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Secretary
BISE Larkana

TENDER NOTICE

Secretary
BISE Larkana

NIT No. BISE/STORE/LRK/-114
Dated: 12-03-2014

1.1 Introduction.

Board of Intermediate & Secondary Education Larkana intends to purchase **Examination Material / Answer script & Printing Stationary** for the financial Year 2013-14 from eligible bidders through open tenders bidding process under SPPRA 2010 (Amended in 2013) as provided in rule # 46 (2) Single stage – two envelope procedure (a) bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal: (b) envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion; (c) initially, only the envelope marked "TECHNICAL PROPOSAL" will be opened: (d) envelope marked as "FINANCIAL PROPOSAL" will be retained in the custody of BISE Larkana without being opened and it will be opened in presence of bidders who stand qualified in the technical evaluation. for which date. time and venue will be communicated to the bidders in advance

BISE Larkana requires to complete the work within 90 days from the date of signing of award contract. the bidding firm who may have capacity to complete the job within specified time frame may apply.

The complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees Two Thousand (Rs. 2000/-). Bidders may acquire the Bidding Documents from the Office of the Store Purchase Officer Board of Intermediate and Secondary Education Larkana during office working hours till 27th of March 2014 by 2pm

All bids must be accompanied with a Bid Security equal to 2% of their Quoted amount in the form of (pay order / demand draft / bank guarantee) and must be delivered to the office of Store Purchase Officer BISE Larkana. at or before 11.00 hours. 28th of March 2013 Bids will be opened at 12.00 hours on the same day in the presence of bidders' representatives who intend to attend. in the Office of Chairman BISE Larkana.

Details/specifications of items given in Section 4.Responding Bidders should quote for whole items in each category. bidding for few items in a category (i.e. not converting all items in a category) is strictly prohibited and bid will not be considered.

BISE Larkana reserves the right of awarding of tender for one or more category after opening of financial proposals. Interested bidders are required to submit their bid proposal strictly as per SCOPE OF WORK (Section-4) and in the light of instructions as laid in this bid document.

The NIT was published in various daily newspapers. on SPPRA Website under Sr. No. 19333 and ID No. 1575214946 and also on the BISE Larkana website as well as in print media.

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Sindh Public Procurement Regulatory Authority
Government of Sindh

Ammendments

Tenders

Committee

submit

Documents Viewed 485446

S.No	SPPRA ID	Tender Title	Download	Uploaded On	Advertised On	Closing On	Corrigendum	Comments
		Board of Intermediate & Secondary Education Larkana Stationary, 6 Items						

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BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
LARKANA SINDH

No. [illegible]/STORE/LRK/-114 Dated: [illegible]

REVISED TENDER NOTICE

1. The sealed tenders are re-invited on standard bidding documents from the [illegible] contractors / suppliers registered with income tax [illegible] Sindh Revenue Board for the following works / supplies as [illegible] procedure as per rule No. 26 and 48(2) of SPPRA 2010 (Amen[illegible]

Tender No.	Tender No. Description
1	Examination stationary / Printed Material Answer Scripts

2. Full detail of items and other conditions set forth in tender documents for above procurement which had from the office of under signed by depositing rupees [illegible] (non refundable) [illegible] fee in the shape of bank draft / pay order of bank challan upto [illegible]-2014.

3. The technical and Financial proposal should be sealed separately [illegible] should be dropped in tender box kept the office of under signed [illegible] 2014 where technical proposal will be opened [illegible] Bidders or their authorized representatives who will [illegible] for the purpose.

4. Financial Proposals must contain bid security @ 2.0% of the [illegible] pay order / bank draft in favor of under singed and fulfillment of other [illegible] mentioned in the bid document.

5. Financial Proposal of the Technically Qualified bids shall be [illegible] bids venue shall be communicated to the bidders in advance.

6. The procurement committee reserves the right to accept [illegible] 2010 (amended 2013).

7. [illegible] can be found out at our website www.biselarkana.edu.pk [illegible] SPPRA website [illegible]

8. [illegible] conditions are mentioned in the bid [illegible] page of tender form while [illegible]

9. For further details please contact Mr. Mazhar Ali Channa SPO [illegible] 34 [illegible]

HAFIZ SHAFIQUE REHMAN SOOMRO
Secretary

Secretary
BISE Larkana

نظرثاني شده ٹينڈر نوٹيس

ٹينڈر نمبر جي تفصيل

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1.2 Preparation of Proposal.

1.2.1 Technical Proposal:

1) While preparing Technical Proposal Bidding firm(s) are expected to examine the documents comprising this invitation in detail. as material deficiencies in providing the information requested may result in rejection of the proposal.
2) The Technical proposal should provide the information as mentioned in Section # 2.
3) To establish the conformity of the items required though this TENDER Document, the bidder shall furnish as part of its Technical Proposal, a detailed description of the Bidder's proposed items conforming in all material aspects with the Technical Requirements both overall as well as in regards to the performance of each proposed items.
4) Please note that the technical proposal shall not include any financial information.

1.2.2 Financial Proposal:

1) While preparing the financial proposal, bidders(s) are expected to take into account the requirement and conditions of the invitation documents. The Financial proposal should follow instructions as mentioned in section 3. It should provide lump sum costs associated with the assignment and all other out of pocket expenses.
2) The Data sheet shows validity of bid up to 120 days. The BISE will make its best effort to complete technical clarification (if needed) within this period. Proposal validity may be extended with mutual consent.
3) Rates should be inclusive of all government taxes/levies such as Income Tax, GST, FED, Stamp Duty Excise or what so ever may be in practice.

1.3 Bid Price / Payment.

1) This Document showing itemized list along with specifications, quantity and detailed terms and conditions for bidding is available on provision of Rs. 2000/- Bank DD/PO/Bank Challan in favor of Secretary BISE, on any working day during office hours.
2) All payments will be made in Pak Rupees.
3) The prices charged by the successful bidder for the required items along with accessories and associated services shall not vary from the prices as quoted in the financial proposal.
4) Payment will be made after deliveries of material at consignee end, Installation, completion and inspection certificate for Quality/Quantity issued by the Inspection Committee of BISE Larkana.

1.4 Cost of Bidding.

The bidder shall bear all costs associated with the preparation and submission of bid and BISE will in no case be responsible or liable for those costs, regardless of the outcome of the bidding process.

1.5 Language of Bidding.

The bid must be prepared and submitted in English language. Supporting documents and printed literature furnished by the bidder with the bid may be in another language as long as they are accompanied by an English translation of the pertinent passages. For the purpose of interpretation of the Bid, English language shall prevail.

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1.6 Confidentiality.

1) Information relating to the evaluation of proposals and recommendations concerning award shall not be disclosed to the bidder(s) who submitted the proposals or to other persons not officially concerned with the process, until the award of Contract is notified to the successful firm(s).
2) Information related to the examination evaluation, comparison and post qualification of Proposals, and recommendation of contract award, shall not be disclosed to Bidders or any other persons.
3) Any attempt by a Bidder to influence BISE in the examination, evaluation, comparison, and post – qualification of the Proposals or Contract award decisions will result in the rejection of its proposals.
4) The bidder must provide an undertaking on judicial paper stating to maintain confidentiality and binding that the documents provided under this bid are correct and can be verified from concerned authorities.

1.6.1 Use of Documents and Information by external & internal Audit.

The Bidder shall permit BISE Larkana to inspect their accounts, outlets, equipment, allied machinery and records relating to the performance of the supplier and to have them audited by auditors appointed by the BISE, if so required by the BISE can directly contact the references given in the technical requirement as a part of TENDER DOCUMENT to verify the bidder's technical reasons supporting compliance.

1.7 Bid Validity:

1) Bid shall remain valid and open for acceptance for a period of 120 days from the specified date of tender opening.
2) In exceptional circumstances prior to expiry of the original bid validity period, the bidder may be requested in writing for an extension of the period of validity. A bidder agreeing to such request will not be permitted to modify his bid. A bidder not agreeing to such request may be withdrawn at the discretion of BISE Larkana.

1.8 Amendment of Bidding Documents:

1) At any time prior to the deadline for submission of Bids, BISE Larkana may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder can modify the Bidding Documents by making essential amendment.
2) The amendment shall be the part of the Bidding Documents, and will be notified in writing through fax or letter by courier or shall be made available on the BISE's website www.biselrk.edu.com.pk to all prospective bidders who have received the Bidding Documents, under rule No: 23

1.9 Clarification (S) / Queries of Tender:

1) The bidders are expected to carefully examine all instructions, forms and specifications in the Bidding Documents. Any Bidder in doubt as to the exact meaning or interpretation of any part of the Bidding Documents should immediately seek clarification in writing from the Secretary BISE Larkana.
2) Requests for all clarifications in regard to the given specifications or other information contained in Tender Documents should come either through E-mail/Fax or Courier to the Secretary BISE Larkana. Telephone enquiries may not be entertained.

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1.10 Contradictions, Obscurities and Omissions:

The Bidder should likewise notify to the above of any contradictions, obscurities and omissions in the Bidding Documents if clarification of these is necessary for the clear understanding of the documents and for preparation of the Bid. Such enquires must reach to the Secretary prior to opening of the proposals.

1.11 Inspection

a) The **inspection** will be carried on the material by representatives of the BISE Larkana (Checking Committee) upon arrival of material at BISE Stores are Larkana. It is Bidders responsibility to ensure quality, quantity, correctness and adherence to the Specifications etc. any deviation will be rejected and the supplying firm will be solely responsible for it.

b) The **inspection report**, which, inter-alia, should indicate the condition, Quality as approved in inspection, quantity etc. for the items received at stores, shall be signed by the inspection committee.

c) **Taking Over:** Upon receipt of the material in the stores of BISE Larkana and after inspection, the Store Purchase Office of BISE Larkana will issue a **taking-over certificate** in respect of those items of Stores which are received in acceptable condition.

1.12. Installation and Demonstration

a) **Installation**

i) After inspection and taking over of the Stores, as stated above, the **Contractor shall install** those items of Stores which are to be permanently positioned in place in the sections of the BISE Larkana. For this purpose, the Contractor shall co-ordinate with the Secretary BISE larkana, for making arrangements for proper installation.

1.13. Completion Certificate

After completion of the installation and demonstration, as stated above, a certificate is to be obtained by the Contractor from the Secretary BISE Larkana stating that the Stores (item-wise) have been satisfactorily installed and demonstrated by the Contractor.

1.14 Breach of Contract

In case of breach of warranty / guarantee or Contract, the **damages** suffered by the BISE Larkana shall be **recovered from the Contractor** out of any payment due to the Contractor and / or in accordance with the terms and conditions of the terms and conditions of the Contract Security / Performance Bond, without notice to the Contractor.

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1.15 Contractor's Default Liability

a) The BISE Larkana may upon written notice of default to the Contractor **terminate the Contract** in the circumstances detailed hereunder:

i) If in the judgment of the BISE Larkana, the Contractor fails to make delivery of the stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the BISE; and

ii) If, in the judgment of the BISE Larkana, the Contractor fails to comply with any of the other provisions of the Contract.

b). In the event the BISE Larkana terminates the Contract, in whole or in part, as provided in above, the BISE Larkana reserves the right to **purchase**, on such terms and the conditions as it may deem appropriate, Stores similar to the one terminated, and the Contractor will be liable to the BISE Larkana for any additional costs for such **similar Stores**, and / or for liquidated damages for delay, as defined in Clause 1.18 (c) of the Conditions of Contract until such reasonable time as may be required for the final supply of the Stores.

c). If the Contract is terminated, as provided in above, the BISE, in addition to any other rights provided in this Clause, may require the Contractor to **transfer title** and deliver to the BISE Larkana under any of the following cases in the manner and as directed by the BISE Larkana.
Any **completed Stores**; and
Such **partially completed Stores**, drawings, information and contract right (hereinafter called manufacturing material) as the Contractor has specifically produced or acquired for the performance of such parts of the Contract as has been terminated.

d). The BISE Larkana will **pay to the Contractor** the Contract Price for the completed Stores delivered to and accepted by the BISE Larkana and also for the manufacturing materials delivered and accepted.

e) In the event the BISE Larkana does not terminate the Contract, as provided above, the Contractor shall continue with the performance of his / her Contract, in which case the Contractor shall to liable to the BISE Larkana for **liquidated damages for delay** as set out in Clause 1.18 (c) until the Stores are accepted.

1.16. Partial Shipments

a) The BISE accepts partial shipments and also allows partial payments subject to pre-information and agreement.

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b) In the event any portion of the Stores supplied by the Contractor is found **defective in material or workmanship**, or otherwise not in conformity with the requirements of the Contractor, the BISE Larkana shall have the right to reject or require, in writing, rectification of the Stores. In the latter case, the Contractor shall with utmost diligence, and at his own expense, make good the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the BISE Larkana y may adopt any of the following options:

i) **replace or rectify**, at its option, such defective Stores and charge to the Contractor the excess cost occasioned to the BISE Larkana plus (15%) fifteen percent; or

ii) acquire the said Stores **at** a **reduced price** considered equitable under the circumstances; or

iii) **Terminate the Contract.**

1.17. Extension of Time

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the BISE Larkana, in writing, of his **claim** for an extension of time. The BISE Larkana on receipt of such request may agree to **extend the completion date** as may be reasonable in the circumstances of the case but without prejudice to other terms and conditions of the Contract.

1.18 Delay in Delivery – Liquidated Damages

a) **Delivery plan:** The Responding Organization shall provide a detailed delivery, installation and configuration plan. Bidder should provide the life line, which should describe exactly what and how material will be delivered, installed and configured. Delivery plan should not be in generic terms but should be specific to this assignment, Activities, schedule should be in tabular form mentioning names of tasks, sub tasks, start date, finish date resources and milestones will also be appreciated

b) Should the **progress** of the Contract at any time be lagging behind the program agreed between the BISE Larkana and the Contractor, the BISE Larkana will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the BISE Larkana shall not in any way absolve the Contractor of the liquidated damages as stated in below section (1.18(b))

c) If the Contractor **fails to complete the Contract**, in full or part, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as **liquidated damages**, a sum of one half of one percent **(0.5%) of the Contract price** of each unit of the delayed Stores for each calendar week of delay subject to the maximum of five percent (5%) of the Contract Price of the unit or units so

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delayed. and such deduction shall be in full satisfaction of the Contractor's liability for the said failure.

1.19 Post Deployment Support & Services or Warranty

Bidder is required to provide support services till 90 days from the date of supply, in this regard an under-tacking on company letter head is required to be submitted along with the technical proposal.

1.20 Training

The bidder should provide a comprehensive training plan which should be flexible to cater to the current requirements. It should encompass all ranges of users i.e. functional, operational and managerial etc. Training Documents such as schedules, training material must be provided with the technical proposal.

1.21 Signing of Contract.

Within (10) working days after notification to the successful bidder regarding acceptance of his bid and submission of 10% Contract Security in shape of DD/Pay order or Bank Guarantee, the contract incorporating all agreements between the parties will be signed. The Contract agreement will be affixed with revenue stamps @ 0.25% of contract value as per stamp act. For sample of agreement refer to page No. 15

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2 Technical Proposal:

2.1 Covering Letter sample for submission of Technical Proposal attached at end.

2.2 Eligibility Criteria

1. This set of bid documents has been prepared under guidelines as laid down in SPPRA Rules 2010 (amended in 2013) and provide a clear basis upon which tenderers will be evaluated, following an objective process based on fair and transparent criteria. However the tenderer's should submit relevant information clearly and follow instructions to submit their relevant documentary proofs in proper order as defined herein and should not defer, so that it should not impose an excessive burden of preparation or paperwork.
2. Firms would be denied who do not meet the specified criteria. Thus, those who prepare documentation for this bid are responsible for ensuring that the criteria are drawn in accordance with the appropriate needs of the tender and that the criteria are sufficiently stringent to assure that only properly qualified firms are included in the final list.
3. The BISE Larkana will not accept "blacklisted" contractors or suppliers. In principle, the tenderers should submit an affidavit on judicial paper stating that their firm is not black-listed or is not involved in any of litigation with any government, semi government or private institutions.
4. The Tendering process invites maximum number of firms to participate and meet the pre-requisite requirements laid down in this bid document.
5. Bidding is open to the contractors, suppliers and joint ventures from within the country or abroad who full fill the requirement of this tender.
6. Only those firms may apply who have 7 years business experience. Firms having experience less than 7 years do not apply.

2.3 Evaluation Criteria

The clear statement/Criteria for the eligibility requirements are given in following table. Applicants who wish to apply for participating in this tendering process may prepare their profile exactly in-accordance of the criteria set herein.

There will be three stages of Evaluation

a) Bidding Firm's Technical Evaluation in accordance with their submitted profile.
b) Evaluation of specifications offered by the bidder.
c) Evaluation Price offered by the bidding firm.
d) Bidding firm secured 60 marks in technical evaluation will be treated as qualified technically.

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BIDDERS SHOULD PROVIDE FOLLOWING DOCUMENTS IN THEIR TECHNICAL PROPOSAL.

BIDDING FIRM QUALIFICATION CRITERIA.

NO.	DESCRIPTION	Marks
1	Bidding Firm will be disqualified in case of failure to provide Mandatory Requirement as bellow. 1) Bidders "Tax Facilitation Portal profile" (As ANNEX-A). Attach NTN, GST, SRB Certificate & ACTIVE Tax payer status from FBR. (3 marks for each document total 15 marks) 2) Litigation History Report, printed on Judicial Paper attested by Notary Public. (2.5 marks), also detail of conflict / quarrel with this Board in the past if any. 3) Certificate for not being Black Listed. This is required on Judicial Paper attested by Oath commissioner. (2.5 Marks)	20
2	Financial Position: 1) As per the guide lines of SPPRA Rules 2010 the Annual Turnover should **be equal to the estimated cost of Tender**. (5 Marks) 2) Therefore, Bidding Firm should provide Last 2 years Annual Income Tax Returns (2010 to 2012) showing that the firm's annual "average" **income Tax** declared amount is greater than 10 Million (total 5 marks) 3) Bidder should Provide Audited Financial Statements for last five years (1 mark for each year total 5Marks) 4) Provide **Bank Statement** for Last Year (July 2012 to 30th June 2013). No marks if any other document is provided at place of Bank Statement. (5 Marks) 5) Bidding firm should provide Sales Tax Summaries for Last Year (July 2012 to 30th June 2013). No marks will be given if any other document(s) such as "Acknowledgements, Sales Tax Returns, Sales Tax Payment Challans" etc. is provided instead of Sales Tax Summaries. (total 10 marks)	30
3	Company profile, comprising of following details:- 1) Certificate showing Bidder's Business Nature e.g. Proprietorship, Partnership, Pvt. Limited etc. Provide Partnership Deed or Memorandum of Articles. 2) Provide copies of CNICs of Proprietor, Partners, Directors. 3) Staff Names and their Qualification (C.Vs) mentioning working Experience in Bidder's firm and Overall along with projects completed by them. 4) Business Experience Providing Client List with contact details, Completion Certificates, Purchase Orders of similar Nature. Bidder should Provide minimum three Supply Orders of the same nature and their completion Certificates other than this Board during the period of previous year. Five marks for above each category.	20
4	Bidders should provide Detailed Specifications of their material being quoted /offered against the BOQ. Example: 3.3 marks for each 1) Brand of Paper, Material, Equipment etc. 2) Gramage / Model / Specifications etc. (attach Brochures or sample) 3) Estimated delivery time.	10
5	BISE will check & verify Bidder's Market Reputation especially for the projects completed by the bidder for similar nature of printing of answer copies and other printing material (minimum 3 certificate of satisfactory completion of printing work of three various firm / organization accept this Board.	20
	TOTAL MARKS	100

10% weighted will be given to Technically Sound Parties, using Weighted Average Formula, as under:-

$$= (100-((Highest\ Point - Points\ Secured) \div Highest\ Points \times 100)) \times 0.1$$

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3. Financial Proposal:

Financial Proposals of only the technically qualified bidders would be opened and, evaluated / compared on the following basis:-

1) The financial proposals shall first be checked for any error of computation and arithmetic errors will be corrected.
2) If a bidder does not accept the correction of errors, its bid will be rejected and its bid security may be forfeited.
3) Items and Services that are required but have been left out or are necessary to correct minor deviations of the proposal will be added to the total proposal price using cost **taken from the highest prices from other responsive proposals** for the same item and Services, or in the absence of such information the cost will be estimated at prevailing list prices.
4) For the purpose of evaluation / comparison of bids, total lump sum cost will be considered of each category.
5) Total evaluated financial cost of each responsive bidder shall be the basis of merit ranking of the Financial Proposal of the bid.

EVALUATION OF FINANCIAL PROPOSALS OFFERED BY THE BIDDING FIRM

- 90% weighted will be given to lowest quoting firms, using Weighted Average Formula, as under:-
  - *(100-(Quoted Bid-Lowest Bid) ÷Lowest Bid*100)*0.9*

METHOND OF AWARDING OF CONTRACT

Under SPPRA Rule No.2 (e) ,46/2 (J) & No. 49 The bidder with the lowest evaluated cost, but not necessarily the lowest submitted price, shall be awarded the procurement contract, however following weighting Formulas will be applied to get the weighted Scores of Bidding firms.

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a. The Evaluation / Procurement committee of BISE Larkana on the parameters given in the tender appendixes will make technical evaluation. Rating for the technical evaluation will be as per format given as above. The evaluation shall be on the basis of bidder's responsiveness to the Terms of Reference. The BISE Larkana will apply an evaluation criteria and point of system to evaluating the bids technically. A proposal shall be rejected at this stage if it does not respond to the important aspects of the Terms of Reference.
b. The BISE will notify the bidding firm of rejection of their technical proposal indicating reasons that their financial proposal if any will be returned unopened after completing the selection process.
c. The BISE Larkana will notify in writing to the firm(s) qualifying for technical score, and indicate the date, time and address for opening of financial proposal. Same will also be published on BISE website.
d. On opening the financial proposal i.e. in the presence of the bidding firm(s) representative who wish to attend, the BISE Larkana will announce the names of firms their technical scores and the amounts of their financial proposals.

The decision of the Procurement Committee of BISE Larkana will be binding on all Bidders

3.2 Preparation of Results for successful Bidders:

1. Sum of figure of the Technically acquired weight + figure of Financially acquired weight will be accumulated.
2. The highest scoring firm will be considered as 1st Lowest in the light of 2.2 & 2.3 above. The decision of BISE Larkana will be binding on all concerned and will in no case be challengeable at any forum.

5.2 **Quantity of Items for Financial proposal:** Refer to page No. 19 -21

Signature & Stamp of Bidder

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BISE Larkana

FORM OF TENDER

To be printed on the letter head of firm.

Tender Reference No._____Dated_____

Name of Contract: **Examination Stationary / Print Material / Re-numbering of un-used Answer script**

The Secretary,
Board of Intermediate & Secondary Education,
Larkana.

Dear Sir,

1. Having examined the Tender Documents including Instructions to Tenderers, Conditions of Contract, Specifications, Drawings, Schedule of Prices and Addenda Nos._____ for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name & address _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Contract and remedy and defects therein in conformity with the said Documents including Addenda thereto for the Total Tender Price of Rs._____ (in figures and words) or such other sum as may be ascertained in accordance with said Documents.

2. We understand that all the Schedules attached hereto from part of this Tender.

3. As security for due performance of the undertakings and obligations of this Tender, we submit herewith a Bid Bond of Rs._____ (in figures and words) drawn in favor of or made payable to BISE, and valid for a period of 90 days beyond the period of validity of this Tender.

4. We undertake, if our Tender is accepted, to complete the whole of the work comprised in the above-named Contact within _____ days.

5. We agree to abide by this Tender for the period of 90 days beyond the date of opening of the Tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.

6. Unless and until a formal Contract Agreement is signed, this Tender, together with your acceptance thereof, shall constitute a binding contract between us.

7. We understand that you are not bound to accept the lowest or any Tender you may receive.

8. We do hereby declare that this Tender is made without any collusion, comparison of figures or arrangement with any other person or persons making a Tender for the above-named contract.

9. We understand and are agree that the final decision of BISE will be acceptable to us
   A
   Dated this _____ day of _____ _____2014
   Signature_____ in the capacity of _____ duly authorized

Secretary
BISE Larkana

ARTICLES OF AGREEMENT

This Agreement made this _____ day of _____ 2014, by and between the Board of Intermediate & Secondary Education Larkana, Sindh, including his successors in office and Assignees / Agents, acting through the Secretary, hereinafter called the "**BISE**", of the one part,

And M/s_____, located at _____, hereinafter called the "**Contractor**" which expression shall include their successors, legal representatives of the second part.

Whereas the **BISE** requires supply of _____ and whereas the **Contractor** has agreed to supply, install, put into operation and demonstrate the working of the said Equipment valued at **Rs.**_____ and words (_____) in the specified period, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by _____ on behalf of the **Contractor,** and by the Secretary on behalf of the **BISE**, all of (name and designation of the authorized person)
   Which shall be deemed to form and be read and construed as a part of this **Agreement** viz.?
   a) Articles of Agreement;
   b) Instructions to Tenderers;
   c) Conditions of Contract;
   d) Contractor's Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in.
   e) The specifications of the equipment; and
   f) Bill of Quantity with prices.
3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the BISE to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order No. ___
4. The **BISE** hereby **covenants to pay** the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the Equipment the contact price in the manner prescribed by the Contract and approved by the BISE.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

BISE _____	Contractor_____
Witness No.1:	Witness No.1:
Signature: _____	Signature:_____
Name: _____	Name: _____
Designation: _____	Designation: _____
Witness No.2.	Witness No.2:
Signature: _____	Signature: _____
Name: _____	Name: _____
Designation: _____	Designation: _____

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(INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract No._____ Dated _____
Contract Value: _____
Contract Title: _____

..... [*Name of Contractor*] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative department or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [*name of Contractor*] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[*name of Contractor*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*Name of Contractor*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [*name of Contractor*] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [*name of Contractor*] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Procuring Agency:	Name of Contractor: .....
Signature:	Signature: .....
[Seal]	[Seal]

Secretary
BISE Larkana

ANNEXURE-"A"

View Profile

FBR PAKISTAN

Taxpayer Facilitation Portal
(e.fbr.gov.pk)

[redacted]

Registration ▸ Declaration ▸ Requests ▸ e-Payments ▸

[redacted]

All Registry Portion fields/columns are mandatory

Registry INDIVIDUAL

NTN/CNIC [redacted]

Name [redacted]

Gender: Male Female

Status Resident Country PAKISTAN

Flat/House No. [redacted] Street/Lane/Plaza/Floor/Village Block/Mohallah/Sector/Road/Post Office [redacted]

Province SINDH District KARACHI City / Tehseel KARACHI Post Code [redacted]

Area/Town [redacted]

Principal Activity NON-SPECIALIZED WHOLESALE TRADE Select Activity Activity Code [redacted]

Registered for: Income Tax, Sales Tax, Federal Excise, I.T WH Agent, S.T WH Agent

Business No. [redacted]

Representative u/s 172 Authorized Rep. u/s 223 In Capacity as [redacted]

NTN/CNIC [redacted] Name [redacted]

Flat/House No. [redacted] Street/Lane/Plaza/Floor/Village [redacted]

Province SINDH District KARACHI City / Tehseel KARACHI Post Code [redacted]

Area/Town [redacted]

Phone 092 021 [redacted] Cell 92 [redacted] Fax 92 [redacted]

Email [redacted]

Save Registry & Representative portion and complete remaining form ... Check NTN

Please provide Information about Top 10 Directors/Shareholders/Partners. This portion is required for Company and AOP. Use below options to provide the details of Non-Resident/Minors Directors/Shareholders

Resident Non-Resident Minors All Remaining shareholders/Director

[redacted]

NTN/CNIC [redacted] Name [redacted]

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PAGE 1 OF 3

Secretary
BISE Larkana

ANNEXURE-"A"

View Profile

Other Business Activities in addition to the Principal Activity given at Sr. 9 above

Sr	Code	Business Activity	Edit	Delete
1	010008	IMPORTER	Edit	Delete
2	969996	OTHER PERSONAL SERVICE ACTIVITIES N.E.C.	Edit	Delete

Please provide details of all business/branches/outlets/etc.

Business/ Branch Name

District

Nature of Premises Possession

Owner's CNIC/ NTN/ FTN

Gas Connection installed

Add Business

	City	Postal Code	Gas No	Electricity No	Phone No	
[redacted]	KARACHI	[redacted]			[redacted]	[redacted]

Please provide details of all bank accounts. All fields are mandatory.

Account Start Date

Add Account

	Branch Name	City		
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]

Please provide Employer Information

Employer Name

PAGE 2 OF 3

Secretary
BISE Larkana

ANNEXURE-"A"

View Profile

City

Add

Name of Applicant

Terms & Conditions

Pakistan Revenue Automation (Pvt) Limited

best viewed at 1024x768 with Internet Explorer 6.0.

PAGE 3 OF 3

Secretary
BISE Larkana

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.

Examination Stationary / Print Material / Re-numbering of un-used Answer script.

TECHNICAL PROPOSAL

BOQ

Date of submission of tender form up to .... 28-03-2014 at 11.00 AM

Opening of tenders on ..... 28-03-2014 at 12.00 Noon

Submitted by M/s .....

CATEGORY – # ESP-01

SR. NO	NAME OF THE ARTICLE AND DESCRIPTION	QTY
1.	Answer Books White Rose flying paper 55 grams containing 28 pages - un-trimmed size 9"x11½. Trimmed Size 8.6" x 10.7", Printing and rolling in black color & over-locked stitched 1 page of front with serial No. with automatic numbering machine duly spanned in red color and each bundle containing two hundred copies.	800000

Secretary
BISE Larkana

CATEGORY – # ESP-02

SR. #	NAME OF THE ARTICLE AND DESCRIPTION	QTY
1.	Absentee's Reports size 6x8 one side printed in pad form each containing hundred white flying papers 68 grams.	500 pad
2.	Appendix "A" proforma size 6"X8"one side printed in pad form each containing hundred white flying papers 68 grams.	300 Pads
3.	Appendix "B" proforma size 6"X8"one side printed in pad form each containing hundred white flying papers 68 grams.	300 Pads
4.	Appendix "C" proforma size 6"X8"one side printed in pad form each containing hundred white flying papers 68 grams.	300 Pads
5.	Award Sheets (Manual) size 8x13 imported paper 90 grams	500 pad
6.	Award Sheet (Computerized) size 10x15 90 gram papers	60000 sheet
7.	Computerized Examination Slips HSC size 8x13 imported paper 90 grams with colored printing	100000
8.	Envelops 70 grams craft paper No.1 size 11" x 5" one side printed with Board's name monogram.	5000
9.	Envelops 70 grams craft paper No.1 size 9"x 4"one side printed with Board's name monogram.	5000
10.	Envelops 70 grams craft paper No.1 size 11"x 15"one side printed with Board's name monogram.	5000
11.	Improvement application Proforma size 8x13 white flying paper 70 grams in book form containing 100 forms each (as per specimen)	100 pad
12.	Supplements for Practical white flying paper 55 grams containing 04 pages size 9"x11½ printing and rolling in black color dully numbered with automatic machine each buddle containing 1000 supplements dully tied with plastic ribbon (as per specimen)	400000
13.	Invigilator Report size 6"X8"one side printed in pad form each containing 100 white flying papers 68 grams.	5000 pad
14.	Outward Register 200 pages 68 grams paper (as per specimen)	50 Nos.
15.	P.F Register 400 pages 68 grams paper (as per specimen)	01 Dozen
16.	Plastic Bag for codification purpose size 15"x11" one side printed (as per specimen)	55000
17.	Signature Sheet size 8x13 white flying paper 70 grams in book form containing 100 forms each	2000 Pad
18.	T.A/D.A Register 200 pages 68 gram paper (as per specimen)	20 Books
19.	Examination forms of SSC-I (Science) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	40000 Forms
20.	Examination forms of SSC-I (General) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	5000 Forms
21.	Examination forms of SSC-II (Science) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	40000 Forms
22.	Examination forms of SSC-II (General) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	5000 Forms
23.	Indent Proforma size 8x13 paper 68 grams	15 Pad
24.	Centre Bill Proforma both side printed large size (as per specimen)	50 Pad
25.	Press Copy secret Proforma 8x13 both sides printed in pad form each containing 100 leaves white flying paper 55 grams (as per specimen)	50 pad
26.	Office Copy of question paper secret Proforma 8x13 both sides printed in pad form each containing 100 leaves white flying paper 55 grams (as per specimen)	50 pad
27.	Fees Statement size 8x13 one side printed 68 grams	500 Pad
28.	Examination Form HSC -I (Commence) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	5000
29.	Examination Form HSC –I (Private) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	10000
30.	Examination Form HSC –II (P.M) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	15000

Tender form fee paid Rs._____ vide D.D/Challan No._____ Dated: _____.

(_____)
Signature of Dealer/Supper with Stamp

Secretary
BISE Larkana

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.

Examination Stationary / Print Material / Re-numbering of un-used Answer script.

FINANCIAL PROPOSAL

BOQ

Date of submission of tender form up to .... 28-03-2014 at 11.00 AM

Opening of tenders on ..... 28-03-2014 at 12.00 Noon

Submitted by M/s .....

CATEGORY – # ESP-01

SR. NO	NAME OF THE ARTICLE AND DESCRIPTION	QTY	RATE including Tax	Total Amount including Taxes
1	Answer Books White Rose flying paper 55 grams containing 28 pages - un-trimmed size 9"x11½. Trimmed Size 8.6" x 10.7", Printing and rolling in black color & over-locked stitched 1 page of front with serial No. with automatic numbering machine duly spanned in red color and each bundle containing two hundred copies.	800000		

Secretary
BISE Larkana

CATEGORY – # ESP-02

SR. #	NAME OF THE ARTICLE AND DESCRIPTION	QTY	RATE including Tax	Total Amount including Taxes
1.	Absentee's Reports size 6x8 one side printed in pad form each containing hundred white flying papers 68 grams.	500 pad		
2.	Appendix "A" proforma size 6"X8"one side printed in pad form each containing hundred white flying papers 68 grams.	300 Pads		
3.	Appendix "B" proforma size 6"X8"one side printed in pad form each containing hundred white flying papers 68 grams.	300 Pads		
4.	Appendix "C" proforma size 6"X8"one side printed in pad form each containing hundred white flying papers 68 grams.	300 Pads		
5.	Award Sheets (Manual) size 8x13 imported paper 90 grams	500 pad		
6.	Award Sheet (Computerized) size 10x15 90 gram papers	60000 sheet		
7.	Computerized Examination Slips HSC size 8x13 imported paper 90 grams with colored printing	100000		
8.	Envelops 70 grams craft paper No.1 size 11" x 5" one side printed with Board's name monogram.	5000		
9.	Envelops 70 grams craft paper No.1 size 9"x 4"one side printed with Board's name monogram.	5000		
10.	Envelops 70 grams craft paper No.1 size 11"x 15"one side printed with Board's name monogram.	5000		
11.	Improvement application Proforma size 8x13 white flying paper 70 grams in book form containing 100 forms each (as per specimen)	100 pad		
12.	Supplements for Practical white flying paper 55 grams containing 04 pages size 9"x11½ printing and rolling in black color dully numbered with automatic machine each buddle containing 1000 supplements dully tied with plastic ribbon (as per specimen)	400000		
13.	Invigilator Report size 6"X8"one side printed in pad form each containing 100 white flying papers 68 grams.	5000 pad		
14.	Outward Register 200 pages 68 grams paper (as per specimen)	50 Nos.		
15.	P.F Register 400 pages 68 grams paper (as per specimen)	01 Dozen		
16.	Plastic Bag for codification purpose size 15"x11" one side printed (as per specimen)	55000		
17.	Signature Sheet size 8x13 white flying paper 70 grams in book form containing 100 forms each	2000 Pad		
18.	T.A/D.A Register 200 pages 68 gram paper (as per specimen)	20 Books		
19.	Examination forms of SSC-I (Science) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	40000 Forms		
20.	Examination forms of SSC-I (General) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing	5000 Forms		
SR. #	NAME OF THE ARTICLE AND DESCRIPTION	QTY	RATE including Tax	Total Amount including Taxes

Secretary
BISE Larkana