



Guide lines

DATA SHEET

Procurement of Medicines for STIs

**ENHANCED HIV/AIDS CONTROL PROGRAM  
HEALTH DEPARTMENT, GOVERNMENT OF SINDH**

**Enhanced HIV/AIDS Control Program  
Department of Health, Government of Sindh**

Enhanced HIV/AIDS Control Program is a leading public health program in Sindh and has strong network of services all over the province at district level, like 05 HIV/AIDS Treatment & Care Centers, 46 Male/Female STI Clinics, 21 VCT Centers, 02 PPTCT sites.

**Data Sheet for Bidders**

<b>Introduction</b>	
<b>Name of Borrower</b>	Government of Sindh
<b>Name of Project</b>	Enhanced HIV/AIDS Control Program, Sindh
<b>Name of Contract</b>	• <b>Procurement of Medicines for STIs.</b>
<b>Name of Client</b>	Provincial Program Manager Enhanced HIV/AIDS Control Program.
<b>Client's Address</b>	Provincial Program Manager Enhanced HIV/AIDS Control Program. Defunct Import and Inspection Medical Store Depot (M.S Depot) Rafiqui Shaheed Road, Near J.P.M.C Cantt, Karachi Phone: 92-21-99203413 Fax: 99201374 Email: info.sacp@gmail.com
<b>Language of the Bid</b>	English
<b>Bid Price &amp; Currency</b>	
<b>The Price Quoted shall be</b>	The price quoted shall be in Pak Rupees at the delivery location specified in the schedule of requirement.
<b>Evaluation Requirement</b>	
<b>Qualification requirements</b>	Interested Parties Firms/Organization registered having relevant experience may send their proposal which will be evaluated under SPPRA rules 2010 & include the following information in their proposals for evaluation: <ol style="list-style-type: none"> <li>1. A Cover Page, indicating nature of work with full contact details. Mailing address, Cell, Fax and Email.</li> <li>2. The letter should be duly signed by the Head of the Firm/Organization.</li> <li>3. Copy of manufacture license / Authorized dealership</li> <li>4. Copy of import license in case of imported medicines quoted.</li> </ol>



5. A brief Summary, not more than one page indicating Organization/Firm status.
  - Applicant's description of ongoing and completed work/supplies with Government or any other organization.
6. Financial management
  - National Tax No. / Sales Tax Registration No.

**Scope of Work:** Procurement of Medicines:

S.No	Name of Formulae	Strength	Quantity	Packing Size
1	Tab. Contrimexazole, Trimethoprim 160mg, Sulphamethoxazole 800mg	-	500 Box	100's
2	Orphenadrine citrate 35mg, Paracetamol 450mg	-	1000 Box	30's
3	Tab. Calcium carbonate + Vitamin D3	-	1000 Box	30's
4	Tab. Folic Acid	5 mg	1000 Bottles	100's*50mg
5	Tab. Mecobalamin	500 mg	200 Box	100's*500 mg
6	Cap. Ciprofloxacin	500 mg	2000 Box	1*10's
7	Cap. Iron + B.Complex lysine	-	200 Box	30's
8	Syp. Iron + B.Complex Lysine	-	1000 Bottles	120 ml
9	Cap. Multivitamins + Minerals	-	500 packs	3*10's
10	Cap. Azithromycin	250mg	1000 pack	1*5's
11	Ispaghul Husk	-	500 Pkts	100 gm
12	Syp. Diphenhydramine	-	500 Bottles	120 ml
13	Syp. Multivitamins	-	500 Bottles	120 ml
14	Drops. Multivitamins	-	200 Drops	1*30 ml
15	Cap. Amoxicillin 500mg + Calavulanic acid 125mg	625mg	500 Packs	1*6's
16	Syp. Amoxicillin 125mg/5 ml + Calavulanic acid 31mg	-	1000 Bottles	60 ml
17	Tab. Isoniazid	100 mg	200 Packs	10*10's
18	Tab. Fluconazole	150mg	3000 packs	1*150 mg
19	Tab. Nitazoxanide	500mg	200 Packs	1*10's

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20	Inj. Benzylthene Penicillin	1.2 IU	200 Vials	
21	Tab. Domperidone	10 mg	2000 pack	1*10's
22	Syp. Domperidone	1mg/ml suspension	500 Bottles	120 ml
23	Tab. Loratidine	10mg	1000 pack	1*10's
24	Tab. Acyclovir	200mg	100 Tabs	1*10's
25	Tab. Pyridoxine	50mg	200 Packs	
26	Tab. Ibuprofen	400 mg	200 Packs	10*250
27	Syp. Ibuprofen	-	1000 Bottles	90 ml
28	Tab. Diclofenic Sodium (Enteric Coated)	50mg	2000 packs	20*50mg
29	Drops: Chloramphenicol 5% eye drops	-	200 Drops	5 ml
30	Drops: Ciprofloxacin 3% eye drop	-	200 Drops	5 ml
31	Drops: Xylometazoline HCL 0.1%	Nosal Spray	200 Drops	15 ml
32	Tab: Magnesium Hydroxide 85 mg + Aluminum hydroxide magnesium carbonate + Simethicone 30 mg	-	100 Box	10*10's
33	Syp: Magnesium Hydroxide 400 mg + Aluminum hydroxide magnesium carbonate + Simethicone 30 mg	-	200 Bottles	120 ml
34	Tab: Metronidazole	400 mg	200 Box	10*10's
35	Tab: Amodiaquine	150 mg	100 Box	10*20's
36	Tab: Metformin	500 mg	200 Box	10*5's
37	Cream: Clotrimazole 100mg/500mg 1%	Cream	500 Tubes	20 gm

**Number of copies** One original & four Copies of the proposal

**Address for proposal submission** Provincial Program Manager, Enhanced HIV/AIDS Control Program,  
Defunct Import and Inspection Medical Store Depot (M.S Depot)  
Rafiqi Shaheed Road, Near JPMC, Cantt, Karachi.  
Phone: 92-21-99203413 Fax: 99201374 Email: info.sacp@gmail.com



<b>Deadline for Proposal submission</b>	21 <sup>st</sup> April 2014. 01:00 pm
<b>Opening of Proposals</b>	21 <sup>st</sup> April 2014 at 02:00 pm in the office of the: Provincial Program Manager, Enhanced HIV/AIDS Control Program, Defunct Import & Inspection Depot, Rafiqui Shaheed Road, Near JPMC, Cantt Karachi.
<b>Bid Security</b>	2% of bid security of total proposed bid amount shall be submitted along with proposal in shape of pay order/demand draft in favor of Enhanced HIV/AIDS Control Program
<b>Procedure of Procurement</b>	Single Stage Single Envelope
<b>Evaluation Committee</b>	Evaluation will be carried out by the committee notified by Government of Sindh the best and lowest bid/proposal, as per provision of Sindh Public Procurement Rules 2010.
<b>Essential(s)</b>	
<b>Shelf Life</b>	The shelf life of supplies shall be more than <b>one year</b> , at the time of delivery.
<b>Date of Completion</b>	The successful bidder will have to supply/complete whole task/assignment within Fifteen days time from the date of issuance of work order/supply order.



## Conditions of the Contract

The following conditions of the contract shall supplement the contract.

### 1. Definition:

- 1.1 The purchaser is: Provincial Program Manager, Enhanced HIV/AIDS Control Program, Health Department, and Government of Sindh.
- 1.2 The Purchaser's Country is: Islamic Republic of Pakistan
- 1.3 The Program Site is: Program Implementation Unit, Enhanced HIV/AIDS Control Program, Defunct Import & Inspection Depot, Rafiqui Shaheed Road, Near JPMC, Cantt Karachi. Ph: No. 021-99203413 & 99201374

### 2. Performance Security:

- 2.1 The performance security shall be: 10% in shape of Demand Draft or Pay Order from any schedule Bank of Pakistan.
- 2.2 Validity of performance security shall extend at least ninety days beyond the date of completion of contract.

### 3. Inspection and Tests:

- 3.1 Inspection and tests prior to shipment of goods etc and at final acceptance are as follows:  
The Purchaser or its representative shall have the right to inspect and or to test the goods at the destination to confirm their conformity to the contract specifications at no extra cost to the purchaser.

### 4. Packing:

- 4.1 The bidder shall deliver the goods at the destination in scratch less condition with all the manufacturer supplied accessories.

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**5. Delivery & Document:**

- 5.1 Upon shipment, the supplier shall notify the Purchaser the full details of the shipment, including contact number, description of equipment, quantity and usual transport document. The supplier shall mail the following to the purchaser.
- i) The copies of supplier's invoice showing equipment description, quantity, unit price and total amount.
  - ii) Copies of the packing list identifying contents of each package
  - iii) Insurance Certificate
  - iv) Manufacture's or supplier's warranty certificate
  - v) Inspection report issued by the nominated inspection agency and the supplier's factory inspection report.
  - vi) Certificate of origin.

**6. Payment:**

The method and condition of payment to be made to the supplier under this contract shall be as follows.

Payment for goods supplied:

Payment shall be made in Pak Rupees in the following manner.

On shipment: Full payment of the contract price of the equipment delivered and received shall be paid within 15 fifteen days of submission of claim supported by the acceptance certificate issued by the purchaser.

The taxes shall be deducted as per Government rules.

**7. Prices**

- 7.1 Prices shall be: Fixed

**8. Liquidated Damages:**

- 8.1 Applicable rate: Applicable rates (Contract price) shall not exceed half (0.5) % per week and the maximum shall not exceed 5% of the contract price.

**9. Resolution of Disputes:**

- 9.1 To resolve the disputes the Sindh Public Procurement Rules 2010 will be followed.

**10. Governing Language:**

- 10.1 The Governing language shall be: English

**11. Applicable Law;**

- 11.1 The contract shall be interpreted in accordance with the applicable laws of Islamic Republic of Pakistan.

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12. **Notices:**

12.1 Purchaser's address for notice purposes: Provincial Program Manager,  
Enhanced HIV/AIDS Control Program, Defunct Import & Inspection Depot,  
Rafiqi Shaheed Road, Near JPMC, Cantt Karachi. Ph: 021-99203413 & Fax: 021-  
99201374

- Supplier's address for notice purposes: ( to be provided by supplier)

A handwritten signature in black ink, appearing to read 'Asrat' followed by a flourish and a horizontal line.