

TALUKA HOSPITAL MORO

DISTRICT NAUSHAHRO FEROZE

Tender Form No.01/2013-14

**Regarding purchase of Drugs, Medicines,
Vaccines, Disposable / Surgical items,
Sundries, Chemicals etc: For Zakat Fund
for the Financial Year 2013-2014**

DUE ON TUESDAY 15TH APRIL, 2014

DATE OF OPENING OF TENDER	15-04-2014
TIME OF RECEIVING OF TENDER	12:00 p.m
TIME OF OPENING OF TENDER	12:30 p.m

**OFFICE OF THE MEDICAL SUPERINTENDENT
TALUKA HOSPITAL MORO**

TENDER NO.MS/TH/MORO/-01/2013-2014

Date of purchasing Tender	14-04-2014
Date of opening tender	15-04-2014
Time of receipt Tender	12:00 p.m
Time of opening	12:30 p.m
Tender fee Rs-1000/- (Non refundable)	

INVITATION FOR BIDS

1. Sealed bids are invited from eligible bidders for Supply of Drugs, Medicines, Vaccines, Disposable / Surgical items, & Chemicals etc, for the Zakat Fund for the year 2013-2014.
2. Bidding will be conducted under SPPRA Rule 2010 clause 46(1) Bidding procedures specified in this document is open to all interested bidders.
3. Interested bidders may obtain further information from the office of the undersigned during the office hours.
4. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application from the office of the undersigned, upon cash payment of nonrefundable fees of Rs.1000/- (One thousand only).
5. Bids must be delivered to office of the undersigned up to 12:00 p.m. All bids must be accompanied by a bid security / earnest Money @ 2¹/₂ % of the Total bid cost in shape of pay order / bank draft. Late bids will be rejected. Bids will be opened in the presence of the bidder's authorized representatives who choose to attend at 12:30 p.m.

**MEDICAL SUPERINTENDENT
TALUKA HOSPITAL**

**OFFICE OF THE MEDICAL SUPERINTENDENT
TALUKA HOSPITAL MORO**

TENDER NO.MS/TH/MORO/01/2013-2014

INSTRUCTIONS TO BIDDERS

- 1) Bids shall remain open for 60 days from the date of opening. A bid valid for a shorter period shall be rejected as being non-responsive.
- 2) The bidders shall quote their prices inclusive of all duties /taxes/Octroi transportation etc, and all other expenses on free delivery to Consignee's end.
- 3) Price should be quoted in Figures & words both, failing which the offer will be ignored.
- 4) The bid prepared by the Bidder shall comprise the following documents:
 - (a) Bid Form & Price Schedules duly completed by the Bidder.
 - (b) The Bidder shall furnish a bid security @ 2.5% of the quoted value in the form of a pay order, bank draft.
 - (c) Authority letter from the manufacturer / Sole Agent Certificate in case of importer must be provided by the bidder.
 - (d) The printed price list duly stamped & signed and the Samples of the quoted item must accompany the bids.
 - (e) The original tender purchase receipt.
 - (f) Bidders shall purchase separate tender document and furnish purchase receipts for alternate offer, in case they want to submit alternate offer. Any item's bid with alternate offers without separate purchase receipt (Original) is supposed to be rejected.
 - (g) The bidder shall furnish copy of valid Professional Tax (Excise & Taxation) Certificate/Income Tax Certificate/GST Registration Certificate & Whole Sale Drug License.
 - (h) Distributors/ Agents/ Manufacturers must attached copies of Manufacturing License, GMP, NTN, sales Tax Certificate & ISO Certificate of the Manufacturers which items quoted.
- 5) The prices quoted by the Bidder shall be fixed during the performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price or conditional will be treated as non-

- 6) The Bidder shall prepare bid comprise one single envelop containing bid form, price schedule, date sheet, Technical brochure, Income Tax, Sales Tax, Sole Agency certificate, bid security/ earnest money at the rate of 2.50% of quoted value in shape of bank draft/ pay order and other documents. Otherwise the bid will be ignored.
- 7) Schedule is prepared with the generic name; however, the bidder may also mention the brand name against the generic one.
- 8) The dosage form, strength and pack size offered for bidding in the tender shall be those which are registered / approved by the Ministry of Health. The dosage form, strength and pack size quoted by the bidders shall confirm to the ones mentioned in the tender form.
- 9) All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.
- 10) The bid shall contain no alterations, omissions, or additions, unless such corrections are initialed by the person or persons signing the bid.
- 11) Bids shall be submitted either by the manufacturer or its authorized contractor, if submitted by the manufacturer itself then bid of authorized contractor will be rejected.
- 12) Registration number, make or origin of the country of the drug must be mentioned for each item, for which quotation is given, otherwise it will not be considered. The supplier will also provide warranty at the time of supply of medicines as per Drug Act 1976.
- 13) Rates of infusion sets along with name of manufacturers may also be quoted along, with infusion, if infusion with drip set is required.
- 14) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price, which is obtained by multiplying the unit price and quantity, or between subtotals and the total price, the unit or subtotal price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of errors, its bid will be rejected.
- 15) The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract under the relevant provisions of SPP Rules 2010, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Purchaser's action.
- 16) Prior to the expiration of the period of bid validity, the Purchaser will notify the successful Bidder through Advance acceptance. This will constitute the formation of the contract. Within seven (07) days after receipt of the Advance acceptance, the successful Bidder shall furnish the performance security @ 2 ½ % of the contracted amount and will

- 17) Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 18) The supplier shall furnish the certificate from the manufacturer on who's behalf they are participating to the effect that in case of the drug supplied declared sub-standard the participating firm as well as the manufacturer are equally responsible for legal consequences under purchase rules envisaging debarring, purchase of risk and cost and black-listing.

General & Special Conditions of Contract

- 1) The Contract shall be governed by and interpreted in accordance with laws of the Islamic Republic of Pakistan.
- 2) Store is required immediately. The bidder may however give their short guaranteed delivery period by which the supply will be completed but not late then 30 days. No Extension will be granted / accorded for the supply.
- 3) The manufacturer should provide an undertaking that if his authorized contractor fail to carryout any assignment in total or in part, manufacturer will be responsible to carryout the same.
- 4) Except as otherwise specifically provided in the Contract, the Contractor shall bear and pay all taxes, duties, levies and charges assessed on the Contractor.
- 5) The Contract Price shall be made to the Contractor as specified in the Contract Agreement, subject to the general principle / procedure of the Government of Sindh.
- 6) The Contract shall be executed in accordance with the Contract Documents and procedures.
- 7) The Purchaser or its representative shall inspect the stores at the premises of consignee after receipt of supply.
- 8) If the Contractor fails to attain Completion of the supply or installation within the Time for Completion shall pay to the Purchaser liquidated damages at the rate of 2% per month (0.5% per week) of the Contract Price, or the relevant part thereof. The aggregate amount of such liquidated damages shall in no event exceed the amount of 10%. Once the "Maximum" is reached, the Purchaser may consider termination of the Contract.
- 9) No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.

itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.

- 10) The purchaser, without prejudice to any other remedy for breach of contract by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (a) if the supplier fails to deliver any or all of the contracted items within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser.
 - (b) If the Supplier fails to perform any other obligation(s) under the Contract.
 - (c) If the supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- 11) The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Government institution or Armed Forces in the Province or out side in the same fiscal year.
- 12) The Purchaser reserves the right to increase/decrease or delete the quantities of goods etc. at the time of award of contract and also reserves the right to enhance the quantity by 15% of goods and services originally specified in the contract without any change in unit price or other terms and conditions of goods at any time during the contract period.
- 13) Service charges @ 0.25% of the value of the Contract will realized/charged by the District Accounts Office, while making payment to the contractors for award of each contract.
- 14) The successful bidder shall pay the testing fees directly to the Provincial Drug Testing laboratory, for the batches to be supplied and should supply extra quantity of drug/drugs used for testing purpose.
- 15) Manufacturing and expiry dates will be written on the each pack. No drugs / medicines, surgical and disposable item will be accepted having expiry less than 80% of shelf life in case of local manufacturing and 70% shelf life for imported items.

Criteria for evaluation of bids.

- Quoted prices.
- Specification compliance
- Drug Registration Certificate issued by the Ministry of Health Government of Pakistan Islamabad.
- Delivery schedule
- Authority letter from manufacturer
- Earnest money.
- Terms / conditions of tender documents compliance.
- Distributors/ Agents/ Manufacturers must provide copies of Manufacturing License, GMP, NTN, Sales Tax Certificate & ISO Certificate of the manufacturers which items quoted.
- Copies of Whole Sale Drugs License, NTN, Sales Tax Certificate of the quoting bidder.

N.B: Department reserve the right to ask and verify any document related with manufacturing of item, to assess the quality.

UNDERTAKING

I/ We read/ understand the conditions specified in the tender enquiry and undertake:-

- 1) That I/ We will remain bounded to supply any item as an additional quantity at the same rate on which said item/ have supplied during the same financial year.
- 2) That I/ We agree to supply whether our tender accepted for total, partial or enhanced quantity for all or any single item.
- 3) I/ We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- 4) I/ We understand and ensure for the supply of quality medicines.
- 5) I/ We also agree to supply 100% Additional quantity without any additional charges, if the supplier / part of the supplies declared sub-standard.
- 6) I/ We also agree to replace the drug/ medicines three months before its expiry on the demand of purchaser.
- 7) I/ We understand and confirm the refund of cost difference if the same medicines/ drug is /was supplied at lower rates to any other Government/ Semi Government Institution, Armed Forces.
- 8) I/ We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 9) I/ We undertake to the deposit the Drug Testing fees per batch to the Director P.D.L. Karachi and deposit directly to CDL, if the assignment given to the CDL.

CERTIFICATE

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender.

Signature of Tenderer	
Name.	
Designation.	
Phone No.	
Mobile No.	
Fax No.	
E-Mail ID	
Web Site.	

OFFICE OF THE MEDICAL SUPERINTENDENT TALUKA HOSPITAL MORO.

TENDER FOR THE PRCHASE OF DRUGS, MEDICINES FOR ZAKAT FUND FOR THE YEAR 2013-2014.

S#	A/U	GENERIC NAME	QTY.	REGD NO.	BRAND NAME	PAKING	MFG	RATE	RATE IN WORDS
1	TAB.	Tarivid	Per packet						
2	TAB	Novidate 500,mg	Per packet						
3	TAB	Novidate 250,mg	Per packet						
4	TAB	Augmentin	Per packet						
5	TAB	Cericef 400 mg	Per packet						
6	TAB	Cericef 200 mg	Per packet						
7	TAB	Leflox 500 mg	Per packet						
8	TAB	Leflox 250 mg	Per packet						
9	TAB	Britanyl	Per packet						
10	TAB	Pulsate	Per packet						
11	TAB	Klaricid	Per packet						
12	TAB	Ventolin	Per packet						
13	TAB	Betnil	Per Vail						
14	INJ	Insulin	Per Vail						
15	INJ	Claforan	Per Vail						
16	INJ	Ampicillin	Per Vail						
17	INJ	Amoxil	Per Vail						
18	INJ	Oxidil	Per Vail						
19	INJ	Fortum	Per Vail						
20	INJ	Decadran	Per Vail						

Medical Superintendent
Taluka Hospital Moro

S #	A/U	GENERIC NAME	QTY.	REGD NO.	BRAND NAME	PAKING	MFG	RATE	RATE IN WORDS
20	SYP	Klericid	Per Bottle						
21	SYP	Ceclor	Per Bottle						
22	SYP	Amoxil	Per Bottle						
23	SYP	Ampicillin	Per Bottle						
24	SYP	Septran	Per Bottle						
25	SYP	Cericef	Per Bottle						
26	SYP	Novidate	Per Bottle						
27	SYP	Zecef	Per Bottle						
28	SYP	orelox	Per Bottle						
29	SYP	Augmentin	Per Bottle						
30	SYP	Brufen	Per Bottle						
31	SYP	Neucef	Per Bottle						
32	SYP	Ventalin	Per Bottle						
33	SYP	Bricnyle	Per Bottle						
34	SYP	Acefyl	Per Tube						
35	MISC:	Baycutin Skin Oint:	Per Tube						
36	MISC:	Acdermin Gel	Per Tube						
37	MISC:	Melas H Cream	Per Tube						
38	MISC:	Cutivale Cream	Per Tube						
39	MISC:	Bactroban Ointment	Per Tube						
40	MISC:	Acsolve Gel	Per Tube						
41	MISC:	Bctabenic Cream	Per Tube						
42	MISC:	Conz Lotion (Skin)	Per Bottle						

Medical Superintendent
Taluka Hospital Moro
 MEDICAL SUPERINTENDENT
 TALUKA HOSPITAL MORO

5