

DIRECTORATE OF COLLEGE EDUCATION HYDERABAD REGION HYDERABAD

INVITATION TO BID
FINANCIAL PROPOSAL

BID FEE :- RS: 1000.00
(Non Refundable)

Tender Form No. _____

Dated: _____

Form

To

**THE DIRECTOR COLLEGE EDUCATION
HYDERABAD REGION HYDERABAD**

M/s _____

INVITATION TO TENDER FOR THE YEAR 2013-14 FURNITURE & FIXTURE	
DATE OF SUBMISSION OF TENDER UPTO	11.00 A.M. 19.02.2014
DATE OF OPENING OF TENDER AT	12.00 NOON 19.02.2014
TOTAL VALUE OF TENDER: <i>(Estimated)</i>	RS. 1.499 Million
BID SECURITY TO BE ATTACHED (5% OF BID VALUE)	RS. 0.075 Million

Dear Sir,

This is with reference to your application and, payment of Tender fee vide receipt No. _____ as cost of Tender fees, this set of tender document is released.

You are hereby invited to submit your tender for the stores as laid down in and those mentioned hereunder and given in the schedule.

The contract resulting from this invitation to tender shall be governed by the special general conditions of Contract as per Sindh Public Procurement Rule, 2010.

The contractors / bidders quoting the rates of stores in this invitation to tender shall be deemed to have read and understood the conditions thereof and particulars / specifications of the each item of the store.

DIRECTORATE OF COLLEGE EDUCATION HYDERABAD REGION HYDERABAD

The contractors / bidders shall submit their Technical proposal and Financial proposal on the prescribed schedule to this Invitation to tender, on the basis indicated therein and shall sign the certificate given therein to the effect that the store shall be supplied exactly in accordance with the requirements as specified in these schedules, in case there is any deviation, it shall not be considered and subject to reject.

Scaled tenders will be received and opened in the office of the Director College Education Hyderabad Region Hyderabad

**DIRECTOR COLLEGE
EDUCATION
HYDERABAD REGION
HYDERABAD**

We guarantee to supply the stores exactly in accordance with the Department specified in the invitation to the Tender.

**SIGNATURE OF
CONTRACTOR / SUPPLIER
WITH OFFICIAL STAMP**

DIRECTORATE OF COLLEGE EDUCATION HYDERABAD REGION HYDERABAD

CHECK LIST

Sr . No.	Particulars	Yes/ No.	
		Yes	No
1.	Name of owner / chief executive / director		
2.	Location with full address of company along with office contact numbers.	Yes	No
3.	Manufacturer / Authorized Dealer / Supplier (If yes enclose proof) Proof is enclosed)	Yes	No
4.	Experience in the related field with proof.	Yes	No
5.	Proof of Experience in supplying these type of items in Government organizations.	Yes	No
6.	References where the equipments are supplied (Enclose complete name of firm with address and contact Nos.	Yes	No
7.	Financial position / stability (please enclose Bank Statement at least of last three years.	Yes	No
8.	Registration with Industries Department. Three Years Copy.	Yes	No
9.	Proof of Income Tax Payer NTN No. along with copy of certificate three years / Three years Return memo income tax	Yes	No
10.	Proof of Sales Tax Registration Certificate from Sindh Board of Revenue / Three years Return memo sales tax.	Yes	No
11.	Government Contract Complete List of Three Years.		
12.	Total No. of Employees / Technical Employees List.		
13.	Business Experience 5 year's documents / Profile of Company.		
14.	Sales Tax Audit Report at least 2 years		
15.	Furniture Supplier should have own manufacturing work shop.		

Note:

The Bidder should provide all required information. The Photocopies of related documents file should provide. Incomplete documents will not be considered any firm.

DIRECTORATE OF COLLEGE EDUCATION HYDERABAD REGION HYDERABAD

READ CAREFULLY

BEFORE FILLING UP TENDER DOCUMENT AND CLOSING OF ENVELOPS

- ❖ The contractors / Suppliers are required to submit a single package of their bid containing two envelopes, for Technical and Financial Proposals separately, each envelopes must clearly marked as "*Technical Proposal*" and "*Financial Proposal*" in bold and legible letter to avoid confusion.
- ❖ Enclose full specifications in Technical Envelope on Tender / your letter head with stamp & Signature.
- ❖ Put stamp and signature at each paper including on the Technical Envelope and Financial Envelope.
- ❖ Enclose all the Brochures etc in the Technical Envelope.
- ❖ Enclose at least one paper (Specification) of Tender in the Technical Envelope.
- ❖ Enclose Check list in the Technical Envelope, with all proves.
- ❖ Enclose original demand draft of Earnest Money in the Financial envelope.
- ❖ Enclose photocopy demand draft of Earnest Money in the Technical Envelope.
- ❖ The Rate / Cost must be quoted including all taxes.

DIRECTORATE OF COLLEGE EDUCATION HYDERABAD REGION HYDERABAD

Evaluation and Comparison of Technical and Financial Bids

1. Bidders who have been qualified on the basis of the preliminary evaluation shall be eligible for a detailed evaluation.
2. The purchase will be evaluated and compared the bid that have been determined to be substantially responsive. The evaluation will be performed assuming the contract will be awarded to the highest evaluated bidders for the entire information system.
3. The purchase's evaluation of responsive bids will take into account technical factors in addition to cost factor. The following weights will be used in the evaluation of bids.

Description of worth

- >>> Technical Evaluation 80%
- >>> Financial Evaluation 20%

Evaluation Criteria

Sr. No.	Evaluation Parameters.	Marks
01.	<u>Company Information.</u>	250
	Number of years in Business..... if the firms proves 05 years Experience 75 Marks	
	Annual Turn over Millions.....75 Marks If the annual turn over is more than 10 million	
	NTN Registration..... 50 Marks	
	Sales Tax Registration from Sindh Board of Revenue.....50 Marks	
02.	<u>Technical Proposal (Hardware SP & DR)</u>	100
	Hardware Specification, Drawing.& Brochures, if the bidder provide complete details/brochure/Drawing & design for which he quotes	
03.	<u>After Sale Support Capabilities.</u>	100
	a) Photographic evidence of W/Shop with list of Tools... 25 Marks	
	b) List of Qualified / Certified support team professional produce academic certificates of at least 03 professionals. 25 Marks	
	c) Client Certificate If the firm has customer feed back certification from customer. 25 Marks	
d) No objection Certificate from Client/Customer 25 Marks		
04.	<u>Financial Capabilities.</u>	180
	Financial (Bank) Statements of five year.....20 Marks	
	Five years Annual Tax return.....50 Marks	
	One year Monthly Sales Tax Summary.....30 Marks	
	Five years sales tax returns.....50 Marks	
	Bank Credit Certificate of 03 years30 Marks	
05.	Relevant Experience in supply of furniture/equipments. Attach work orders of various departments where furniture/equipments supplied during last 5 years	120

TOTAL MARKS:.....

750

Note:- Firm must get 80% i.e. 600/750 marks in technical proposal for qualifying as per above mentioned criteria.

DIRECTORATE OF COLLEGE EDUCATION HYDERABAD REGION HYDERABAD

INVITATION TO BID

List of Furniture Articles/ Equipments to be purchased Government College Kali Mori,
Hyderabad. During the year 2013-14

TECHNICAL PROPOSAL

Sr. No.	ITEM'S DESCRIPTION	Specifications
1.	DUAL DESK (Wodden): (a). Size: length 48", Width 33", Height 28", Seat Height 16", Desk Height 30" (b). Seat Plank: 48"x10"x1". (c). Seat sides: 9"x1". (d). Seat back rest: 48"x4"x1" (e) Desk Plank: 48"x10"x1". (f). Ink pot Patty: 48"x4"x1". (g). Desk side plank: 7"x1". (h). Shelf plank: 48"x8"x 3/4". (i). Shelf back support patty: 3"x1". (j). Seat & Shelf support strips: 1½"x1" (four numbers). (k). Bottom frame patties: 2½"x 1½" (l). Bottom frame supporting patty 2½"x 1". (m). Support brackets (8 Nos): 1" Thick. All joints mortize and tennon glued and doveled Superior quality spirit polish.	
2	ROSTRUM (Wooden): (a). Size: Front Height: 44", Back Height: 46". Lenght 28" Width 18" (b). Top size: 30"x20" with 2½" collar both sides made of 3/4" chip board. Top and collars visible sides pressed with Teak Colours formica; hard board pressed with glue at bottom, ends shisham veneered (c). Legs: 1½"x1½". (d). Legs supporting patties: 1 ½"x1. (e) Top supporting patties (front): 2"x1" (f). Top supporting patties (back): 4"x1". All joints mortize and tennon glued and doveled Superior quality spirit polish.	

3.	OFFICE CHAIR (Wooden):. (a). Seat: 21"x 18" x 17" (b). Front Legs: 1¾" x 1¾" Height: 25" (c). Back Legs: 1¾"x1¾", Height 36" middle 2" with slightly curved. (d). Seat patties: 2 ½"x1½". (e) Leg patties: 1"x1". (f). Back patties (upper): 3"x1". (g). Back patties (lower): 2"x1". (h). Back Strip (middle): 3" x ¾" (i). Back Strip (side): 1" x ¾" (2 Nos) (j). Arms: 23" x 2" x 1". (k). Seat height..."18" All joints mortize and tennon glued and doveled Superior quality spirit polish.		
4.	LAB: STOOL (Wooden) Height: (Overall) 1. 18" 2. 22" 3. 24" 4. 27" (a). Legs: 1¾"x 1¾". (b). Top plank (board): 12"x 12" x 1". (c). Top supporting patties: 3" x 1". (d). Bottom supporting patties: 2" x 1" Housing on all sides. (e) Lcg distance: (Top) 10". (f) Leg distance: (Bottom) 15". All joints mortize and tennon glued and doveled Superior quality spirit polish.		

N.B. Wooden Material: Shisham wood contained not more than 30 % of moisture should be used, free from Knots, cracks, sap and white wood.

List of Machinery/ Equipment

Sr. No.	ITEM'S DESCRIPTION	Specifications
1.	<p><u>Multimedia:-</u> BenQ MX518 2800 Lumen XGA DLP LUMENS: 2800 ANSI LAMP LIFE : 4500 Hours (normal), 6500 or mode CONTRAST RATIO : 13000:1 Aspect ratio : 4:3 RESOLUTION : 11024x768 (Native)/1600x1200 Pixel (max) Type DLP</p>	Eco pixel
2.	<p><u>ORIENT LED TV</u> Size: 50" or 55" Dual Core C-Stroe FHD 3D Stylish Design, Multi scree Interaction Body sensc USEB Media Player HDMI Electronic Protection</p>	
3.	<p><u>CEILING FAN.</u> Fan, Wahid Industries , Gujrat Size : 56" Copper wiring</p>	
4.	<p><u>MIST FAN</u> Pak Fan, Wahid Industries , Gujrat Size : 24" Copper wiring</p>	
5.	<p><u>WALL FAN (BK)</u> Pak Fan, Wahid Industries , Gujrat Size : 24" Copper wiring</p>	

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List of Furniture Articles/ Equipments to be purchased Government College Kali Mori,
Hyderabad. During the year 2013-14

FINANCIAL PROPOSAL

Sr. No.	ITEM'S DESCRIPTION	RATE	
		Rate in Figure	Rate in Word
1.	<p>DUAL DESK (Wodden): (a). Size: length 48", Width 33", Height 28", Seat Height 16", Desk Height 30" (b). Seat Plank: 48"x10"x1". (c). Seat sides: 9"x1". (d). Seat back rest: 48"x4"x1" (e) Desk Plank: 48"x10"x1". (f). Ink pot Patty: 48"x4"x1". (g). Desk side plank: 7"x1". (h). Shelf plank: 48"x8"x 3/4". (i). Shelf back support patty: 3"x1". (j). Seat & Shelf support strips: 1½"x1" (four numbers) (k). Bottom frame patties: 2½"x 1½" (l). Bottom frame supporting patty 2½"x 1". (m). Support brackets (8 Nos): 1" Thick. All joints mortize and tennon glued and doveled Superior quality spirit polish.</p>		
2	<p>ROSTRUM (Wooden): (a). Size: Front Height: 44", Back Height: 46". Length 28" Width 18" (b). Top size: 30"x20" with 2½" collar both sides made of 3/4" chip board. Top and collars visible sides pressed with Teak Colours formica; hard board pressed with glue at bottom, ends shisham veneered (c). Legs: 1½"x1½". (d). Legs supporting patties: 1 ½"x1. (e) Top supporting patties (front): 2"x1" (f). Top supporting patties (back): 4"x1". All joints mortize and tennon glued and doveled Superior quality spirit polish.</p>		

3.	OFFICE CHAIR (Wooden):. (a). Seat: 21"x 18" x 17" (b). Front Legs: 1¼" x 1¼" Height: 25" (c). Back Legs: 1¼"x1¼", Height 36" middle 2" with slightly curved. (d). Seat patties: 2 ½"x1½". (e) Leg patties: 1"x1". (f). Back patties (upper): 3"x1". (g). Back patties (lower): 2"x1". (h). Back Strip (middle): 3" x ¾" (i). Back Strip (side): 1" x ¾" (2 Nos) (j). Arms: 23" x 2" x 1". (k). Seat height..."18" All joints mortize and tennon glued and doveled Superior quality spirit polish.			
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3.	<u>CEILING FAN.</u> Fan, Wahid Industries , Gujarat Size : 56" Copper wiring		
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5.	<u>WALL FAN (BK)</u> Pak Fan, Wahid Industries , Gujarat Size : 24" Copper wiring		