

# GOVERNMENT OF SINDH



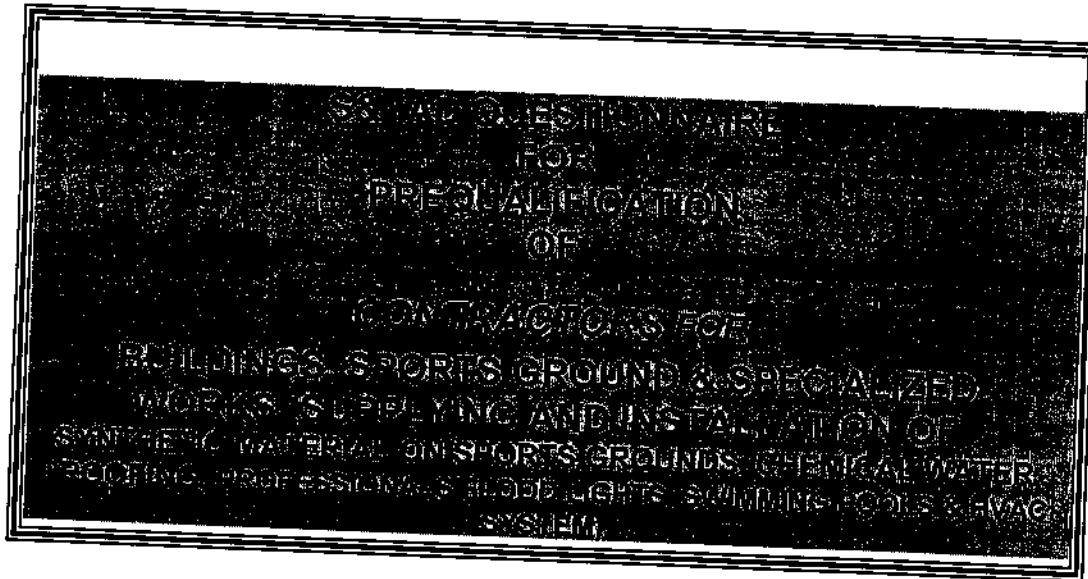
## SPORTS & YOUTH AFFAIRS DEPARTMENT

### QUESTIONNAIRE FOR PREQUALIFICATION FOR CONTRACTORS

Issued to M/s \_\_\_\_\_

**ENGINEERING WING SPORTS & YOUTH AFFAIRS DEPARTMENT  
GOVERNMENT OF SINDH, KARACHI.**

# GOVERNMENT OF SINDH



ISSUE TO M/S \_\_\_\_\_

**SPORTS & YOUTH AFFAIRS DEPARTMENT  
GOVERNMENT OF SINDH, KARACHI**

## **INFORMATION FORMS**

The information provided in this Forms shall be substantiated through documentary evidences, failing which may lead to disqualification.

# S&YAD Prequalification FORM

(1)

## General Information

All individual firms and each partner of a joint venture applying for Pre-qualification t are requested to complete the information in this form.

1.	Name of firm	
2.	Head office address	
3.	Telephone	Contact
4.	Fax	Telex
6.	Type of Organization	
5.	Place of incorporation / registration	Year of incorporation / registration
7.	PEC Registration Category	Validity
8.	Enlistment Category	

Details of Owners/Directors			
S.#	Name	Designation	NIC No. (attached copies)
1.			
2.			
3.			
4.			
5.			

**S&YAD Prequalification FORM**

(2)

*Structure and Organization*

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1. Please attach an organization chart showing the company structure including the positions of directors and key personnel, if relevant

# S&YAD Prequalification FORM

(3)

## General Construction Experience Record

Name of Applicant
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All individual firms are requested to complete the information in this form with regard to the management of Works contracts generally. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed. The annual periods should be the financial years commencing from 1<sup>st</sup> July and ending on 30<sup>th</sup> June.

A brief note on each contract should be appended, describing the nature of the work, duration and amount of contract, managerial arrangements, Employer, and other relevant details.

Applicants should not enclose testimonials, certificates, and publicity material with their applications; they will not be taken into account in the evaluation of qualifications.

Year	Turnover in Rupees
1. 2010-11	
2. 2011-12	
3. 2012-13	

# S&YAD Prequalification FORM

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## Particular Construction Experience Record

Name of Applicant
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On separate pages, using the format of Forms (4A, 4B), the Applicant is requested to list civil works and which the Applicant has undertaken during the last 10 years, and of the number stated below. The information is to be summarized, using Form (4A, 4B), for each contract completed, by the Applicant.

- i. Sports Building & Sports ground works using Form 4A meeting the Qualification Criteria.
- ii. Civil Work using Form 4B
- iii. Sports Specialized work

## Details of Contract of Building & Ground Works

Name of Applicant
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1.	Number of contract
	Name of contract
	Country
2.	Name of Employer
3.	Employer address
4.	Nature of works and special features
5.	Contract role (check one) <input type="checkbox"/> Prime contractor <input type="checkbox"/> Management contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Partner in a joint venture
6.	Amount of the total contract/subcontract/partner share (in specified currencies at completion, or at date of award for current contracts) Currency _____ Currency _____ Currency _____
7.	Equivalent amount Rs. Total contract: Rs. _____; Subcontract: Rs. _____; Partner share: Rs. _____
8.	Date of award/completion
9.	Contract was completed _____ months ahead/behind original schedule (if behind, provide explanation).
10.	Contract was completed Rs. _____ equivalent under/over original contract amount (if over, provide explanation).
11.	Indicate the approximate percent of total contract value (and Rs. amount) of work undertaken by subcontract, if any, and the nature of such work.
12.	Value of Claims/Disputed amounts
13.	Status of Disputed amounts.



# S&YAD Prequalification FORM

(4B)

## Details of Contract of Largest Civil Works

Name of Applicant	
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1.	Number of contract
	Name of contract
	Country
2.	Name of Employer
3.	Employer address
4.	Nature of works and special features
5.	Contract role (check one) <input type="checkbox"/> Prime contractor <input type="checkbox"/> Management contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Partner in a joint venture
6.	Amount of the total contract/subcontract/partner share (in specified currencies at completion, or at date of award for current contracts) Currency                                  Currency    Currency
7.	Equivalent amount Rs. Total contract: Rs. _____; Subcontract: Rs. _____; Partner share: Rs. _____
8.	Date of award/completion
9.	Contract was completed _____ months ahead/behind original schedule (if behind, provide explanation).
10.	Contract was completed Rs. _____ equivalent under/over original contract amount (if over, provide explanation).
11.	Indicate the approximate percent of total contract value (and Rs. amount) of work undertaken by subcontract, if any, and the nature of such work.
12.	Value of Claims/Disputed amounts
13.	Status of Disputed amounts.

# S&YAD Prequalification FORM

(4C)

## Details of Contracts of Sports Specialized Works

Name of Applicant	
1.	Number of contract Name of contract Country
2.	Name of Employer
3.	Employer address
4.	Nature of works and special features
5.	Contract role (check one) <input type="checkbox"/> Prime contractor <input type="checkbox"/> Management contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Partner in a joint venture
6.	Amount of the total contract/subcontract/partner share (in specified currencies at completion, or at date of award for current contracts) Currency                                  Currency    Currency
7.	Equivalent amount Rs. Total contract: Rs. _____; Subcontract: Rs. _____; Partner share: Rs. _____
8.	Date of award/completion
9.	Contract was completed _____ months ahead/behind original schedule (if behind, provide explanation).
10.	Contract was completed Rs. _____ equivalent under/over original contract amount (if over, provide explanation).
11.	Indicate the approximate percent of total contract value (and Rs.amount) of work undertaken by subcontract, if any, and the nature of such work.
12.	Value of Claims/Disputed amounts
13.	Status of Disputed amounts.

# S&YAD Prequalification FORM

(5)

## Summary Sheet: Current Contract Commitments / Works in Progress

Name of Applicant
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Applicants should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Name of contract	Employer, contact address/tel/fax	Value of outstanding work	Estimated completion date
1.			
2.			
3.			
4.			
5.			
etc.			

# S& YAD PREQUALIFICATION FORM

(6)

## Financial Capabilities

Name of Applicant
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Applicants shall provide financial information to demonstrate that they meet the requirements stated in the Qualification Criteria. If necessary, separate sheets shall be used to provide complete banker information. A copy of the audited balance sheets shall be attached.

Autonomous construction subdivisions of parent conglomerate businesses shall submit financial information related only to the particular activities of the subdivision.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and liabilities for the previous three calendar years

Financial information	Previous three years (July - June) in Rs.					
	1		2		3	
	2010-11		2011-12		2012-13	
1. Total assets						
2. Current assets						
3. Total liabilities						
4. Current liabilities						
5. Profits before taxes						
6. Profits after taxes						

Attach audited financial statements—including, as a minimum, profit and loss account, balance sheet, and explanatory notes—for the period for three years.

If audit reports are not available, partnerships and firms owned by individuals may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns,

# S& YAD PREQUALIFICATION FORM

(7)

## Personnel credit points (PCP)

Name of Applicant \_\_\_\_\_

The Applicant shall provide information as required below for establishing Professional credit points to be determined on the basis of Byelaws of Pakistan Engineering Council (PEC) for Engineering Works.

S. No	Names of Professional Engineers	PEC Registration No.	Length of Experience	Partner or Director, Holding 15% Share or more	Duration of Full-time Employment	Professional Credit Points (As per PEC Byelaws)
1.						
2.						
3.						
4.						
-						
-						

**Note:**

- Bonus PCP Credit (PEC Byelaw 5(2))
- Extra Bonus PCP credit (PEC Byelaw5(3))
- Total PCP credit

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The claim for bonus PCP shall be required to be substantiated through documentary evidence(s).

**Candidate Summary**

Name of Applicant
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Position		Candidate <input type="checkbox"/> Prime <input type="checkbox"/> Alternate	
Candidate information	Name of candidate	Date of birth	
	Professional qualifications		
Present employment	Name of employer		
	Address of employer		
	Telephone	Contact (manager / personnel officer)	
	Fax	Telex	
	Job title of candidate	Years with present employer	

Summarize professional experience over the last twenty years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / Relevant technical and management experience

# S&YAD Prequalification FORM

(8)

## Equipment Capabilities (For Sports Ground, Building Construction)

Name of Applicant
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The Applicant shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for each and all items of equipment as per Qualification Criteria. Only the Owned/Leased Equipment shall be considered.

Sr. No.	Item of Equipment	Number	Capacity/Power Rating	Name of Manufacturer	Year of Manufacture	Owned/Leased
1.						
2.						
3.						
4.						
-						
-						

*Provide documentary evidence establishing the ownership/lease of each item equipment.*

# S&YAD Prequalification FORM

(9)

## Litigation History

Name of Applicant or partner of a joint venture

Applicants shall provide information on any history of litigation or arbitration resulting from contracts executed in the last ten years or currently under execution.

<i>Description of Contract</i>	<i>Year</i>	<i>Award FOR or AGAINST Applicant</i>	<i>Name of client, cause of litigation, and matter in dispute</i>	<i>Disputed amount</i>



**Affidavit**

(On Non-judicial Stamp Paper not less than Rs.100/-)

I, \_\_\_\_\_, being \_\_\_\_\_  
(Full Name) (Designation)  
of M/s \_\_\_\_\_ do hereby confirm that the documents  
(Name of the Firm)

and information provided herein for Enlistment in S&YAD is correct to the best of my knowledge and belief. It is further confirmed that in case of rejection or Pre-qualification due to whatsoever reason, I shall not take any legal recourse.

Signature and  
Stamp of Notary  
Public

for and on behalf of the Firm

Name \_\_\_\_\_

Designation \_\_\_\_\_

(Company's Seal)