014 at 11:30AM at IBA Main Campus ICT Procurement office in presence of representative bidders who may care to attend.

e) Demonstration

The Responding Organization (RO) will compulsorily provide a demonstration unit of the quoted product for testing / evaluation purposes. The demonstration unit should be exactly of the same specification as quoted by the RO. In case the demo unit isn't according to the specification required by IBA or quoted by the RO, the tender may be liable to rejection.

f) Important

i. Separate envelopes clearly labeled for 'Financial Proposal', 'Technical Proposal' and 'Earnest Money' must be submitted on or before last date to submit the tender documents.

The bank draft for earnest money should be enclosed in a separate envelope, labeled as 'Earnest Money', and which should be sealed. Proof of Sales Tax registration and NTN numbers should also be provided. (Please provide photocopies of relevant documents).

- Competent authorities reserve the rights to accept or reject any quotation / tender without any reason thereof.
- iii. Last date for tender submission is 26-04-2014.
- iv. Supply will be on C&F basis to IBA Main Campus.IBA not liable to pay any Custom duty, GST or any other charges.



- v. Sample, if any, of the quoted item may be provided with the tender form duly stamped by the company.
- vi. Tenderers should be registered with Sales Tax department.
- vii. Payment will be made after receipt of store.
- viii. Earnest money of 5% of total amount in the form of pay order / demand draft in favor of 'Institute of Business Administration Karachi' should be submitted along with tender form in separate envelope.
- ix. Earnest money deposited by the successful bidder may be converted into security deposit. This would be in addition to the 5% of the total amount retained for a period of 36 months after delivery of the product contingent to satisfactory performance.
- x. Please submit copies of certificates of registration with Sales Tax and Income Tax departments.
- xi. IBA reserves the right to change / alter quantity / quality / specifications etc., without assigning any reason thereof.
- xii. No escalation in cost / price will be accepted at any stage, after approval of the quoted amount and award of the Purchase Order.
- xiii. The tender document will be accepted ONLY on the IBA's prescribed SBD available on IBA's Website.
- xiv. This is a complete turnkey solution with three years hardware / software support.
- xv. Software Up gradation of IP Telephony is the part of this SBD.
- xvi. Bidder should provide detail project plan of the software upgradation.
- xvii. It may be noted that any equipment / Licenses which is missed or not included in the bill of quantity but require to the completion of project shall be provided by the bidder free of cost.





<u>Annexure - A</u>

Technical Requirements(BOQ)

1	R-UCL-UCM-MIG-K9	Top Level Sku For 9.X and Later User License	1
_ 2	CON-ESW- RUCLUCMG	ESSENTIAL SW Top Level Sku For 9.X and Later User Lic	1
3	MIG-CUCM-ENHP-A	Migration to UC Manager 9.x/10 Enh Plus - Less than 1K Users	100
4	CON-ESW-MIGCUCHP	ESSENTIAL SW Migration to UC Mana	100
5	UCSS-U-CMENP-A-1-1	UC Manager Enh Plus UCSS Less Than 1K Users - 1 User -1 Year	100
6	MIG-CUCM-USR-A	Migration to UC Manager Enhanced - Less than 1K Users	415
7	CON-ESW-MIGCUC87	ESSENTIAL SW Migration to UC Manager Enhanced	415
8	UC\$\$-U-UCM-A-1-1	UC Manager UCSS - 1 ENH User One Year Sub Tier A	415
9	MIG-CUCM-BASIC-A	Migration to UC Manager Basic - Less than 1K Users	50
10	CON-ESW-MIGCUCM9	ESSENTIAL SW Migration to UC Manager Basic	50
11	UCSS-UUCMBAS-A-1- 1	UC Manager UCSS - ‡ Basic User One Year Sub Tier A	50
_12	IPC8-CLIENT-UCM	IP Communicator User License for 8.x UCM only	100
13	CUCM-VERS-10.X	CUCM Software Version 10.X	1
14	PC-10X-STANDARD- K9	Prime Collaboration Standard 10,x	1
15	IPC8-UCM-RTU	IPC8 UCM Right to Use Certificate	1

1	UNITYCN9-VUP-K9	Migration from Unity 4.x or Unity Cxn 1.x to Unity Cxn 9.x	
2	CON-ESW-UNITCHVU	ESSENTIAL SW Migration from Unity	
3	MIG-UCXN9-USR	Mig Unity 4.x or later/Unity Cxn 1.x to Unity Cxn 9.x Users	500
4	CON-ESW-MIGUCXN	ESSENTIAL SW Mig Unity 4.x or lat	500
5	UCSS-U-MSG-1-1	UCSS for Unity or Unity Connection - 1 user One Year Sub	500

1	UCSC-C220-M3SBE=	UCS C220 M3S BE Server	2
2	CON-PSJ1-UCSC-C22	UCS SUPP PSS 8X5XNBD UCS C220 M3S BE Server	2
3	CAB-9K10A-UK	Power Cord 250VAC 10A BS1363 Plug (13 A fuse) UK	2
4	CIT-PSU-BLKP	Power Supply Blanking Panel/Filler	2
5	CIT-SD-16G-C220	16G8 SD Card Module for C220 servers	2
6	R2XX-RAID10	Enable RAID 10 Setting	2
7	UC-A03-D500GC3	500GB 6Gb SATA 7.2K RPM SFF Hot Plug/Drive Sled Mounted	4
8	UC-CPU-E5-2609	2.4 GHz E5-2609/80W 4C/10MB Cache/DDR3 1066MHz	4
9	UC-MR-1X082RY-A	8GB DDR3-1600-MHz RDIMM/PC3-12800/Dual Rank/1.35v	
10	uc-PSU-650W	650W Power Supply Unit For UCSC C220 Rack Server	2
11	UC-RAID-9271	MegaRAID 9271-8i + Battery Backup for C240 and C220	2
12	VMW-VS5-ST-1A=	VMware vSphere 5 Standard (1 CPU) 1yr Support Required	4
13	CON-ISV1-VS5STD1A	ISV 24X7 VMware vSphere Standard List Price is ANNUAL	4
14	UCS-VMW-TERMS_	Acceptance of Terms Standalone VMW License for UCS Servers	4

Contact Person (IBA) Manager IT

Institute of Business Administration,

City Campus, University Road,

Karachi

Tel # : 111-422-422 Ext 1133 Email : smwzaidi@iba.edu.pk



Mandatory Criteria:

Only those vendors can apply in this tender who fulfill the mandatory criteria:

- 1. Local/Global Affiliation with Manufacturer in Pakistan.
- 2. At least Tier-1 partner must at least 05 years business relation with the manufacturer.
- 3. Bid must be accompanied by Manufacturer's authorization letter from principal. (Sample attached Annexure D)
- 4. Local Presences. Must have coverage across the country with minimum presence in Karachi.
- 5. The bidder can provide any value added services to IBA on FOC bases.
- 6. Backup Inventory maintained by company at least those items mention in BOQ.
- 7. Delivery time within six weeks from the date of Purchase Agreement.
- 8. Any value added service bundled with the equipment / project, with no impact on project cost, shall be welcomed.
- 9. The bidder will also provide the 4th and 5th years SLA price after the expiry of the warranty period in PKR only.

Bid Evaluation Criteria:

10. The bids will be evaluated on the basis of lowest items rate keeping in view our required configuration and also fulfill mandatory criteria only.

Note: We will require demonstration of the equipment from the selected vendor for a Day, over continuous one Day satisfied performance we will award the tender to the complying RFP bidder. Bidders are bind to give a quote for a complete solution if anything missed which would require in the solution then bidder is will MUST provide the required equipment on FREE of cost to IBA.

(*)IBA reserves the right to accept any model/brand /solution depending upon its requirements and any such decision could not be challenged



<u>Annexure - B</u> Format for technical proposal

Information r	equired from Responding Organization
	equired from Responding Organization
General information	
Name of the firm	
Name of contact person	
Cell #	
Office address	
Office phone #	
Office fax #	
Year of establishment	
Main area of business	
GST reg #	
NTN	
Annual turnover	
Values of projects in hand	
Details of staff employed	
Managerial capabilities	
a) Total # of permanent	
staff	
b) Total # of contract staff	
Technical capabilities	
c) Total # of permanent	
staff	
d) Total # of contract	
staff	
Cumulative experience	
Technical experience	
No of years in business for	
similar assignments	
No and value of similar	
assignments completed in	
last 3 years	
Relationship with OEM	
Clientelé	
Technical staff expertise /	
skills	

Signature and seal of responding organization

<u>Annexure - C</u>

Pl see the attached file, kindly fills the price sheet and submits along with all supporting documents.

IMPORTANT NOTE (Mandatory):

Kindly quote the price as per attached Annexure-C

Signature and seal of responding organization

Annexure D

MANUFACTURER'S AUTHORIZATION FORM (MAF)

Nodated	············					
То						
Wehereby authorize M/S_	wno are having	established offices at _	and	reputable	manufacture and	es of do
offer their quotation, n invitation for tender off We hereby extend our f the tender and the co invitation for tender off	egotiate and co fer. full guarantee a ontract for the	and warranty equipment	ontra as pe	ct with you or the terms	against the a	above
Yours faithfully,						
(Name) for and on beha (Name of manufacturers	lf of M/s s)					
Note: This letter of at concern and shou	uthority should ld be signed by	be on the a competent	lette : perse	rhead of t on of the m	he manufact anufacturer.	uring

				Price Sheet					Annexture-C	
1 2	m	4	5	,	2	. ac	6	01	=	٦.
				<u>-</u> ,				15		
Sr.No Description	ž	Country of Brand Name Origino	Country of Orieion	in the Best of the	Income Tax on	Custom Duty at the	income Tax on Custom Duty at the Sales Tax input at the Expenses / Total Final	ather Experses /	Fotal Fina	
				O'M' TI GE	nodmi	time of import / unit	time of import / unit time of import / unit unit		Prite	
7,000				(including margins)				Г	3x(6+10)	1
										_
Price of the hardware								-		
Prices of the services	_									-
Prices of SLA after warranty time										
										_

Vendor should mention the amount with rate of column 7,8 & 9

Note : IBA Karachi is exempted from Custom Duties, 'sales Tax, Import outies.

For any local items/services provide the cost as per rule.

IBA Karachi has a right to increase or decrease the guantity.

Institute of Business Administration Karachi

Tender Form

For

Cisco Active Equipment Aman Tower City Campus

Date of issue

10-04-2014

Last date of submission: 26-04-2014

Tender # IT/56/2013-14



1. General Terms & Conditions

a) Earnest money

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Selected vendor will provide maintenance / support service, after expiry of warranty, for each category of products identified, at a rate, which is not more than 10% of the initial purchase / license cost. Selected vendor should also be committed to provide maintenance / support service for a period of at least three years at a expiry of 2 | Page

warranty period. However, IBA will not be bound to avail this service.

The equipment should be supplied through verifiable distribution channel in Pakistan.

f) Ownership

The ownership of all products and services rendered under any contract arising as a result of this tender will be the sole property of IBA.

g) Delivery of Equipment

All equipment for the project will be delivered new, in packed condition directly to the location, as per the discretion of IBA. If equipment delivered is not conforming to the specifications and bill of quantity, the equipment will not be accepted. The equipment will be installed only after inspection.

Delivery time must be of six-eight weeks from the date of Purchase Order, in case of late delivery the vendor is bound to provide at least 50% of the backup equipment for the smooth working till the delivery of purchased equipment.

h) Arbitration and governing law

This tender and any contract executed pursuant to this tender shall be governed by and construed in accordance with the laws of Pakistan. The IBA and all responding organizations responding to this tender and parties to any contract executed pursuant to this tender shall submit to the exclusive jurisdiction of the Pakistani Courts. The arbitration proceeding will be governed by the Arbitration Act, 1940, and the substantive and procedural law of Pakistan. The venue shall be Karachi.

i) Acceptance of Proposals

The IBA reserves the right not to accept the lowest or any proposal and to annul the bidding process without assigning any reason whatsoever. IBA Karachi may ask to provide demo unit which vendor quoted in the tender. After the final inspection of the unit the decision will be made.

j) Support Capabilities

The RO should indicate the support capabilities for all the hardware provided during the course of the project. Details of qualifications / capabilities of support staff should also be included in the corporate profile.

k) Compliance to specifications

The RO shall provide information as per requirements given in **Annexure - A.** However, RO can submit multiple solutions. RO may not propose / supply any kind of refurbished hardware equipment's / components in their proposals.

Bidder MUST quote prices as per requirement mentioned in the attached in Annex C.

i) Material

Material of this order is subject to final inspection from Technical Team at the time of delivery.

m)Cancellation

IBA reserves the right to cancel any or all of the above items if material is not in accordance with its specifications or if the delivery is delayed.

n) Payment

Payment will be made through crossed cheque after the delivery and complete installation of the item and receipt of the invoice. Advance payment will ONLY be made against Bank Guarantee an A Rated bank of the same amount.

80% of the total order value would be paid after supply, installation & commissioning and integration of the equipment at IBA Karachi Main campuses.

10% of the order value would be paid after one year from the signing of the PAT date.

10% of the order value would be paid after two year from the signing of the PAT date.

Or against a bank guarantee drawn on a scheduled commercial bank in favor of IBA, Karachi for the equivalent amount of claim valid till the end of the warranty period.

o) GST

GST will be paid on applicable items only.

p) Penalty

Penalty at the rate of 2% per month of the total contract amount will be imposed on delayed delivery or work up to 10% of the total contract value.

q) Increase in price

No increase in the value of above mentioned items will be accepted on account of

either unit price, total price, any or all other charges, duties, taxes, scope of supply and or any other head of account shall be allowed.

r) Increase in taxes

Any increase in taxes, the IBA should not be responsible, but, if any taxes are reduced, the IBA should get its benefit.

s) Alteration

Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason thereof.

t) Invoice

Invoice / bill should be submitted to Finance Department.

u) Stamp duty

Stamp duty will be paid by vendor.

2. Instructions for Responding Organizations

a) Communication

Any request for clarification regarding this tender document should be submitted \underline{in} writing to:

Manager Procurement ICT Institute of Business Administration, IBA Main Campus, University Road, Karachi

Phone: 111-422-422 Ext 2107

Fax : 021-9215528

b) Submission of documents, mode of delivery and address

Proposals can be delivered by hand or courier so as to reach the office of address given at section 2 (a) by the last date indicated for submission. Proposals received by fax or email will not be accepted.

c) Submission of proposal

The complete proposals should be submitted by 11:00 hours on 26-04-2014at the 5 | Page

address given at section 2 (a).

The RO shall deliver two copies of the bids which include IBA tender documents along with BOQ and Financials.

Format for submission of financial proposal is attached as Annexure - C.

d) Date of opening of proposal

Bid will be opened on 26-04-2014 at 11:30PM at IBA Main Campus ICT Procurement office in presence of representative bidders who may care to attend.

e) Demonstration

The Responding Organization (RO) will compulsorily provide a demonstration unit of the quoted product for testing / evaluation purposes. The demonstration unit should be exactly of the same specification as quoted by the RO. In case the demo unit isn't according to the specification required by IBA or quoted by the RO, the tender may be liable to rejection.

f) Important

i. Separate envelopes clearly labeled for 'Original Proposal', 'Copy Proposal' and 'Earnest Money' must be submitted on or before last date to submit the tender documents.

The bank draft for earnest money should be enclosed in a separate envelope, labeled as 'Earnest Money', and which should be sealed. Proof of Sales Tax registration and NTN numbers should also be provided. (Please provide photocopies of relevant documents).

- ii. Competent authorities reserve the rights to accept or reject any quotation / tender without any reason thereof.
- iii. Last date for tender submission is 26-04-2014.
- iv. Supply will be on C&F basis to IBA Main Campus. IBA not liable to pay any Custom duty, GST or any other charges.
- v. Sample, if any, of the quoted item may be provided with the tender form duly stamped by the company.
- vi. Tenderers should be registered with Sales Tax department.
- vii. Payment will be made after receipt of store.

- viii. Earnest money of 5% of total amount in the form of pay order / demand draft in favor of 'Institute of Business Administration Karachi' should be submitted along with tender form in separate envelope.
 - ix. Earnest money deposited by the successful bidder may be converted into security deposit. This would be in addition to the 5% of the total amount retained for a period of 36 months after delivery of the product contingent to satisfactory performance.
 - x. If the delivery of the product is delayed beyond the date specified in the Purchase Order, a penalty equivalent to 2% of the total amount quoted would be charged per day to the RO till the product is delivered. This clause will not be applicable in cases where RO provide back-up equipment as mentioned in clause (g).
 - xi. Please submit copies of certificates of registration with Sales Tax and Income Tax departments.
- xii. IBA reserves the right to change / alter quantity / quality / specifications etc., without assigning any reason thereof.
- xiii. No escalation in cost / price will be accepted at any stage, after approval of the quoted amount and award of the Purchase Order.
- Xiv. The tender document will be accepted ONLY on the IBA's prescribed SBD available on IBA's Website.
- xv. Hardware with three years support is required.



<u>Annexure - A</u>

Technical Requirements(BOQ)

grand dis			
1	WS-C2960X-48FPS-L	Catalyst 2960-X 48 GigE PoE 740W 4 x 1G SFP LAN Base	20
2	CON-SNT-WSC294SL	SMARTNET 8X5XNBD Catalyst 2960-X 48 G	20
3	CAB-ACU	AC Power Cord (UK) C13 BS 1363 2.5m	20
4	WS-C2960X-24PS-L	Catalyst 2960-X 24 GigE PoE 370W 4 x 1G SFP LAN Base	9
5	CON-SNT-WSC224SL	SMARTNET 8X5XN8D Catalyst 2960-X 24 G	9
6	CAB-ACU	AC Power Cord (UK) C13 BS 1363 2.5m	9
2 30 20 30			982
1	AIR-CAP1602I-C-K9	802.11a/g/n Ctrlr-based AP Int Ant C Reg Domain	40
2	CON-SNT-C1602IC	SMARTNET 8X5XNBD 802.11a/g/n Ctrlr-ba	40
3	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Aironet APs - Recessed Mount (Default)	40
4	AIR-AP-BRACKET-1	802.11n AP Low Profile Mounting Bracket (Default)	40
5	SWAP1600-RCQVRY-K9	Cisco 1600 Series IOS WIRELESS LAN RECOVERY	40
24.000			ľ
	8/46/2000 P39 (6/88) [AA		
1	CP-7821-K9=	Cisco UC Phone 7821	30
2	CON-SNT-CP7821K9	SMARTNET 8X5XNBD Cisco UP Phone 7821	30
3 .	R-UCL-UCM-LIC-K9	Top Level SKU For 9.x/10.x User License - eDelivery	1
4	CON-ESW-RUCLUCK9	ESSENTIAL SW Top Level SKU For 9.	1
5	LIC-CUCM-10X-BAS-A	UC Manager-10.x Basic Single User-Under 1K	30
6	CON-ESW-LICCUBAS	ESSENTIAL SW UC Manager-10.x Basi	30
7	CUCM-VER5-10.X	CUCM Software Version 10.X	1
8	PC-10X-STANDARD-K9	Prime Collaboration Standard 10.x	1 1
9	LIC-CUCM-10X-BAS	UC Manager Basic 10.x License	-

1	AIR-CT5508-100-K9	Cisco 5508 Series Wireless Controller for up to 100 APs	1
. 2	CON-SNT-CT08100	SMARTNET 8X5XNBD Cisco 5508 Series	1
3	SWC5500K9-75	Cisco Unified Wireless Controller SW Release 7.5	1
4	AIR-PWR-CORD-UK	AIR Line Cord United Kingdom	2
5	LIC-CT5508-100	100 AP Base license	1
6	LIC-CT5508-BASE	Base Software License	1
7	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	1
8	AIR-PWR-5500-AC	Cisco 5500 Series Wireless Controller Redundant Power Supply	1
9	GLC-T=	1000BASE-T SFP	4

Contact Person (IBA) Manager IT

Institute of Business Administration, City Campus, University Road,

Karachi

Tel# 111-422-422 Ext 1133 Email smwzaidi@iba.edu.pk



Mandatory Criteria:

Only those vendors can apply in this tender who fulfill the mandatory criteria:

- 1. Local/Global Affiliation with Manufacturer in Pakistan.
- 2. At least Tier-1 partner must at least 05 years business relation with the manufacturer.
- 3. Bid must be accompanied by Manufacturer's authorization letter from principal. (Sample attached Annexure D)
- 4. Local Presences. Must have coverage across the country with minimum presence in Karachi.
- 5. The bidder can provide any value added services to IBA on FOC bases.
- 6. Backup Inventory maintained by company at least those items mention in BOQ.
- 7. Delivery time within six weeks from the date of Purchase Agreement.
- 8. Any value added service bundled with the equipment / project, with no impact on project cost, shall be welcomed.
- 9. The bidder will also provide the 4th and 5th years SLA price after the expiry of the warranty period in PKR only.

Bid Evaluation Criteria:

10. The bids will be evaluated on the basis of lowest items rate keeping in view our required configuration and also fulfill mandatory criteria only.

<u>Note</u>: We will require demonstration of the equipment from the selected vendor for a Day, over continuous one Day satisfied performance we will award the tender to the complying RFP bidder. Bidders are bind to give a quote for a complete solution if anything missed which would require in the solution then bidder is will MUST provide the required equipment on FREE of cost to IBA.

(*)IBA reserves the right to accept any model/brand /solution depending upon its requirements and any such decision could not be challenged

Annexure - B

Format for technical proposal

Information required from	Responding Organization
General information	
Name of the firm	
Name of contact person	
Cell #	
Office address	
Office phone #	
Office fax #	
Year of establishment	



Main area of business	
GST reg #	
NTN	
Annual turnover	
Values of projects in hand	
Details of staff employed	
Managerial capabilities	
a) Total # of permanent	
staff	
b) Total # of contract	
staff	
Technical capabilities	
c) Total # of permanent	
staff	
d) Total # of contract	
staff	
Cumulative experience	
	1
Technical experience	
No of years in business for	
similar assignments	
No and value of similar	
assignments completed in	
last 3 years	
Relationship with OEM	
Clientelé	
Technical staff expertise /	
skills	

Signature and seal of responding organization



<u>Annexure - C</u>

PI see the attached file, kindly fills the price sheet and submits along with all supporting documents.

IMPORTANT NOTE (Mandatory):

Kindly quote the price as per attached Annexure-C

Signature and seal of responding organization



Annexture-C Total Final Price 3x(6+10) Freight and other Sales Tax input at the Expenses / Tot time of import / unit unit Prior Custom Duty at the time of import / unit Income Tax on Import (including margins) Price Sheet Unit Price Srand Name Origion à Prices of SLA after warranty time Price of the hardware Prices of the services Sr.No Description

Vendor should mention the amount with rate of column 7,8 & 9

Note: IBA Karachi is exempted from Custom Duties, Sales Tax, import duties.

For any local items/services provide the cost as per rule.

18.4 Karachi has a right to increase or decrease the quantity.



Annexure D

MANUFACTURER'S AUTHORIZATION FORM (MAF)

Nodated					
То					
10000000					
hereby authorize M/S					
hereby authorize M/S_ offer their quotation, negot invitation for tender offer.		(Name	and addrage	of Agont (Donl	
We hereby extend our full on the contract of t	act for the	equipment :	as per the te and services	rms and conditi offered agains	ons of it this
Yours faithfully,					
(Name) for and on behalf of (Name of manufacturers)	M/s				

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.

