

Sukkur Institute of Business Administration

Tender # Proc/0084



Revised Tender Document

**Supply, Installation, Testing & Commissioning
Diesel Generator 1000 KVA**

Feb 2014

Last Date for Submission:	February 25, 2014 1200 hrs
Extended Last Date for Tender Submission	March 5, 2014 1200 hrs
Tender Opening Date	February 25, 2014 12:30 hrs
Extended Tender Opening Date	March 5, 2014 1230 hrs
Venue for Tender Opening	Sukkur IBA Air Port Road Sukkur

1. Supply, Installation, Testing & Commissioning Diesel Generator 1000 KVA Qty 1

Please see the attachment for technical specifications

Important Note:

In technical specifications if anywhere brand name is mentioned, please read that with the additions of words "Or Equivalent "after brand name.

Technical Information of Equipment:

S.No	Items	Product name	Model	Make of Equipment	Part No	Relationship with principle
01						
02						
03						
04						
05						

Cost Estimation of the Equipment:

S.No	Items	Qty	Product name	Model	Make of Equipment	Part No	Unit Price	Total Cost
01								
02								
03								
04								
05								

1. GENERAL TERMS AND CONDITIONS

The following General Terms and Conditions apply to all the equipment/works under this tender.

The last date of receipt of Bids is as mentioned in tender notice and face sheet of this document.

Documents/Details Required.

- 1.1 Documents should be properly signed and stamped by competent authority.
- 1.2. Detail of repair & maintenance facilities.
- 1.3. Structure/Organizational Chart.
- 1.4. An affidavit to the effect that the firm has not been black listed by any Government/Semi Government Organization.
- 1.5. The Bidder indemnify procuring agency against all third-party claims of infringement of patent, trade mark industrial design rights arising from use of the goods or any part thereof in Pakistan.
- 1.6. Procuring Agency or Purchasing Committee or its representative shall have the right to inspect and/or to test the equipment to confirm their conformity to the contract specifications.
The Technical Specifications shall specify what inspections and tests Procuring Agency/Purchase Committee requires and where they are to be conducted.
Procuring Agency/ Purchase Committee shall notify the contractor, in writing, of the identity of any representatives entrusted for this purpose.
- 1.7. It is mandatory that the Bidders provide the following documents and information with respect to its relationship with Principal.

- 1.7.1. Name and contact details of Principal/Manufacturer representative who is authorized to verify Vendor's local partnership.
- 1.7.2. Duration and scope of association in the current capacity with the Principal.
- 1.7.3. Copy of the Principal's Certification (along with its validity period), authorizing the Vendor as local partner/representative in Pakistan to Offer/Bid Principal's equipment and services
- 1.8. The Bidder/Vendor shall provide the following information with respect to its set up in Pakistan.
 - 1.8.1. Number of Vendors offices and addresses, thereof, phone and fax numbers and e-mail address as well as names and designations of responsible persons.
 - 1.8.2. Number of engineers and technical staff in Vendor's office.
 - 1.8.3. Profile of technical staff with relevant experience, resume and number of Customers and sites looked after/supported by each.
 - 1.8.4. Problem reporting procedure and fault response time in hours for fault rectification, escalation procedures with respect to response or turnaround time in hours.
- 1.9. The Bidder shall provide following information with respect to its Company Profile
 - 1.9.1. Registered Name of the Organization.
 - 1.9.2. National Tax Number, Sales Tax Number and GST number
 - 1.9.3. Head Office address.
 - 1.9.4. Management structure & Organization Chart.
 - 1.9.5. Name, Address with Telephone/Telex and Fax numbers of the contact Person.
- 1.10. Financial status of the Vendor's/Bidder's Organization with supporting documents and last two years annual reports.
- 1.11. Provide a certificate from your bank certifying your sound financial position and credit limit from the bank.

1.12. List of clients and their Acceptance of deliverables, showing separately the items provided and value thereof.

1.13. Procuring Agency/ Purchase Committee, reserves the right to reject any or all Bids/Offer without assigning any reason or cancel the process at anytime.

1.14. Procuring Agency/ Purchase Committee reserves the right to increase/decrease the quantity of items/scope of the work. Bidder has no right to challenge the decision in Court.

2. PROPOSAL SUBMISSION REQUIREMENTS

2.1. A bidder can submit bid for single, two or all equipment/items, however bid in each item will be treated and evaluated separately.

2.2. Sealed Bid clearly marked as "**ORIGINAL**" should consist of following two separate and independent parts i.e. **1) Technical Proposal 2) Financial Proposal** and should be clearly marked as Technical Proposal/Financial Proposal in bold and affixed to each envelope at a clearly visible location.

2.2.1. TECHNICAL PROPOSAL

2.2.1.1. Technical Proposal must include the complete solution proposed by the Vendor with filled-in specification sheets.

2.2.1.2. After review of the Technical Proposal, promising Vendors will be selected and may be asked to give a demonstration/presentation on their solution/products.

2.2.1.3. Based on the Technical Proposal and the presentations, Vendors will be selected in order of preference and their Technical Solution will be rated on a scale of 100. The criteria considered will be compliance with equipment specifications, capability of integration, references, warranty/guarantee, origin, quality certifications, past experience (if any), after sales support etc.

2.2.1.4. Financial Proposal of only technically qualified bidders will be opened.

2.2.2. FINANCIAL PROPOSAL

2.2.2.1. Financial Proposal will include the prices quoted for equipment

2.2.2.2. For each category the quoted prices must include all taxes, customs and freight charges for delivery at the required locations at own risk and cost.

2.2.2.3. Theses Equipment/ Items are for educational institutions. Therefore, expects significant educational and volume discounts.

2.2.2.4 the Bidder/Vendor shall furnish **separate earnest money** equivalent to **2%** of the total value of Bid in the form of Bank Draft issued by a scheduled bank of Pakistan in favor of **Sukkur IBA**, valid for **at-least six months** and enclosed along with financial proposal.

2.3. No Bid shall be entertained without earnest money. Earnest money of the successful bidder will be released at the time of submission of Ten percent (10%) Performance Guarantee of the total contract value.

2.4. The bid security is required to compensate against the consequences of:

2.4.1. Subsequent unauthorized variations and/or modifications of the terms of bid.

2.4.2. Premature withdrawal of the bid before the completion of the bid evaluation.

2.4.3. Failure of the bidder to sign the resultant Contract, in the event of such Contract being awarded to it.

2.5. The successful bidder is required to deposit **Ten percent 10%** of total contract value as **Performance Guarantee** in the form of **Bank Draft** issued by a scheduled bank of Pakistan in favor of **Sukkur IBA** at the time of signing of contract agreement and will be released at the time of delivery of equipment at site.

2.6. Proposals sent by fax or email will not be accepted.

2.7. An effort by a Bidder to influence Procuring Agency/ Purchase Committee, directly or indirectly THROUGH UNFAIR MEANS may result in the rejection of Bidder's

BIDS EVALUATION CRITERIA :

Please see attachment for evaluation criteria.

DELIVERY & INSTALLATION

Delivery and Installation should be at the Sites/Locations at the risk and cost of successful bidder

5. WARRANTY

Following Warranty clauses are applicable:

The successful Bidders shall warrant the equipment and its components to be free from any sort of defects in material and workmanship for a maximum warranty period that must not be less than of 1 year from date of completed installation and shall repair or replace on a timely basis any defective component, assembly or portion free of cost. Technical support should be available on call basis. Each and every call will be attended by competent staff of the Bidder within 3-4 hours of its notification either on phone or in writing during business hours (9am -5pm). Delay in attending the call and delay in rectification of fault will lead to consequential financial damages to the Vendor/Bidder.

6. SERVICES

Procuring Agency/ Purchase Committee shall promptly notify the supplier in writing of any claims arising under this warranty and the Vendor/Supplier will repair/replace the defective stores at reasonable speed but within the specified period and time & without any additional cost.

7. LIQUIDATED DAMAGES

Liquidated damages shall be applicable as under:

- a) Delay of one week to handover the Equipment
as per specifications = 0.5% of the total cost
- b) Delay of two weeks to handover the equipment
As per specifications = 1.0% of the total cost
- c) Delay of three weeks to handover the
Equipment as per specifications = 2.0% of the total cost
- d) Delay of four weeks to handover the equipment
as per specifications =4.0% of the total cost

Note: After delay of four weeks, procuring agency/purchase committee has the right to cancel the purchase order or impose penalty up to 10% of the price of the item or both.

8. TERMS OF PAYMENT

Payment shall be made in the following manner:

Within 30 days after supply, installation, testing & commissioning of the generator and satisfactory completion certificate issued by engineering wing Sukkur IBA.

Note: Five Percent of amount will be hold as retention money till the expiry of guarantee / warrantee period of supplied product.

NOTE:

For any technical query regarding DG set, pl write/email to;

- Mr. Hari lal
Email ID: hari@iba-suk.edu.pk
CC.
- Engr. Abdul Jabbar Soomro
Email ID: pd@iba-suk.edu.pk
- Mr. Asghar Siddiqui
Email ID: asghar@eleken.com
eleken@eleken.com
- Engr. Abdul Jabbar Buller
Email ID: abdul.jabbar@iba-suk.edu.pk



Sukkur IBA

Airport Road, Sukkur.
www.iba-suk.edu.pk

TENDER NOTICE

Tender # PROC/0084

Sealed tenders are invited from Companies/Authorized dealers/Distributors registered with Income Tax and sales Tax department on "Single Stage Two envelope basis" for following works at Sukkur IBA.

S.#	Items	Earnest Money	Tender Fee (Non-refundable)
01	Supply, Installation, Testing & Commissioning of 1000 KVA Diesel Generator	2%	Rs. 1000
02	Supply, Installation, Testing, Commissioning of Photocopier Machines	2%	Rs. 1000

The tender documents can be obtained on payment of tender fee (in shape of demand draft/Pay order) from the office of **Manager Procurement** on any working day up to **February 24, 2014**. The last date for submission of bids is **February 25, 2014 up to 12:00 hours**. The bids will be opened on the same day at **1430 hours** in the presence of all the bidders or their authorized representatives.

Bid security **2%** of tender amount (refundable) in shape of demand draft/pay order in favor of Sukkur IBA must be attached with bid documents.

The Sukkur IBA reserves the right to accept or reject any or all bids as per PPRA rules provision.

The tender will be available on PPRA's website: www.ppra.org.pk, www.pprasindh.gov.pk and Sukkur IBA website: www.iba-suk.edu.pk

Please send your queries: hari@iba-suk.edu.pk Ph: 071-5630272 Ext: 142

REGISTRAR

SUKKUR INSTITUTE OF BUSINESS ADMINISTRATION

Airport Road, Sukkur. Ph: 071-5630272-5806080 UAN: 071-111-785-422

Ext: 109 Fax: 071-5804425 E-mail: info@iba-suk.edu.pk



Sukkur IBA
Airport Road, Sukkur.
www.iba-suk.edu.pk

CORRIGENDUM

This refers to Tender Notice Proc/0084 for Supply, Installation, Testing & Commissioning Diesel Generator 1000 KVA and Photocopier Machine published in Daily Dawn, Jang and Kawish on February 07, 2014.

It is informed that Last date of bids submission is extended till March 05, 2014 1200 hrs and bids opening date March 05, 2014, 1230 hrs.

All other terms and conditions remain same.

REGISTRAR

SUKKUR INSTITUTE OF BUSINESS ADMINISTRATION

Airport Road, Sukkur, Ph: 071-5690272-5806101

UAN: 071-111-785-422 Fax: 071-5804425

E-mail: info@iba-suk.edu.pk

**IBA SUKKUR
MV / LV POWER DISTRIBUTION**

1000 KVA DIESEL GENERATOR

**PART - BILL OF QUANTITIES
ELECTRICAL & ALLIED SYSTEMS**

February 24, 2014

ElekEn Associates

513 R.S.M Square, Plot-E1, Shaheed-e-Millat Road, Karachi.
Tel: 3455-2037, 3455-1602, 3432-5537 Fax: 3438-0154 e-mail: eleken@eleken.com

**BILL OF QUANTITIES
MV / LV POWER DISTRIBUTION SYSTEM
IBA SUKKUR**

**PART BOQ FOR
1000KVA DG SET**

S.NO.	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
1	<p>Supply, installation, testing and commissioning of following Diesel Generator Set operating on 3-phase, 400V, 50Hz, 1500 rpm Prime Rated, Water Cooled Diesel generating set, suitable for operation at 50°C inside power house with control panel, AMF (without ATS) and 90% relative humidity assembled in accordance with their provided drawings / manuals and consisting of painted welded steel bed plate frame work to accommodate engine alternator complete with electronic governor to give regulation to BS:5514 class A1, balanced flywheel, water jacket heaters energized by the incoming main supply, heavy duty starting batteries, battery charger, hour runs meter, KWH meter, emergency stop push button, radiator, with water level switch, fuel tank, piping works, consisting of black steel pipe schedule 40, fuel pump, exhaust system residential type silencer, 400/230 V, 50 Cycles/second, at 1500 RPM, for 3 phase 4 wire system.</p> <p>The work also includes but not limited to</p> <ul style="list-style-type: none"> - Transportation upto site, inside MDS room, - 1/2" thick neuprene Sheet and - placement of gensets on foundation pads - Vibration Isolators, leveling and grouting <p>The work also includes all allied mechanical and electrical works including material, labor, tools, accessories etc.</p> <p>Genset shall be with built-in radiator and including all other accessories essential for transportation and installation of genset.</p>				
a	1000 kVA DG Set Prime Rating.	1	Job		
2	<p>Supply, installation, testing and commissioning of thermal lagging and GI cladding of above exhaust system in accordance with the instructions of manufacturer in order to minimize heat radiations inside the power house using 50 mm thick rock wool having density 80 Kg per meter cube. Complete in all respects.</p>				
a	For 1000 kVA DG Set	1	Job		
3	<p>Supply, installation, testing and commissioning of Auto Synchronization module (Wood Ward, Data com, Deep sea) of 3 No. DG Set (1000 kVA + 500 kVA + 500 kVA) with electronic governer, Control wiring between DG Set + Synch Module and already provided motorized ACB inside enclosure and all other accessories for above DG Set system for Auto Synchronizing, Load Sharing and Load Management facilities. The Synch. Modules shall be enclosed in already provided MS Panel with ventilation fan. The work also includes control cabling, cable containment etc. Complete in all respect.</p> <p>Note:</p> <ul style="list-style-type: none"> - Please find attached drawing of take-off panel for your perusal, specify size & spaces you require to install synchronizing modules and for control cabling into panel. - All bidders are instructed to visit site and inspect condition and models of existing 2 No. 500 kVA gensets which need to be synchronize with new 1000 kVA generator. (Mention your resevation at time of submitting bids, if any) 	1	Job		

BILL OF QUANTITIES
MV / LV POWER DISTRIBUTION SYSTEM
IBA SUKKUR

PART BOQ FOR
 1000KVA DG SET

S.NO.	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
4	Supply & Installation of 6000 liters Diesel Storage Tank. Cylindrical Shape, made with 6 mm thick MS Sheet including all safety valves, filling valve, air ventilation, stand, level indicator etc. and painted with red oxide and bitumen coating for anti corrosion. Tank shall be placed inside of RCC chamber and covered with removable RCC slab complete in all respect as requirement of safety department (Civil Defense Department). (Note: civil works to be carried out by the civil contractor)	1	No.		
5	Supply & installation of 500 liters floor standing, cylindrical Diesel Day Tank made with 6 mm thick MS Sheet including all safety valves, Air Ventilation, Stand, level indicators etc. Complete with all allied MS piping and accessories from tank to 4 No. Diesel Generators. Complete in all respects as shown in the drawings.	1	No.		
6	Supply and Installation of Fresh Lube Oil Transportation System from Under Ground Tank to above Oil Tanks as mentioned above using appropriate size of MS piping for supply and overflow, including 2No. oil transfer gear pump (1 Stand-by), valves, bends, supports. Complete in all respects. Supply piping shall be connected with the Lube Oil tank with required valves and accessories.	1	Job		
7	Supply and installation of Dirty Lube Oil Drainage Systems from above Diesel Generators to Drain Drum / Tank using appropriate size of MS piping including valves, bends, supports. Complete in all respects.	1	Job		
8	Supply and Installation of Diesel Transportation System from Under Ground Storage Tank to Diesel Day Tanks of Generator Room as mentioned above using appropriate size of MS piping for supply & overflow (oversize), including 2 No. Diesel transfer electric pump (1 Stand-By), pump starters, wiring, non return valves strainer, gate valves, bends, supports. Complete in all respects.	1	Job		
9	Supply and Installation of Complete Air Ventilation System of Generator Room to attain required air intake pressure and room temperature as per Standards. System includes exhaust fans, grills, air filters, wire meshes, including power wiring & power panel for ventilation and allied equipments equipments. Complete in all respects.	1	JOB		
10	Supply of control cables from Generators to Control Panels using multi core/ single core, shielded cables including lugs, glands, tagging etc. including 16SWG Imported GI sheet Cable trays in accordance with the instructions of Genset Manufacturer. Complete in all respects.	1	Job		
11	Providing and installation of remote AUTO/OFF/MAN selector switch . Complete with wiring in PVC conduit, Panel with all required facilities.	1	Job.		
12	Potential Equalization of all body parts including control panels, exhaust gas pipe, generating sets base, water pipes, tanks etc. Complete in all respects in accordance with the standard specifications.	1	Job.		

BILL OF QUANTITIES
MV / LV POWER DISTRIBUTION SYSTEM
IBA SUKKUR

PART BOQ FOR
1000KVA DG SET

S.NO.	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
13	Supply and Installation of battery stand including all mounting accessories, supports, frame , painted, for placement of batteries (including future provision) keeping in view the power house layout. Complete in all respects.	1	Job		
14	Supply, Installation, testing and commissioning of Automatic Battery Chargers for the Diesel generator, including supply and installation of all required battery cabling. Complete in all respects.	1	Job		
15	Supply, Installation of Special Type Battery Power Cables (120 sqmm) for the Diesel generator including all accessories in accordance with the specifications of generator supplier. Complete in all respects.	1	Job		
16	Supply of Consumable materials like cotton gloves, cutting disk , electrodes, fans , gas kit sheet, grinding disk , oxygen gas , safety goggles , welding black & white glasses etc. Complete for entire job.	1	Job		
17	Supply of all first filling of consumables like Lube Oil , Coolant , Battery Electrolytes etc. as per requirements for all generators. Complete in all respects.	1	Job		
18	100% On load testing of Gensets sets with material required for its operation inclusive of fuel, engine oil etc. Load should be provided by the supplier at site.	1	Job		
19	Supply of spares for engine / generator and control panel required for 500 operating hours as per manufacturers recommendation and specifications. Supplier shall provide a list of all spares with unit prices , make , models and origin.	1	Job		
20	Obtaining of NOC and Fitness Certificate for above Generators and Diesel Storage Tank form Concerned Authorities.	1	Job.		
	Note: 1. Contractor have to provide all the accessories/device required for completion of system. 2. Mention all owner supplied material/work along with the bid which are not included in the scope of work but required for completion of work.				
	Total Amount (Rs.)				

**IBA SUKKUR
MV / LV POWER DISTRIBUTION**

**TECHNICAL FORM
1000 KVA DIESEL GENERATOR**

February 24, 2014

ElekEn Associates

S. #	DESCRIPTION	PROPOSED SPECIFICATION	BIDDER'S SPECIFICATION
1	Prime Rating (KVA/KW)	1000/800	
2	Standby Rating (KVA/kw)	1110/888	
3	Gen Set Model No		
4	Alternator Make		
5	Alternator Model No		
6	Engine Make		
7	Engine Model No		
8	Country Of Origin		
9	Manufactured By		
10	R.P.M.	1500	
11	Design / Configuration		
12	Output Voltage (Volts)	400	
13	Frequency (Hz)	50	
14	Power Factor	0.8	
15	No. of phases	3	
16	Over Speed Limit (RPM) (With-Stand)	+25%	
17	Governing Class	ISO 8528 G3 / BS.5514 Class A1	
18	Governor	Electronic	
19	Voltage regulation	±1% @ Steady State	
20	Excitation	Self Excitation	
21	Cooling Method	Water Cooled	
22	Insulation	Class H	
23	Genset rating at 50°C	-	
24	Ingress Protection	IP 23	
25	Silencer Noise Reduction Level (dB) Without Canopy	<105 dBA @ 1 meter	

S. #	DESCRIPTION	PROPOSED SPECIFICATION	BIDDER'S SPECIFICATION
26	Control System		
27	Built In Circuit Breaker	Needed	
28	Vibration Isolators	Rubber / Spring Type	
29	Exhaust stack gas temperature (°C)		
30	Heat Rejection to Coolant (Btu/min)		
31	Heat Rejection to Exhaust (Btu/min)		
32	Short Circuit and Over Current Protection	Needed	
33	Emission Certificate	EU Stage II emission certified	
34	Warranty	24 months	
35	Fuel Tank (ltrs.)		
36	Open Set Dimension (mm) (L×W×H)		
37	Enclosed Set Dimension (mm) (L×W×H)		
38	Weight (kg)		
39	Hour-Operation-Meter	Built-in	
40	Overload Capability (10%) (Hr.)	1 (Every 12 Hours)	
41	Fuel Consumption (ltrs./hr) @ Prime Rating		
	100%		
	75%		
	50%		
42	Symmetry In Design	Single source Warranty Provider / Non-uniformity in design (Engine Make & Manufacturer are different)	

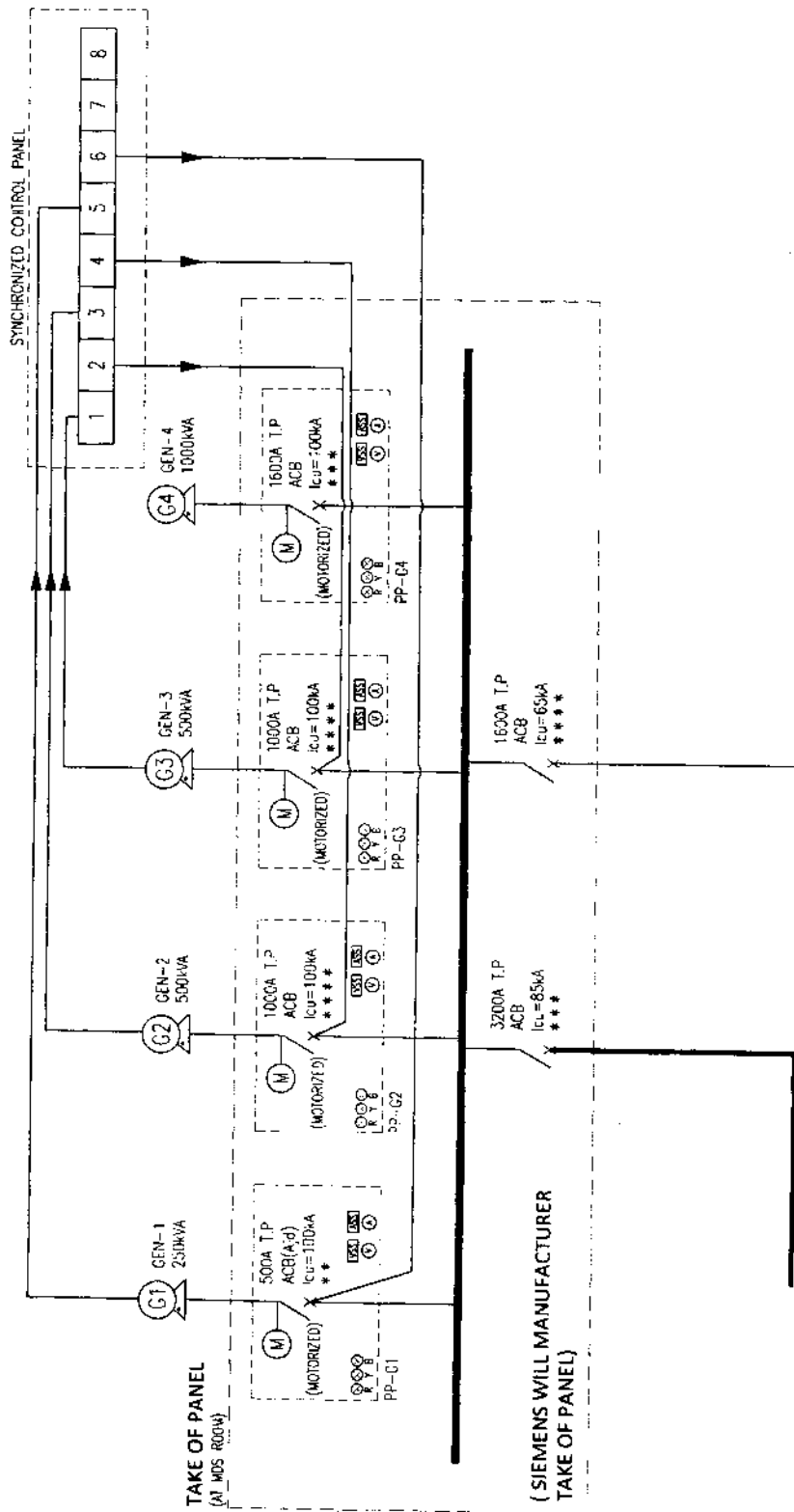
Note:

- Filling all the items of form is mandatory.
- Fill description of quoted machine in blank boxes.
- Any additional feature / deviation from the specifications shall be clearly mentioned in the provided bidders specification

POINT EVALUATION SHEET
IBASUKUR

No	Evaluasi	Kategori	TECHNICAL SKILL										Dokumen/Chapter		Total			
			DESCRIPTION	Quantity / Type	Competing Class	Min. Competing Rating of JPC	Lowest Value Lowest Index	Lowest Point Exemption	Point Rejection to exceed	Point Rejection to equal	Point Rejection to below	Number of Administrative Support Person	Number of Administrative Support Person	Number of Administrative Support Person		Number of Administrative Support Person	Number of Administrative Support Person	
1	Vendor 1	Available Date	10/01/2014	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10
2	Vendor 2	Available Date																
3	Vendor 3	Available Date																
4	Vendor 4	Available Date																
5	Vendor 5	Available Date																
6	Vendor 6	Available Date																
7	Vendor 7	Available Date																
8	Vendor 8	Available Date																
9	Vendor 9	Available Date																
10	Vendor 10	Available Date																

SINGLE LINE DIAGRAM OF TAKE OF PANEL



NOTE: CONTRACTOR TO SUBMIT SHOP DRAWING BEFORE COMMENCEMENT OF WORK FOR CONSULTANT'S APPROVAL

PROJECT		SUKKUR INSTITUTE OF BUSINESS ADMINISTRATION (SUKKUR IBA)	
CLIENT		HABIB FIDA ALI 4-C, Khokhatar Road P.O. Sukkur Dist. Phone: 566 983-4, 566 170	
ARCHITECT		M. A. M. Associates Sukkur	
STRUCTURE		Mustafa Qudus Consulting Engineer P.O. Sukkur Dist. Phone: 566 983-4, 566 170	
NO.	REV.	DATE	DESCRIPTION
01			RESULT FOR DISTRIBUTION
DRAWING NO.		EL-00-09	
TITLE		SINGLE LINE DIAGRAM	
CONSTRUCTION DRAWING		DATE	
DESIGNED BY	CHECKED BY	DATE	DATE
EL-00-09	EL-00-09		
DATE	DATE	DATE	DATE

Sukkur Institute of Business Administration

Tender # Proc/0084



Tender Document

**Supply, Installation, Testing & Commissioning
Photocopier Machine**

Feb 2014

Last Date for Submission:	February 25, 2014 1200 hrs
Tender Opening Date	February 25, 2014 12:30 hrs
Venue for Tender Opening	Sukkur IBA Air Port Road Sukkur

1. Photocopier Machine

Qty 4

Please see the attachment for technical specifications

Technical Information of Equipment:

S.No	Items	Product name	Model	Make of Equipment	Part No	Relationship with principle
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Cost Estimation of the Equipment:

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- 1.3. Structure/Organizational Chart.
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The Technical Specifications shall specify what inspections and tests Procuring Agency/Purchase Committee requires and where they are to be conducted.
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- 1.7. It is mandatory that the Bidders provide the following documents and information with respect to its relationship with Principal.

- 1.7.1. Name and contact details of Principal/Manufacturer representative who is authorized to verify Vendor's local partnership.
- 1.7.2. Duration and scope of association in the current capacity with the Principal.
- 1.7.3. Copy of the Principal's Certification (along with its validity period), authorizing the Vendor as local partner/representative in Pakistan to Offer/Bid Principal's equipment and services
- 1.8. The Bidder/Vendor shall provide the following information with respect to its set up in Pakistan.
 - 1.8.1. Number of Vendors offices and addresses, thereof, phone and fax numbers and e-mail address as well as names and designations of responsible persons.
 - 1.8.2. Number of engineers and technical staff in Vendor's office.
 - 1.8.3. Profile of technical staff with relevant experience, resume and number of Customers and sites looked after/supported by each.
 - 1.8.4. Problem reporting procedure and fault response time in hours for fault rectification, escalation procedures with respect to response or turnaround time in hours.
- 1.9. The Bidder shall provide following information with respect to its Company Profile
 - 1.9.1. Registered Name of the Organization.
 - 1.9.2. National Tax Number, Sales Tax Number and GST number
 - 1.9.3. Head Office address.
 - 1.9.4. Management structure & Organization Chart.
 - 1.9.5. Name, Address with Telephone/Telex and Fax numbers of the contact Person.
- 1.10. Financial status of the Vendor's/Bidder's Organization with supporting documents and last two years annual reports.
- 1.11. Provide a certificate from your bank certifying your sound financial position and credit limit from the bank.

1.12. List of clients and their Acceptance of deliverables, showing separately the items provided and value thereof.

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2.2. Sealed Bid clearly marked as "**ORIGINAL**" should consist of following two separate and independent parts i.e. **1) Technical Proposal 2) Financial Proposal** and should be clearly marked as Technical Proposal/Financial Proposal in bold and affixed to each envelope at a clearly visible location.

2.2.1. TECHNICAL PROPOSAL

2.2.1.1. Technical Proposal must include the complete solution proposed by the Vendor with filled-in specification sheets.

2.2.1.2. After review of the Technical Proposal, promising Vendors will be selected and may be asked to give a demonstration/presentation on their solution/products.

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2.2.1.4. Financial Proposal of only technically qualified bidders will be opened.

2.2.2. FINANCIAL PROPOSAL

2.2.2.1. Financial Proposal will include the prices quoted for equipment

2.2.2.2. For each category the quoted prices must include all taxes, customs and freight charges for delivery at the required locations at own risk and cost.

2.2.2.3. Theses Equipment/ Items are for educational institutions. Therefore, expects significant educational and volume discounts.

2.2.2.4 the Bidder/Vendor shall furnish **separate earnest money** equivalent to **2%** of the total value of Bid in the form of Bank Draft issued by a scheduled bank of Pakistan in favor of **Sukkur IBA**, valid for **at-least six months** and enclosed along with financial proposal.

2.3. No Bid shall be entertained without earnest money. Earnest money of the successful bidder will be released at the time of submission of Ten percent (10%) Performance Guarantee of the total contract value.

2.4. The bid security is required to compensate against the consequences of:

2.4.1. Subsequent unauthorized variations and/or modifications of the terms of bid.

2.4.2. Premature withdrawal of the bid before the completion of the bid evaluation.

2.4.3. Failure of the bidder to sign the resultant Contract, in the event of such Contract being awarded to it.

2.5. The successful bidder is required to deposit **Ten percent 10%** of total contract value as **Performance Guarantee** in the form of **Bank Draft** issued by a scheduled bank of Pakistan in favor of **Sukkur IBA** at the time of signing of contract agreement and will be released at the time of delivery of equipment at site.

2.6. Proposals sent by fax or email will not be accepted.

2.7. An effort by a Bidder to influence Procuring Agency/ Purchase Committee, directly or indirectly THROUGH UNFAIR MEANS may result in the rejection of Bidder's

Proposal and black listing for any future tender of Procuring Agency/ Purchase Committee.

2.8. Prices quoted will be firm for the entire period of Contract. All prices to be quoted in **Pak Rupees**, and must clearly state all applicable taxes which must be included in quoted price.

3. HARDWARE AND SERVICE REQUIREMENTS

Following are the minimum requirements which the bidder/vendor for the equipment:

3.1 Vendor must furnish components, wires, connectors, materials and parts, equipment for the complete installation of the system, in accordance with recommendations of the equipment manufacturer. Installation shall follow standard broadcast wiring and installation practice, and shall meet or exceed industry standards for such work. Please refer to technical specifications and BOQ for details.

3.2 Vendor must ensure that all systems are in first class working condition and free of short circuits, ground loops, video noise and excessive system noise or any fault affecting its efficiency/quality/life.

3.3 At time of installation, Vendor must provide owner's manuals, manufacturer's data sheets, and a complete equipment list.

3.4 At the time of installation, Vendor must provide comprehensive system schematics, labeling and showing detailed connections to all equipment.

4. SELECTION PROCEDURE

Procuring Agency/ Purchase Committee intent in issuing this RFP is to award a contract to the lowest and best responsive Vendor/Bidder who meets required standard of specifications and other factors. The Vendor's past performance, Relationship with Principal Company, Quality Standards Certifications, After Sale Service, cooperation, and ability to provide timely services and training are general factors that will be weighed in the selection process.

Bids will be evaluated against following evaluation criteria:

(1) Technical Evaluation Criteria - Weight age 70 %

S.No	Bidder Name	Max Score	Bidder Name	Remarks
1	Meeting Specifications	40		
2	Relevant Experience (Years)	5		
3	Experience with Academic Institutions	5		
4	Relationship with Principal	5		
5	Quoted Products Origin	10		
6	International Quality Certifications	5		
7	Warranty/ Guarantee	5		
8	Complains Response Time	5		
9	After Sale Service (Local Expertise)	5		
10	Lead Time (Order to Delivery Time)	5		
11	Company Profile	5		
12	Cliental Served Profile	5		
	Total	100		

Note: Please attach documentary evidence for claims in technical proposals.

(2) Financial Evaluation Criteria- Weight age 30 %

All Vendors will provide demo (proof of concept) if required by Procuring Agency/ Purchase Committee to verify the claims in the Technical Specifications of the Brochures. This would also determine the quality and specifications of the equipment.

Technical Specifications

Nashuatec Digital Copier MP4002AD **OR** Equivalent Qty 4
Network Printing Add-on for MP4002AD **OR** Equivalent
General MP4002AD MP3053SP **OR** Equivalent
Continuous output speed 40 pages per minute
Network Printer Optional Built in
Network Color Scanner Optional Built in
Duplex printing built in
RADF Built in
Memory 1 GB + 128 GB HDD 1 GB + 250 GB HDD
Resolution 600 dpi
Interface USB 2.0, SD card Slot USB 2.0, SD slot, Ethernet 10
Paper Size A3 - A6
Paper Input Capacity 2 x 550 = 1100 sheets 1 x 500 + 1 x 550 = 1,050 Sheets
Bypass Tray 100 sheets
Duty Cycle 50,000 pages 30,000 pages
Fleet Monitoring -
Base-T/100 base-TX, 1000 Base-T
Embedded via Active
Management Fleet Monitoring
Services

Note: Wherever brand name is mentioned , please read with the words " Or Equivalent ".

5. DELIVERY & INSTALLATION

Delivery and Installation should be at the Sites/Locations at the risk and cost of successful bidder

6. WARRANTY

Following Warranty clauses are applicable:

The successful Bidders shall warrant the equipment and its components to be free from any sort of defects in material and workmanship for a company standard warranty period that must not be less than of 1 year from date of completed installation and shall repair or replace on a timely basis any defective component, assembly or portion free of cost. Technical support should be available on call basis. Each and every call will be attended by competent staff of the Bidder within 3-4 hours of its notification either on phone or in writing during business hours (9am - 5pm). Delay in attending the call and delay in rectification of fault will lead to consequential financial damages to the Vendor/Bidder.

7. SERVICES

Procuring Agency/ Purchase Committee shall promptly notify the supplier in writing of any claims arising under this warranty and the Vendor/Supplier will repair/replace the defective stores at reasonable speed but within the specified period and time & without any additional cost.

8. LIQUIDATED DAMAGES

Liquidated damages shall be applicable as under:

- a) Delay of one week to handover the Equipment
as per specifications = 0.5% of the total cost
- b) Delay of two weeks to handover the equipment
As per specifications = 1.0% of the total cost
- c) Delay of three weeks to handover the
Equipment as per specifications = 2.0% of the total cost
- d) Delay of four weeks to handover the equipment
as per specifications = 4.0% of the total cost

Note: After delay of four weeks, procuring agency/purchase committee has the right to cancel the purchase order or impose penalty up to 10% of the price of the item or both.

9. TERMS OF PAYMENT

Payment shall be made in the following manner:

Within 30 days after supply, installation, testing & commissioning of the photocopier machines.

Note: Five Percent of amount will be hold as retention money till the expiry of guarantee / warrantee period of supplied product.



Sukkur IBA

Airport Road, Sukkur.
www.iba-suk.edu.pk

TENDER NOTICE

Tender # PROC/0084

Sealed tenders are invited from Companies/Authorized dealers/Distributors registered with Income Tax and sales Tax department on "Single Stage Two envelope basis" for following works at Sukkur IBA.

S.#	Items	Earnest Money	Tender Fee (Non-refundable)
01	Supply, Installation, Testing & Commissioning of 1000 KVA Diesel Generator	2%	Rs. 1000
02	Supply, Installation, Testing, Commissioning of Photocopier Machines	2%	Rs. 1000

The tender documents can be obtained on payment of tender fee (in shape of demand draft/Pay order) from the office of **Manager Procurement** on any working day up to **February 24, 2014**. The last date for submission of bids is **February 25, 2014 up to 12:00 hours**. The bids will be opened on the same day at **1430 hours** in the presence of all the bidders or their authorized representatives. Bid security **2%** of tender amount (refundable) in shape of demand draft/pay order in favor of Sukkur IBA must be attached with bid documents.

The Sukkur IBA reserves the right to accept or reject any or all bids as per PPRA rules provision.

The tender will be available on PPRA's website: www.ppra.org.pk, www.pprasindh.gov.pk and Sukkur IBA website: www.iba-suk.edu.pk

Please send your queries: hari@iba-suk.edu.pk Ph: 071-5630272 Ext: 142

REGISTRAR

SUKKUR INSTITUTE OF BUSINESS ADMINISTRATION

Airport Road, Sukkur. Ph: 071-5630272-5806080 UAN: 071-111-785-422

Ext: 109 Fax: 071-5804425 E-mail: info@iba-suk.edu.pk