



**OFFICE OF THE  
SECRETARY POPULATION WELFARE  
DEPARTMENT, GOVERNMENT OF  
SINDH**

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**Technical Proposal  
Tender for Purchase of Furniture & Fixture  
during the year 2013-14**

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**Tender No: PWDS/W&D/FF/2013-14/07**

**Due on: 24<sup>th</sup> February, 2014**

**OFFICE OF THE SECRETARY, POPULATION WELFARE  
DEPARTMENT, GOVERNMENT OF SINDH,  
KARACHI**

TENDER NO. PWDS/W&D/FF/2013-14/07

DUE ON: 24<sup>th</sup> February, 2014

**INVITATION FOR BIDS.**

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Rs. \_\_\_\_\_

Value of Earnest Rs. 2.5% of the Pay Order No.  
to Attached total value of bid Dated: \_\_\_\_\_

Dear Sir,

You are hereby invited to participate in the single stage two envelopes open competitive bidding following the procedure contain in Rule-46(2) of SPP Rules-2010 (annex-A) for the stores as detailed in the schedule to this invitation to Tender to subject to the condition laid down in and those mentioned hereunder and given in the schedule. The contract resulting from this invitation to tender shall govern by the special general conditions of contract. The tenderers quoting against this invitation to tender shall deem to have read and understood the conditions thereof and particulars of the store required and their specification etc.

The tenderers shall quote their Technical & Financial proposal on the prescribed schedule to this invitation to tender, on the basis indicated therein and shall sign the certificate given therein to the effect that the store shall be supplied exactly in accordance with the requirement as specified by the tenders otherwise it will be presumed that offer is strictly in accordance with requirement of the tender notice.

Offer shall remain open for 90 days from the date of opening. The Tenderers shall quote free delivery at consignee end basis.

The delivery store is required immediately. Tenderes should however, give their shortest delivery period upto which they will be able to supply the store.

Sealed Tender will be received and open in Committee Room of the Population Welfare Department, Sindh, 61, Kathiawar Co-operative Housing Society, Karachi

The Tender document comprises the following.

1. Forms of Bids.
  - i) Technical Proposal/ Specification Schedule
  - ii) Financial Proposal /Price Schedule
3. Form of contract
4. General/ Special conditions of contract
5. Bid evaluation Criteria
6. Bidding Data

**Deputy Secretary (W&D),  
Population Welfare Department,  
Government of Sindh,  
Karachi**

## INSTRUCTIONS TO BIDDER

1. Bids shall be submitted in two separate sealed envelopes one for Technical Proposal and other for Financial Proposals.
2. The original bid shall typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
3. The bidder shall drop their bids duly sealed in the tender box in the office of the Deputy Secretary (W&D), Population Welfare Department, Sindh, Karachi, upto **24<sup>th</sup> February, 2014**
4. The bid documents comprises the following ( as per rule, 23, of SPP Rules-2010)
  - a) Instruction to Bidder Annex-I
  - b) Form of Bid
    - i) Technical Proposal/Specification Annex-II
  - c) Form of Contract Annex-III
  - d) General/ special conditions of contract Annex-IV
  - e) Bid Evaluation Criteria Annex-VFinance Proposal /Price Schedule
5. The tenders will be received back upto **24<sup>th</sup> February, 2014** at 11.00 AM and will be opened on the same day **24<sup>th</sup> February, 2014** at 11.30 AM in the presence of Tender Opening Committee and the bidders or their authorized representatives.
6. Bid Security, amounting 2.5% of Bid price should be in shape of Pay order in favour of Secretary, Population Welfare Department, Sindh, Karachi, issued by any schedule Bank of Pakistan.
7. The bid security will be for fitted to the Government, if the bidder with draws his bid after opening and before the expiry of the bid validity period or fail to sign the contract if the bid is accepted.
8. Conditional tender and tender without bid security shall not be considered.
9. Delivery time will be 30 days starting from the issuance of work order/signing the contract.
10. GST/Income Tax Certificates must be accompanied with tender. The bidder should be active tax payer and its compliance report should be 100%
11. The procuring Agency may reject all or any bid at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPP Rules-2010). The payment will be made subject to availability of funds for the financial years 2013-14.
12. Supplier should submit the rate in the Financial proposal which will be opened subject to the acceptance of the Technical proposal.

13. Bids shall remain valid for 90 days after the date of bid opening.
14. If any extension to the bid validity period should be asked to extend the same. Such extension shall be for not more than the period of original bid validity.
15. Bidders who:
  - (a) Agree for extension of bid validity period shall also extend the validity of the security for the extended period of the bid validity.
  - (b) Agree to the procuring agency's request for extension of bid validity period shall not be permitted to change the substances of their bids
  - (c) Do not agree to an extension of bid validity period shall be allowed to withdraw their bids without for feature of their bid security.
  - (d) The bidder name, unit as well as bid amount and bid security shall be announced.
16. Any bid received after the deadline fixed for submission of bids will be rejected and return unopened to the bidder or his authorized representation.
17. The bids shall be quoted in Pak Rupees.
18. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
19. Any request for clarification in the bid, made by the procuring agency shall invariably be in writing. The response to such request shall also be in writing.
20. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.

**Deputy Secretary (W&D),  
Population Welfare Department,  
Government of Sindh,  
Karachi**

### **Bidding Data**

Procuring Agency	Population Welfare Department, Sindh, Karachi
Address	61, Kathiawar cooperative Housing Society, Karachi
Name of work	Procurement of Furniture Fixture
Bid validity period	90 Days
Amount of Bid Security	2.5% of Bid price.
Deadline of submission	24 <sup>th</sup> February, 2014
Performance Security	5% of the contract value.
Advance Payment	No advance payment.
Period of completion	30 days
Liquidity damages	0.05% of the bid price per day after the period of completion upto 10% maximum
Inspection Authority	Inspection Committee
Place of Inspection	First Inspection at the manufacturer/ Distributor premises after delivery 2 <sup>nd</sup> Inspection after delivery at Provincial Headquarter Store at Sohrab Goth, Karachi
Place of Delivery	Sohrab Goth, Karachi

## Form of Contract

THIS CONTRACT Agreement (hereinafter called the "Agreement") made on the \_\_\_\_\_ day of \_\_\_\_\_ 2014 between Population Welfare Department, Sindh, Karachi, the "Procuring Agency") of the one part and M/s. \_\_\_\_\_ (hereinafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain Furniture Fixture by the contractor and has accepted a Bid by the contractor for the execution and completion of such store.

NOW this agreement witnesses as follows:

1. In this agreement words and expression shall have the meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents attached herewith, be read and construed as part of this Agreement, viz,
 

(a)	The letter of Acceptance	Annex-I
(b)	Condition of contract	Annex-II
(c)	Bid data	Annex-III
(d)	Specification	Annex-IV
3. In consideration of the payment to be made by the procuring agency to the contract as hereinafter mentioned, the contractor hereby covenants with the Procuring Agency to execute and supply and remedy defects therein in conformity in all respects within the provision.
4. The Procuring Agency hereby covenant to pay the Contractor, in consideration of the execution and supply of store as per provisions of the contract, the contract price or such other sum as may payable under the provision of the contract at the times and in the manner prescribed by the contract

IN WITNESS WHEREOF the parties hereto have caused this contract agreement to be executed on the day, month and year first before written in accordance with their respective laws.

M/s. _____ (on behalf of contractor)	Deputy Secretary (W&D) Population Welfare Department, Sindh, Karachi
Signed and Delivered in the presence of	
Witness:1	Witness:2
_____ (Name, title and address)	_____ (Name, title and address)

**TECHNICAL PROPOSAL**

1. Category of Store	Furniture Fixture
2. Date of receipt of tender	24 <sup>th</sup> February, 2014

Item NO.	Name of Items	Total Quantity	Unit/ Packing	Name of Mfg:
1	IUD insertion table in 3 sections with pads and Stainless Steel Back	1166		
2	Examination table 2 sections uphold stand top hard wood frame, length 183 cm, width 61 cm, height 76 cm	1166		
3	Foot Steps for table (2 steps)	1136		
4	Bed Iron Portable (Steel) (charpai plastic knitted)	1126		
5	Office Table small 4x2 ½" x 2 ½" with 03 draws made from ¾ thick 600 density chip board laminated with approved shade Formica (Texture) having draws MS sliding channel with lock and polish.	1184		
6	Office Chairs with arms, regzine cushion height 35.5" seat 22" x 18.5" large size 13/4"	6280		
7	Wooden Benches with arms and back (sheesham wood) standard size 6'x1and 1½" seat plain in two pieces 6"x9x1" legs.	1344		
8	Screen on wheels in 3 portions with white curtain folding, overall approx. size: Open-2360 mm, Closed-1200 mm x 550 mmW x 1730 mmH. CRCA tubular structure mounted on 50 mm-dia wheels. Two sides folding, Pretreated & epoxy powder coated.	781		
9	Steel Almirahs 20 gauge (6x3 ft) four shelves and 5 compartments with lock and key handle made of chromic plated steel hammer grey colour.	1737		
10	Revolving Stools SS top Overall approx. size: Top:300mm- dia x H 510mm to 710mm. SS Stop with pretreated and epoxy powder coated stand with PVC pushing.	789		
11	Revolving Chair for officer with Back & seat made of foam and regzine coushin	140		
12	Pillows (foam) size 2x1 and 4"	1126		
13	Dust Bin plastic standard size	402		
14	Steel file cabinet Size 52 X 24 X18 (H+W+D), made of steel 20 SWG MS sheet with four draws ball bearing rammer with automatic locking system (best Quality) chrome plated handle & carel frame with synthetic paint (hammer).	234		
15	Office Table Large 5' x4' Formica top 3 drawers and lock	133		

6	Water Cooler Plastic 12 Ltr.	210		
17	Executive Table 6 x4x 2 ½ made of Formica lamination with side rack having three drawers key board tray having polish on edges	86		
18	Visitor Executive Chairs sheesham frame including arms of sheesham wooden seat and back of best quality master molty foam cover with reqzine with spirit polish	220		
19	Rack for Paper (Sheesham Wooden) (3X2.5) F.T, size 912 mm X410 mm X760mm (including leg) formica top & two size 1" leg 1¾ site Elevation 410 mm including leg.	133		
20	Computer Trolley	117		



**Certificate**

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender by stipulate delivery date.

Authorized Signature of Tenderer \_\_\_\_\_

Name & Designation \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

## **BID EVALUATION CRITERIA FOR FURNITURE FIXTURE**

### **Evaluation and comparison of Technical & Financial bids**

Bidders who have been qualified on the basis of the preliminary evaluation shall be eligible for a detail evaluation.

The purchase will evaluate and compare bid that has been determined to be substantially responsive. The evaluation will be performed assuming the contact will be awarded to the highest evaluated bidder for the entire information system.

The purchase's evaluation of responsive bids will take into account technical factors, addition to cost factors. Following weight will be used in the evaluation of bids.

**Evaluation Criteria for Furniture Fixture****The Technical Bid shall be Evaluated on the basis of following parameters**

<b>S. #</b>	<b>Required Field</b>
1.	Business Experience in 5 year
2.	National Tax Number (Certificate)
3.	Evidence of totally new brand & Latest technology provide
4.	Professional Tax Certificate/Challan
5	Annual Turnover in Millions
6	Sales Tax Registration Certificate
7	Chamber of Commerce (Membership) Certificate
8	Current Scope along with prove of current work order and telephone number of the consignee
9	ISO Certificates
10	Non Blacklisted Affidavit on Legal Stamp paper Rs.100/=
11	Samples required as per specification
12	Technical Features of quoted items details/broachers / drawing/ Design products for which want to quote.
13	Furniture Fixture Relevant Experience
14	Bank certificate of 2 years for financial position of bidders
15	Income Tax Annual returns of 5 years
16	Bank statement of 2 years
17	Monthly sales tax summaries of six months



**OFFICE OF THE  
SECRETARY POPULATION WELFARE  
DEPARTMENT, GOVERNMENT OF  
SINDH**

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**Financial Proposal  
Tender for Purchase of Furniture Fixture  
during the year 2013-14**

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**Tender No: PWDS/W&D/FF/2013-14/07**

**Due on: 24<sup>TH</sup> February, 2014**

Price Schedule in Pak, Rupees

Item NO.	Name of Items	Total Quantity	Unit/ Packing	Trade name of Quoted item	Name of Mfg:	Rate	Total Value
1	IUD insertion table in 3 sections with pads and Stainless Steel Back	1166					
2	Examination table 2 sections uphold stand top hard wood frame, length 183 cm, width 61 cm, height 76 cm	1166					
3	Foot Steps for table (2 steps)	1136					
4	Bed Iron Portable (Steel) (charpai plastic knitted)	1126					
5	Office Table small 4x2 1/2" x 2 1/2" with 03 draws made from 3/4 thick 600 density chip board laminated with approved shade Formica (Texture) having draws MS sliding channel with lock and polish.	1184					
6	Office Chairs with arms, regzine cushion height 35.5" seat 22" x 18.5" large size 13/4"	6280					
7	Wooden Benches with arms and back (sheesham wood) standard size 6'x1and 1 1/2" seat plain in two pieces 6"x9x1" legs.	1344					
8	Screen on wheels in 3 portions with white curtain folding, overall approx. size: Open-2360 mm, Closed-1200 mm x 550 mmW x 1730 mmH. CRCA tubular structure mounted on 50 mm-dia wheels. Two sides folding, Pretreated & epoxy powder coated.	781					
9	Steel Almirahs 20 gauge (6x3 fi) four shelves and 5 compartments with lock and key handle made of chromic plated steel hammer grey colour.	1737					

10	Revolving Stools SS top Overall approx. size: Top:300mm- dia x H 510mm to 710mm. SS Stop with pretreated and epoxy powder coated stand with PVC pushing.	789				
11	Revolving Chair for officer with Back & seat made of foam and regzine coushin	140				
12	Pillows (foam) size 2x1 and 4"	1126				
13	Dust Bin plastic standard size	402				
14	Steel file cabinet Size 52 X 24 X18 (H+W+D), made of steel 20 SWG MS sheet with four draws ball bearing rammer with automatic locking system (best Quality) chrome plated handle & carel frame with synthetic paint (hammer).	234				
15	Office Table Large 5' x4' Formica top 3 drawers and lock	133				
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17	Executive Table 6 x4x 2 ½ made of Formica lamination with side rack having three drawers key board tray having polish on edges	86				
18	Visitor Executive Chairs sheesham frame including arms of sheesham wooden seat and back of best quality master molty foam cover with regzine with spirit polish	220				
19	Rack for Paper (Sheesham Wooden) (3X2.5) F.T, size 912 mm X410 mm X760mm (including leg) formica top & two size 1" leg 1¼ site Elevation 410 mm including leg.	133				
20	Computer Trolley	117				
	Pay order No. _____ name of Bank _____					



**OFFICE OF THE  
SECRETARY POPULATION WELFARE  
DEPARTMENT, GOVERNMENT OF  
SINDH**

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**Technical Proposal  
Tender for Purchase of Printing Material  
during the year 2013-14**

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**Tender No: PWDS/W&D/Ptg/2013-14/08**

**Due on: 24<sup>th</sup> February, 2014**

**OFFICE OF THE SECRETARY, POPULATION WELFARE  
DEPARTMENT, GOVERNMENT OF SINDH,  
KARACHI**

**TENDER NO.PWDS/W&D/Ptg/2013-14/08      DUE ON: 24<sup>th</sup> February, 2014**

**INVITATION FOR BIDS.**

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Value of Earnest      Rs.2.5% of the      Pay Order No.  
to Attached          total value of bid      Dated: \_\_\_\_\_

Rs. \_\_\_\_\_

Dear Sir,

You are hereby invited to participate in the single stage two envelopes open competitive bidding following the procedure contain in Rule-46(2) of SPP Rules-2010 (annex-A) for the stores as detailed in the schedule to this invitation to Tender to subject to the condition laid down in and those mentioned hereunder and given in the schedule. The contract resulting from this invitation to tender shall govern by the special general conditions of contract. The tenderers quoting against this invitation to tender shall deem to have read and understood the conditions thereof and particulars of the store required and their specification etc.

The tenderers shall quote their Technical & financial proposal on the prescribed schedule to this invitation to tender, on the basis indicated therein and shall sign the certificate given therein to the effect that the store shall be supplied exactly in accordance with the requirement as specified by the tenders otherwise it will be presumed that offer is strictly in accordance with requirement of the tender notice.

Offer shall remain open for 90 days from the date of opening. The Tenderers shall quote free delivery at consignee end basis.

The delivery store is required immediately. Tenderes should however, give their shortest delivery period upto which they will be able to supply the store.

Sealed Tender will be received and open in Committee Room of the Population Welfare Department, Sindh, 61, Kathiawar Co-operative Housing Society, Karachi

The Tender document comprises the following.

1. Forms of Bids.
  - i) Technical Proposal/ Specification Schedule
  - ii) Financial Proposal /Price Schedule
3. Form of contract
4. General/ Special conditions of contract
5. Bid evaluation Criteria
6. Bidding Data

**Deputy Secretary (W&D),  
Population Welfare Department,  
Government of Sindh,  
Karachi**



## INSTRUCTIONS TO BIDDER

1. Bids shall be submitted in two separate sealed envelopes one for Technical Proposal and other for Financial Proposals.
2. The original bid shall typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
3. The bidder shall drop their bids duly sealed in the tender box in the office of the Deputy Secretary (W&D), Population Welfare Department, Sindh, Karachi, upto **24<sup>th</sup> February, 2014**
4. The bid documents comprises the following ( as per rule, 23, of SPP Rules-2010)
  - a) Instruction to Bidder Annex-I
  - b) Form of Bid
    - i) Technical Proposal/Specification Annex-II
  - c) Form of Contract Annex-III
  - d) General/ special conditions of contract Annex-IV
  - e) Bid Evaluation Criteria Annex-VFinance Proposal /Price Schedule
5. The tenders will be received back upto **24<sup>th</sup> February, 2014** at 11.00 AM and will be opened on the same day **24<sup>th</sup> February, 2014** at 11.30 AM in the presence of Tender Opening Committee and the bidders or their authorized representatives.
6. Bid Security, amounting 2.5% of Bid price should be in shape of Pay order in favour of Secretary, Population Welfare Department, Sindh, Karachi, issued by any schedule Bank of Pakistan.
7. The bid security will be for fitted to the Government, if the bidder with draws his bid after opening and before the expiry of the bid validity period or fail to sign the contract if the bid is accepted.
8. Conditional tender and tender without bid security shall not be considered.
9. Delivery time will be 30 days starting from the issuance of work order/signing the contract.
10. GST/Income Tax Certificates must be accompanied with tender. The bidder should be active tax payer and its compliance report should be 100%
11. The procuring Agency may reject all or any bid at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPP Rules-2010). The payment will be made subject to availability of funds for the financial years 2013-14.
12. Supplier should submit the rate in the financial proposal which will be opened subject to the acceptance of the Technical proposal.
13. Bids shall remain valid for 90 days after the date of bid opening.

14. If any extension to the bid validity period should be asked to extend the same. Such extension shall be for not more than the period of original bid validity.
15. Bidders who:
  - (a) Agree for extension of bid validity period shall also extend the validity of the security for the extended period of the bid validity.
  - (b) Agree to the procuring agency's request for extension of bid validity period shall not be permitted to change the substances of their bids
  - (c) Do not agree to an extension of bid validity period shall be allowed to withdraw their bids without for feature of their bid security.
  - (d) The bidder name, unit as well as bid amount and bid security shall be announced.
16. Any bid received after the deadline fixed for submission of bids will be rejected and return unopened to the bidder or his authorized representation.
17. The bids shall be quoted in Pak Rupees.
18. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
19. Any request for clarification in the bid, made by the procuring agency shall invariably be in writing. The response to such request shall also be in writing.
20. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.

**Deputy Secretary (W&D),  
Population Welfare Department,  
Government of Sindh,  
Karachi**

### **Bidding Data**

Procuring Agency	Population Welfare Department, Sindh, Karachi
Address	61, Kathiawar cooperative Housing Society, Karachi
Name of work	Procurement of Printing Material
Bid validity period	90 Days
Amount of Bid Security	2.5% of Bid price.
Deadline of submission	24 <sup>th</sup> February, 2014
Performance Security	5% of the contract value.
Advance Payment	No advance payment.
Period of completion	30 days
Liquidity damages	0.05% of the bid price per day after the period of completion upto 10% maximum
Inspection Authority	Inspection Committee
Place of Inspection	First Inspection at the manufacturer/ Distributor premises after delivery 2 <sup>nd</sup> Inspection after delivery at Provincial Headquarter Store at Sohrab Goth, Karachi
Place of Delivery	Sohrab Goth, Karachi

## Form of Contract

THIS CONTRACT Agreement (hereinafter called the "Agreement") made on the \_\_\_\_\_ day of \_\_\_\_\_ 2014 between Population Welfare Department, Sindh, Karachi, the "Procuring Agency") of the one part and M/s. \_\_\_\_\_ (hereinafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain Printing Material by the contractor and has accepted a Bid by the contractor for the execution and completion of such store:

NOW this agreement witnesses as follows:

1. In this agreement words and expression shall have the meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents attached herewith, be read and construed as part of this Agreement, viz,
 

(a)	The letter of Acceptance	Annex-I
(b)	Condition of contract	Annex-II
(c)	Bid data	Annex-III
(d)	Specification	Annex-IV
3. In consideration of the payment to be made by the procuring agency to the contract as hereinafter mentioned, the contractor hereby covenants with the Procuring Agency to execute and supply and remedy defects therein in conformity in all respects within the provision.
4. The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and supply of store as per provisions of the contract, the contract price or such other sum as may payable under the provision of the contract at the times and in the manner prescribed by the contract

IN WITNESS WHEREOF the parties hereto have caused this contract agreement to be executed on the day, month and year first before written in accordance with their respective laws.

M/s. _____ (on behalf of contractor)	Deputy Secretary (W&D) Population Welfare Department, Sindh, Karachi
Signed and Delivered in the presence of	
Witness: 1 _____ (Name, title and address)	Witness: 2 _____ (Name, title and address)

**TECHNICAL PROPOSAL**

1. Category of Store	Printing Material
2. Date of receipt of tender	24 <sup>th</sup> February, 2014

Item NO.	Name of Items	Total quantity	Unit/ Packing	Name of Mfg:
1	Consent form Urdu/Sindhi (1000 pages)	450		
2	Disbursement form for "A" Centre (1000 pages per pad)	450		
3	Monthly performance report form (04 pages per pad)	150		
4	Client referral card (Pad of 100)	8500		
5	Inward & Outward Register (P/Pad 100 Sheet)	250		
6	Vehicle Log Book (100 pages)	60		
7	Attendance Register / Muster Roll (100 pages)	40		
8	Medical History Card (MHC)	25000		
9	Delivery Book (Peon book)	60		
10	MSU General Stock Inventory Sheet (Annex-V) 100 Sheet/Register	144		
11	F.P. Client Record Card (Annex-V) (9) SPR-23 (200 Sheets/Register)	708		
12	FWC Progress Report FWC R-4, 50 Sheet	250		
13	Daily Client attendance Register 400 pages per pad RHS/MSU/FWC	1364		
14	Contraceptive Stock Register 100 Sheet P/Reg CLR-5	604		
15	General Stock Register Medicine (100 pages)	703		
16	FP Record Card (325 gm)	27363		
17	Daily Medicine Register (2013-14) (100 pages) RHS/MSU/FWC	332		
18	Registration Register for FWA (Female)/(Male)/S.M (Male) (P/Pad of 100 sheets) 4 pages	4200		

19	Client Attendance Register for MSU Camp Annx-V (7) SOR 100 Sheets P/ Register	216		
20	Monthly Schedule of field visit (Annex-V) (13) 100 Sheets	72		
21	Monthly Schedule of field visit (Annex-V) (12) 100 Sheets	72		
22	Movement Register (Pad/100 sheets)	500		
23	Counter File office record Anex-V (16) SPR-30 Sheets)	72		
24	Jacket containing 7 leaflets on contraceptive method jacket containing 7 leaflets Art Card Paper 260 gram in 4 colours packet of contain 500 jackets. Jacket containing following brochures. i. NSV (Sindhi/Urdu). ii. CS (Sindhi/Urdu) iii. OP (Sindhi/Urdu) iv. Injection (Sindhi/Urdu) v. IUCD (Sindhi/Urdu) vi. Implanon (Sindhi/Urdu) vii Condom (Sindhi/Urdu)	200000		
25	Leaflets District wise address Urdu/Sindhi designing and printing leaflets district wise Brochures in size 9.5" x9" in single fold in four colors on 90 gm mat finish art paper (Packet containing 500 leaflets) 2000 leaflets containing each district address	50000		
26	Brochure " Islam and Family Planning, designing & printing of brochures on Islam and family planning (Urdu/Sindhi) size 14" x9" in two (2) fold in two colours on 90 gm mat finish art paper (Packet containing 500 Brochures)	50000		
27	Poster with Mounting Urdu, designing, printing and mounting on contraceptive method size 18" x 23" vertical in 4 colours on 120 gm mat finish art paper. In addition to pictorial material poster will contain UAN and website address of the department. Mounting on Hard Board stick dial wood, side covered with Formica covered with plastic	1000		
28	Poster with Mounting , Designing, Printing and mounting of poster on right of clients, size 18" x 23" veridical in 4 colors on 120 gm mat finish art paper.. In addition to pictorial material poster will contain UAN and website address of the department. Mounting on Hard Board stick dial wood, sides covered with Formica covered with plastic.	1000		
29	Poster with Mounting Urdu, designing, Printing and mounting of poster sterilization in Urdu size 18" x 23" veridical in 4 colours on 120 gm Mat finish art paper. In addition to pictorial material poster will contain UAN and website address of the department. Mounting on Hard Board sticks dial wood, sides covered with plastic	1000		
30	Brochure on emergency contraceptive, designing & printing of Brochures on emergency contraceptive (Urdu/Sindhi) size 14" x9" in two (2) fold in two colours on 90 gm Mat finish art	50000		

	paper (Packet containing 500 Brouhcers			
31	Brouchers on contraceptive Methods, designing & Printing of Brouchers on contraceptive method Urdu/sindhi size 14" x9" in two (2) fold in two colours on 90 gm mat finish art paper (Packet containing 500 brouchers	70000		
32	File covers for RHS "A" Centres with printing on both sides as per sample	25000		
33	Population Welfare Department Folder	5000		

**Certificate**

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender by stipulate delivery date.

Authorized Signature of Tenderer \_\_\_\_\_

Name & Designation \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_



## **BID EVALUATION CRITERIA FOR PRINTING MATERIAL**

### **Evaluation and comparison of Technical & Financial bids**

Bidders who have been qualified on the basis of the preliminary evaluation shall be eligible for a detail evaluation.

The purchase will evaluate and compare bid that has been determined to be substantially responsive. The evaluation will be performed assuming the contract will be awarded to the highest evaluated bidder for the entire information system.

The purchase's evaluation of responsive bids will take into account technical factors, addition to cost factors. Following weight will be used in the evaluation of bids.

**Evaluation Criteria for Printing Material****The Technical Bid shall be Evaluated on the basis of following parameters**

<b>S. #</b>	<b>Required Field</b>
1.	Business Experience in 5 year
2.	National Tax Number (Certificate)
3.	Evidence of totally new brand & Latest technology provide
4.	Professional Tax Certificate/Challan
5	Annual Turnover in Millions
6	Sales Tax Registration Certificate
7	Chamber of Commerce (Membership) Certificate
8	Current Scope along with prove of current work order and telephone number of the consignee
9.	Non Blacklisted Affidavit on Legal Stamp paper Rs.100/=
10	Samples required as per specification
11	Technical Features of quoted items details/broachers / drawing/ Design products for which want to quote.
12	Printing material Relevant Experience
14	Bank certificate of 2 years for financial position of bidders
15	Income Tax Annual returns of 5 years
16	Bank statement of 2 years
17	Monthly sales tax summaries of six months



**OFFICE OF THE  
SECRETARY POPULATION WELFARE  
DEPARTMENT, GOVERNMENT OF  
SINDH**

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**Financial Proposal**  
**Tender for Purchase of Printing Material**  
**during the year 2013-14**

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**Tender No: PWDS/W&D/Ptg/2013-14/08**

**Due on: 24<sup>TH</sup> February, 2014**

**Price Schedule in Pak, Rupees**

Item NO.	Name of Items	Total quantity	Unit/ Packing	Name of Mfg:	Rate	Total Value
1	Consent form Urdu/Sindhi (1000 pages)	450				
2	Disbursement form for "A" Centre (1000 pages per pad)	450				
3	Monthly performance report form (04 pages per pad)	150				
4	Client referral card (Pad of 100)	8500				
5	Inward & Outward Register (P/Pad 100 Sheet)	250				
6	Vehicle Log Book (100 pages)	60				
7	Attendance Register / Muster Roll (100 pages)	40				
8	Medical History Card (MHC)	25000				
9	Delivery Book (Peon book)	60				
10	MSU General Stock Inventory Sheet (Annex-V) 100 Sheet/Register	144				
11	F.P. Client Record Card (Annex-V) (9) SPR-23 (200 Sheets/Register)	708				
12	FWC Progress Report FWC R-4, 50 Sheet	250				
13	Daily Client attendance Register 400 pages per pad RHS/MSU/FWC	1364				
14	Contraceptive Stock Register 100 Sheet P/Reg CLR-5	604				
15	General Stock Register Medicine (100 pages)	703				
16	FP Record Card (325 gm)	27363				
17	Daily Medicine Register (2013-14) (100 pages) RHS/MSU/FWC	332				
18	Registration Register for FWA (Female)/(Male)/S.M (Male) (P/Pad of 100 sheets) 4 pages	4200				
19	Client Attendance Register for MSU Camp Annx-V (7) SOR 100 Sheets P/ Register	216				

20	Monthly Schedule of field visit (Annex-V) (13) 100 Sheets	72				
21	Monthly Schedule of field visit: (Annex-V) (12) 100 Sheets	72				
22	Movement Register (Pad/100 sheets)	500				
23	Counter File office record Anex-V (16) SPR-30 Sheets)	72				
24	Jacket containing 7 leaflets on contraceptive method jacket containing 7 leaflets Art Card Paper 260 gram in 4 colours packet of contain 500 jackets. Jacket containing following brochures. i. NSV (Sindhi/Urdu). ii. CS (Sindhi/Urdu) iii. OP (Sindhi/Urdu) iv. Injection (Sindhi/Urdu) v. IUCD (Sindhi/Urdu) vi. Implanon (Sindhi/Urdu) vii Condom (Sindhi/Urdu)	200000				
25	Leaflets District wise address Urdu/Sindhi designing and printing leaflets district wise Brochures in size 9.5" x9" in single fold in four colors on 90 gm mat finish art paper (Packet containing 500 leaflets) 2000 leaflets containing each district address	50000				
26	Brochure " Islam and Family Planning, designing & printing of brochures on Islam and family planning (Urdu/Sindhi) size 14" x9" in two (2) fold in two colours on 90 gm mat finish art paper (Packet containing 500 Brochures)	50000				
27	Poster with Mounting Urdu, designing, printing and mounting on contraceptive method size 18" x 23" vertical in 4 colours on 120 gm mat finish art paper. In addition to pictorial material poster will contain JAN and website address of the department. Mounting on Hard Board stick dial wood, side covered with Formica covered with plastic	1000				
28	Poster with Mounting , Designing, Printing and mounting of poster on right of clients, size 18" x 23" verical in 4 colors on 120 gm mat finish art paper.. In addition to pictorial material poster will contain JAN and website address of the department. Mounting on Hard Board stick dial wood, sides covered with Formica covered with plastic.	1000				

29	Poster with Mounting Urdu, designing, Printing and mounting of poster sterilization in Urdu size 18" x 23" vertical in 4 colours on 120 gm Mat finish art paper. In addition to pictorial material poster will contain UAN and website address of the department. Mounting on Hard Board sticks dial wood, sides covered with plastic	1000			
30	Broucher on emergency contraceptive, designing & printing of Brouchers on emergency contraceptive (Urdu/Sindhi) size 14" x9" in two (2) fold in two colours on 90 gm Mat finish art paper (Packet containing 500 Brouchers	50000			
31	Brouchers on contraceptive Methods, designing & Printing of Brouchers on contraceptive method Urdu/sindhi size 14" x9" in two (2) fold in two colours on 90 gm mat finish art paper (Packet containing 500 brouchers	70000			
32	File covers for RHS "A" Centres with printing on both sides as per sample	25000			
33	Population Welfare Department Folder	5000			