

Issue to M/S. _____

Pay Order No. _____

Date : _____


Accounts Officer (S&P)


Deputy Director (S&P)

**STORES & PROCUREMENT DEPARTMENT
KARACHI METROPOLITAN CORPORATION**

**TENDER FOR THE SUPPLY OF MISC. STATIONARY ITEMS
REQUIRED FOR DIFFERENT DEPARTMENT OF KMC.**

S. NO.	DESCRIPTION	QTY.	UNIT	RATE IN FIGURE	RATE IN WORD
01-	Ram DDR-II, 2 GB	10	Nos.		
02-	Hard Disk, 500 GB	05	Nos.		
03-	USB, 16 GB	15	Nos.		
04-	Web Cam (Dany)	05	Nos.		
05-	Key Board (Dell)	10	Nos.		
06-	Mouse (Dell)	10	Nos.		
07-	Clicker Point (PPT)	02	Nos.		
08-	File Board	250	Nos.		
09-	Photo Stat Paper A4 Size (80/85 Grams)	165	Packet		
10-	Photo Stat Paper (Legal)	10	Packet		
11-	Carbon Paper (Dollar)	20	Packet		
12-	Stapler Machine SDI	43	Nos.		
13-	Stapler Pin	169	Packet		
14-	Ball Point Black (Signature)	12	Nos.		
15-	Ball Point Blue (Signature)	12	Nos.		
16-	Black Pointer Uni-Eye 0.7 (Japan)	01	No.		

17-	Correcting Fluid Pen (Pelikan)	18	Nos.		
18-	UHU 5tick Glue 21 Grams	36	Nos.		
19-	Scale Steel 1 Ft.	27	Nos.		
20-	Ruled Register	240	Nos.		
21-	Paper Pin	71	Packet		
22-	U Clip Large	12	Packet		
23-	U Clip Small	12	Packet		
24-	Stamp Pad Blue (Dollar)	32	Nos.		
25-	Liner Pen Red, Orange, Yellow (Pelikan)	06	Nos.		
26-	File Tag	100	Bundle		
27-	Photo Stat Paper A-5	40	Packet		
28-	Typing Paper	15	Packet		
29-	Ball Point (Black)	50	Packet		
30-	Ball Point (Blue)	50	Packet		
31-	Superior Ball Point	24	Nos.		
32-	File Pad	350	Nos.		
33-	Fluid with Thinner	32	Nos.		
34-	Calculator 12 Digit J510LA (Casio)	05	Nos.		
35-	Marker Art Liner	70	Nos.		
36-	Tissue Paper	34	Nos.		
37-	Pencil Black lead	22	Packet		
38-	Pen for Holder	10	Nos.		
39-	Gem Clip	37	Packet		
40-	Black Ink	06	Nos.		
41-	Blue Ink	06	Nos.		
42-	Envelop Large	150	Nos.		
43-	Envelop Medium	200	Nos.		
44-	Envelop Small	50	Nos.		
45-	Duster	150	Nos.		
46-	U5B 1 TB	06	Nos.		
47-	Computer Trolley	02	Nos.		

48-	Stabilizer 5000 Volts	04	Nos.		
49-	CD Casing Bag	02	Nos.		
50-	Glint Spray	06	Nos.		
51-	A4 Teb Mouse	06	Nos.		
52-	HP Laser Jet Printer	02	Nos.		
53-	Duplicating Paper	10	Packet		
54-	Fountain Pen	20	Nos.		
54-	Ball Point Ordinary	20	Packet		
55-	Ball Point S/Q Uniball	05	Packet		
56-	Stamp Pad Ink (Black, Blue & Red)	44	Nos.		
57-	Highlighter Marker	29	Nos.		
58-	Sharpener	20	Nos.		
59-	Poker	20	Nos.		
60-	Punch Hole	10	Nos.		
61-	Rubber	25	Nos.		
62-	Fax Roll	15	Roll		
63-	Envelop Khakhi / White 9 x 4	2500	Nos.		
64-	Gum Bottle Medium (Dollar)	48	Nos.		
65-	Waste Paper Basket (Big)	10	Nos.		
66-	Box File	10	Nos.		
67-	Short Hand Book Medium	24	Nos.		
68-	Tissue Box	24	Nos.		
69-	White Flood Whito	05	Nos.		
70-	Marker pen	10	Nos.		
71-	Rubber for Pencil	05	Nos.		

Total Amount Rs. _____

Total Amount in Words _____

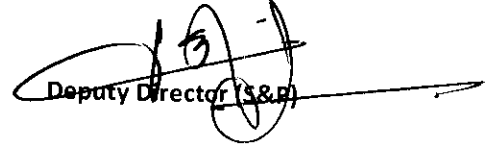
**Signature of Tenderer
With Rubber Stamp**

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Pay Order No. _____

Date : _____


Accounts Officer (S&P)
ACCOUNT OFFICER
STORE AND PROCUREMENT DEPTT.
K.M.C.


Deputy Director (S&P)

STORES & PROCUREMENT DEPARTMENT
KARACHI METROPOLITAN CORPORATION

TENDER FOR THE SUPPLY OF MISC. NON-TECHNICAL ITEMS
REQUIRED FOR DIFFERENT DEPARTMENT OF KMC.

S. NO.	DESCRIPTION	QTY.	UNIT	RATE IN FIGURE	RATE IN WORD
01-	Nylon Soap	2664	Nos.		
02-	Nail Brush	210	Nos.		
03-	Towel	240	Nos.		
04-	Hosiery Cut 12 x 12	100	Kg		
05-	Blanket Big Size	50	Nos.		
06-	Pillow Master	25	Nos.		
07-	Pillow Cover	300	Nos.		
08-	Life Bouy Soap	03	Carton		
09-	Lux Soap	03	Carton		
10-	Surf Excel 500 Grams	300	Nos.		
11-	Washing Soap	06	Nos.		
12-	Bleach	08	Nos.		
13-	Robin Neel 225 Grams	05	Carton		
14-	Abdominal Sponge	500	Nos.		
15-	Bed Sheet	200	Nos.		
16-	O.T. Towel	175	Nos.		

17-	Surgeon Suit	40	Suit		
18-	Face Mask	500	Nos.		
19-	Cable 2 Pair	03	Coil		
20-	Cable 10 Pair	01	Coil		
21-	Cat 5E	02	Coil		
22-	Cable Line Card 02 Pair	03	Coil		
23-	Cable Line Card 03 Pair	01	Coil		
24-	WD - 40	03	Nos.		
25-	Solding Wire 1.0 MMX (450 Grams)	01	No.		
26-	Punching Player	02	Nos.		
27-	Big Strip	01	Box		
28-	Connector 6 Pin	01	Grows		
29-	Blower	01	No.		
30-	Dogar	02	Nos.		
31-	Circuit Plate (802)	15	Nos.		
32-	Circuit Plate (210)	10	Nos.		
33-	Panasonic CLI Telephone Set	25	Nos.		
34-	Panasonic Tele Steno Set CLI	05	Nos.		
35-	Drill Machine (Made In England)	01	No.		

Total Amount Rs. _____

Total Amount in Words _____

**Signature of Tenderer
With Rubber Stamp**



KARACHI METROPOLITAN CORPORATION
CHIEF OFFICER'S SECRETARIAT

Civic Centre, University Road, Gulshan - e - Iqbal, Karachi.

NO : KMC / CO / PS / 154 / 2013

Dated : -01 - 04- 2013

SUBJECT:- CONSTITUTION OF PROCUREMENT COMMITTEE FOR STORE & PROCUREMENT DEPARTMENT, KMC

In pursuance of Rule - 7 of SPP Rules 2010, the Procurement Committee for Store & Procurement Department, KMC, is hereby constituted comprising of the following:-

1	Director, S & P, KMC	Convener
2	Director (Design), KW&SB or his representative	Member
3	Assistant Accounts Officer, S&P, KMC	Member / Secretary

Terms of Reference of the Committee is to act as per SPP Rules 2010 regarding Invitation of Tender & its opening including following functions and Responsibilities :-

- Vetting of Prepared Bidding Documents.
- Carrying out technical as well as financial evaluation of the bids.
- Preparing Evaluation Report as provided in Rule 45 of SPRA.
- Making recommendation for the award of contract to the Competent Authority.
- Perform any other function ancillary and incidental to the above (with the permission of Competent Authority).

[MATANAT ALI KHAN]
Metropolitan Commissioner
Karachi Metropolitan Corporation

Distribution

3. The Managing Director, KW&SB.
4. The Financial Advisor, KMC.
3. The Director (CB) SPPRA, Govt. Of Sindh , Karachi.
4. All Committee Members.