

**DISTRICT HEADQUARTER HOSPITAL
NAUSHAHRO FEROZE**

TENDER FORM NO. 5927/14/2013-14

**Regarding purchase of Drugs, Medicines,
Vaccines, Disposable items etc from (ZAKAT
FUNDS) for the Financial Year 2013-14.**

DUE ON MONDAY 31st MARCH 2014.

TIME OF RECEIVING OF TENDER 10-00AM.

TIME OF OPENING OF TENDER 11-00AM.

Phone No: 0242-448213.

OFFICE OF THE CIVIL SURGEON CIVIL HOSPITAL NAUSHAIRO FEROZE
NO.CHNF/ (Usher/ Zakat)/- /2014, Dated / /2014.

Date of Opening Tender. 31-03-2014.
Time of receipt Tender: 10-00 A.M.
Time of opening Tender 11. A.M.
Tender Fee Rs.2000/- (Non Refundable)

INVITATION FOR BIDS.

01. Sealed bids are invited from eligible bidders for supply of Drugs, Medicines, Vaccines, Disposable items for the year 2013-14. from Zakat fund.
02. Bidding will be conducted under SPIRA Rule 2010 clause 46 (I) Bidding procedures specified in these documents is open to all interested bidders.
03. Interested bidders may obtain further information from the office of the undersigned and Monitoring & Inspections Cell, Health Department Government of Sindh, Block -24 Shahrah-e-Liaquat, Karachi during the office hours.
04. A complete set of bidding documents may be purchased by interested bidders on the submission of written application from the office of the undersigned and monitoring & inspection Cell Health Department upon cash payment of non refundable fees of Rs.2000/- (Two Thousands only).
05. Bids must be delivered to office of the undersigned upto 10-00Am. All bids must be accompanied by a bid security / earnest Money @ 2 ½ % of the total bid cost in shape of pay order/ bank draft. Late bids will be rejected. Bids will be opened in the presence of the bidders authorized representative who choose to attend at 11-00am.

CIVIL SURGEON
CIVIL HOSPITAL NAUSHAIRO FEROZE

OFFICE OF THE CIVIL SURGEON CIVIL HOSPITAL NAUSHAHRO FEROZE

TENDER NO. CSCHNF/-5927/14, 2013-14

INSTRUCTIONS OF BIDDERS.

- 1). Bids shall remain open for 60 days from the date of opening. A bid valid for a shorter period shall be rejected as being non-responsive.
- 2). The bidders shall quote their prices inclusive of all duties/ taxes/ Octroi transportation etc, and all other expenses on free delivery to consignee's end.
- 3). Price should be quoted in Figures & Words both, failing which the offer will be ignored.
- 4). The bid prepared by the Bidder shall comprise the following documents: -
 - a. Bid Form & Price schedules duly completed by the Bidder.
 - b. The Bidder shall furnish a bid security @ 2.5% of the quoted value in the form of a pay order, bank draft.
 - c. Authority letter from the manufacturer/ sole agent certificate in case of importer must be provided by the bidder.
 - d. The printed price list duly stamped & signed and the samples of the quoted item must accompany the bids.
 - e. The original tender purchase receipt.
 - f. Bidder's shall purchase separate tender document and furnish purchase receipts for alternate offer, in case they want to submit alternate offer. Any item's bid with alternate offers with out separate purchase receipts (Original) is supposed to be rejected.
 - g. The bidder shall furnish copy of valid professional Tax (Excise & Taxation) Certificate/ Income Certificate/ GST Registration Certificate & Whole Sale Drug License.
 - h. Distributors/ Agents / Manufacturers must attached copies of Manufacturing License, GMP, NTN Sales Tax Certificate & ISO Certificate of the Manufacturers which items quoted.

- 5) The prices quoted by the Bidder shall be fixed during the performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price or conditional will be treated as non-responsive and rejected.
- 6) The Bidder shall prepare bid comprise one single envelop containing separately financial proposal and technical proposal in original. The Envelop shall be marked as **"FINANCIAL PROPOSAL"** and **"TECHNICAL PROPOSAL"** in bold and legible letter to avoid confusion. The financial and technical bids, each consisting of the documents listed above. In Technical Proposal the bidder must provide the original Data sheet and Technical brochure, Income Tax, Sales Tax, Sole Agency certificate and other documents; otherwise the bid will be ignored. In Financial Proposal, the bidder should provide bid security / earnest money at the rate of 2.5% of the quoted value. A photocopy of the same should be attached with Technical Proposal but its value must not be disclosed and this can be achieved by placing a piece of paper on the place where amount is mentioned.
- 7) Schedule is prepared with the generic name; however, the bidder may also mention the brand name against the generic one.
- 8) The dosage form, strength and pack size offered for bidding in the tender shall be those which are registered / approved by the Ministry of Health. The dosage form, strength and pack size quoted by the bidders shall confirm to the ones mentioned in the tender form.
- 9) All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.
- 10) The bid shall contain no alterations, omissions, or additions, unless such corrections are initialed by the person or persons signing the bid.
- 11) Bids shall be submitted either by the manufacturer or its authorized contractor, if submitted by the manufacturer itself then bid of authorized contractor will be rejected
- 12) Registration number, make or origin of the country of the drug must be mentioned for each item, for which quotation is given, otherwise it will not be considered. The supplier will also provide warranty at the time of supply of medicines as per Drug Act 1976.
- 13) Rates of infusion sets along with name of manufacturers may also be quoted along, with infusion, if infusion with drip set is required.
- 14) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price, which is obtained by multiplying the unit price and quantity, or between subtotals and the total price, the unit or subtotal price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of errors, its bid will be rejected.

- 15) The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract under the relevant provisions of SPP Rules 2010, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Purchaser's action.
- 16) Prior to the expiration of the period of bid validity, the Purchaser will notify the successful Bidder through Advance acceptance. This will constitute the formation of the contract. Within seven (07) days after receipt of the Advance acceptance, the successful Bidder shall furnish the performance security @ 2 ½ % of the contracted amount and will sign the contract agreement.
- 17) Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 18) The supplier shall furnish the certificate from the manufacturer on who's behalf they are participating to the effect that in case of the drug supplied declared sub-standard the participating firm as well as the manufacturer are equally responsible for legal consequences under purchase rules envisaging debarring, purchase of risk and ccst and black-listing.

General & Special Conditions of Contract

- 1) The Contract shall be governed by and interpreted in accordance with laws of the Islamic Republic of Pakistan.
- 2) Store is required immediately. The bidder may however give their short guaranteed delivery period by which the supply will be completed but not late then 30 days. No Extension will be granted / accorded for the supply.
- 3) The manufacturer should provide an undertaking that if his authorized contractor fail to carryout any assignment in total or in part, manufacturer will be responsible to carryout the same.
- 4) Except as otherwise specifically provided in the Contract, the Contractor shall bear and pay all taxes, duties, levies and charges assessed on the Contractor.
- 5) The Contract Price shall be made to the Contractor as specified in the Contract Agreement, subject to the general principle / procedure of the Government of Sindh.
- 6) The Contract shall be executed in accordance with the Contract Documents and procedures.

- 7) The Purchaser or its representative shall inspect the stores at the premises of consignee after receipt of supply.
- 8) If the Contractor fails to attain Completion of the supply or installation within the Time for Completion shall pay to the Purchaser liquidated damages at the rate of 2% per month (0.5% per week) of the Contract Price, or the relevant part thereof. The aggregate amount of such liquidated damages shall in no event exceed the amount of 10%. Once the "Maximum" is reached, the Purchaser may consider termination of the Contract.
- 9) No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
- 10) The purchaser, without prejudice to any other remedy for breach of contract by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (a) if the supplier fails to deliver any or all of the contracted items within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser.
 - (b) If the Supplier fails to perform any other obligation(s) under the Contract.
 - (c) If the supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- 11) The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Government institution or Armed Forces in the Province or out side in the same fiscal year.
- 12) The Purchaser reserves the right to increase/decrease or delete the quantities of goods etc. at the time of award of contract and also reserves the right to enhance the quantity by 15% of goods and services originally specified in the contract without any change in unit price or other terms and conditions of goods at any time during the contract period.
- 13) Service charges @ 0.25% of the value of the Contract will realized/charged by the District Accounts Office, while making payment to the contractors for award of each contract.
- 14) The successful bidder shall pay the testing fees directly to the Provincial Drug Testing laboratory, for the batches to be supplied and should supply extra quantity of drug/drugs used for testing purpose.

- 15) Manufacturing and expiry dates will be written on the each pack. No drugs / medicines, surgical and disposable item will be accepted having expiry less than 80% of shelf life in case of local manufacturing and 70% shelf life for imported items.

Criteria for evaluation of bids.

- Quoted prices.
- Specification compliance
- Drug Registration Certificate issued by the Ministry of Health Government of Pakistan Islamabad.
- Delivery schedule
- Authority letter from manufacturer
- Earnest money.
- Terms / conditions of tender documents compliance.
- Distributors/ Agents/ Manufacturers must provide copies of Manufacturing License, GMP, NTN, Sales Tax Certificate & ISO Certificate of the manufacturers which items quoted.
- Copies of Whole Sale Drugs License, NTN, Sales Tax Certificate of the quoting bidder.

N.B: Department reserve the right to ask and verify any document related with manufacturing of item, to assess the quality.

UNDERTAKING

I/ We read/ understand the conditions specified in the tender enquiry and undertake:-

- 1) That I/ We will remain bounded to supply any item as an additional quantity at the same rate on which said item/ have supplied during the same financial year.
- 2) That I/ We agree to supply whether our tender accepted for total, partial or enhanced quantity for all or any single item.
- 3) I/ We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- 4) I/ We understand and ensure for the supply of quality medicines.
- 5) I/ We also agree to supply 100% Additional quantity without any additional charges, if the supplier / part of the supplies declared sub-standard.
- 6) I/ We also agree to replace the drug/ medicines three months before its expiry on the demand of purchaser.
- 7) I/ We understand and confirm the refund of cost difference if the same medicines/ drug is /was supplied at lower rates to any other Government/ Semi Government Institution, Armed Forces.
- 8) I/ We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 9) I/ We undertake to the deposit the Drug Testing fees per batch to the Director P.D.L. Karachi and deposit directly to CDL, if the assignment given to the CDL.

CERTIFICATE

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender.

Signature of Tenderer	
Name.	
Designation.	
Phone No.	
Mobile No.	
Fax No.	
E-Mail ID	
Web Site.	

OFFICE OF THE CIVIL SURGEON CIVIL HOSPITAL NAUSHAHRO FEROZE,
TENDER FOR THE PURCHASE OF DRUGS, MEDICINES, VACCINES, DISPOSABLE ITEMS ETC FOR THE YEAR 2013-14, (ZAKAT FUND)

S.#	A/U	GENERIC NAME	REC: #	BRAND NAME	PACKING	MFG	RATE	RATE IN WORDS
1	TAB	Dincamic SR						
2	TAB	Lowplat 75mg						
3	TAB	Polymalt						
4	TAB	Novidate 250mg						
5	TAB	Maciacin 250mg						
6	TAB	Leflox 500mg						
7	TAB	Leflox 250mg						
8	TAB	Gen-M 80/480mg						
9	TAB	Methecobal						
10	TAB	Augmentin 625mg						
11	TAB	Augmentin 1g						
12	TAB	Neuromet						
13	TAB	Novidate 500mg						
14	TAB	Moxigate 400mg						
15	TAB	CAC 1000						
16	TAB	Calamox 1g						
17	TAB	Calamox 625mg						
18	TAB	Femobex 20mg						
19	CAP	Risek 20mg						
20	CAP	Risek 40mg						
21	CAP	Ruling 20mg						
22	CAP	Transamin 500mg						
23	CAP	Transamin 250mg						
24	CAP	Maxpan 400mg						
25	CAP	Epan 400mg						
26	CAP	Fliden 20mg						

27	SYP	Polymalt			
28	SYP	Augmentin			
29	SYP	Malacine			
30	SYP	Cefespan			
31	SYP	Panadol			
32	SYP	Lithogen			
33	SYP	Amoxil Fort			
34	SYP	Gen-M 30ml			
35	SYP	Ceclor			
36	SYP	Vidaylin			
37	SYP	Ampiclox			
38	SYP	Brufen			
39	SYP	Brufen DS			
40	SYP	Singobion			
41	SYP	Simcos			
42	SYP	Tercia			
43	SYP	Gyno Cure			
44	SYP	Calpol-6+			
45	SYP	Apizyt			
46	SYP	Crob			
47	SYP	Vita Cod			
48	SYP	Augmentin DS			
49	SYP	Asmofen			
50	SYP	Calmox			
51	SYP	Calamox DS			
52	INJ	Haemacel 500mg			
53	INJ	Rocephan 1g			
54	INJ	Humalin 70/30			
55	INJ	Artem 80mg			
56	INJ	Rotem 80mg			

57	INJ	Rocephen 500mg			
58	INJ	Oxidil 1g			
59	INJ	Flaygel 100ml			
60	INJ	Ruiling Infusion			
61	INJ	Risk 40 mg infusion			
62	INJ	Hifer			
63	INJ	Venofer			
64	INJ	Toradol			
65	INJ	Velosef 1g			
66	INJ	Tramal			
67	INJ	Voren 75mg			
68	INJ	Dicloran 75mg			
69	INJ	Provas			
70	INJ	Kinz long			
71	INJ	Hyzonat 100mg			
72	INJ	Hyzonat 250mg			
73	INJ	Zantac 50mg			
74	INJ	Novidate 100ml			
75	INJ	Decadran 5cc			
76	INJ	Ketasol 5cc			
77	INJ	Trierim			
78	INJ	Neo Pirolat			
79	INJ	Propofil			
80	INJ	Viloc 100mg			
81	INJ	Claxcin 80mg			
82	INJ	Methecobal			
83	INJ	Spasfon			
84	INJ	Cefxon 1mg			
85	INJ	Amky 500mg			
86	INJ	Zomacin 500mg/ 1g			

87	INJ	Hirnic 500mg/ 1g		
88	INJ	Somezol		
89	INJ	Cefrinex 1g		
90	INJ	Ecocef 250mg		
91	INJ	Eprim 80mg		
92	INJ	Spadex		
93	INJ	Mosigat		
94	INJ	Zitam 250mg		
95	INJ	Swiftax 250mg		
96	INJ	Bislari		
97	INJ	Xylocain		
98	INJ	Neurobion		
99	INJ	Augmentin 1mg		
100	INJ	Cefocef 500mg		
101	INJ	Nitax 250mg		
102	INJ	Ecocef 250mg		
103	INJ	Cefocef 250mg		
104		Blood Bcg		
105	OINT	Polyfax Ointment		

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