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# UNIVERSITY OF KARACHI

Ref: P.O./Medals/2013/3645

Dated: 26-12-2013

## TENDER

### **PURCHASE OF 150 MEDALS FOR THE CONVOCATION 2013** **UNIVERSITY OF KARACHI**

Tender is invited on prescribed Tender Document for the supply of Medals from reputed Jewelers who are registered with the Sales Tax Authorities. Further details of items, quantity and the terms & conditions are contained in the Tender Document, that is available from Purchase Department, University of Karachi from **30-12-2013** on payment of Rs. **1,000/=** each (Non-refundable) in shape of Pay-Order in favour of University of Karachi.

Tender documents should be dropped in the Tender Box kept in the Office of Director Finance on **14-01-2014 at 11:30 am**. Tender shall be opened in presences of the tenderers who may wish to present. Tender not accompanied by the 2% earnest money will not be considered.

**Medals, Dia 1.25" inch, with** 150 Nos.  
University insignia on one face and inscription on  
the other finished and complete all respect as per  
Specimen along-with ribbon & Box

(Note: Complete details are contained in the tender document)

- The Procuring agency may reject all bids or proposals at any time prior to the acceptance on a bid or proposal under SPPRA Rules,2010.
- 2% earnest money should be deposited on the total cost of the quoted amount with the tender documents in shape of pay order in-favor of University of Karachi.
- Tender not accompanied by the 2% Earnest Money will not be considered.
- Copies of the Sales Tax registration and NTN are to be attached with the documents.
- The above quoted price shall be inclusive of all taxes.
- The successful bidders who refuse to supply the materials after accepting Purchase Order shall be liable to forfeit their earnest money as a penalty.
- The last date of issuance of tender document form is 13-01-2014 at 4:00 p.m.
- The last date receipt of quotation is 14-01-2014 at 11:30 a.m. The tender shall be opened on the same day at 12:00 noon in presence of the tenderers who may wish to be present. In case of any holiday or disturbance the tender will be opened on the next working day as per schedule.
- Tender Notice is also available on the University official website [www.uok.edu.pk](http://www.uok.edu.pk), [www.ppra.org.pk](http://www.ppra.org.pk), [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)

Director Finance  
University of Karachi



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Cost of tender form  
Rs.1000/=(Non refundable)

**PURCHASE DEPARTMENT  
UNIVERSITY OF KARACHI**

**TENDER FORM**

**PROCUREMENT OF 150 MEDALS (APPROX) FOR THE CONVOCATION 2013**

**SPECIFICATIONS**

		<b><u>Qty</u></b>	<b><u>Rate</u></b>
Weight of Silver	11.664 gm	150 Nos.	
Weight of Gold Plating	300 mg		
Total weight of one Medal	11.964 gm		

Gold plated, Silver Medal, Diameter 1.25” Inches, with University insignia on one face and inscription on the other. Embossed collar border on both sides as per finished and complete in all respects as per Specimen along with ribbon and green velvet box.

1. The University reserves the rights to accept or reject any quotation/tender without any reason thereto.
2. Sample of Medals as per above specification is to be provided by all the bidders at the time of opening of tender.
3. The sample shall be tested at three different laboratories.
4. The ribbon should be green color with yellow and maroon stripes.
5. Each Medal should be engraved on the reverse side: Year of Convocation Name of the recipient Name of the Medal (as provided in the list) Name of the Examination Name of year of passing Name of Position
6. Any defect in content of Medal or Engraving or in Finishing shall be removed by the supplier in accordance with the requirement and keeping the time schedule at all cost.
7. The quality of medal will be randomly assessed after finally supply of medals if any change in the quality of gold is found supplier will be held responsible and money will be deducted from the final payment.
8. 2% earnest money should be deposited on the total cost of the quoted amount with the tender form in shape of “Pay Order” in the name of University of Karachi.
9. The prices to be filled mandatory in the tender documents.
10. Only registered suppliers/jewelers with Sales Tax/Income Tax Authorities shall be considered. The prices should be firm and final inclusive of all applicable Govt. Taxes.
11. For satisfaction the right to counter check gms/quality of medal from any reputed jeweler is reserved.
12. The successful bidders who refuse to supply the materials after accepting purchasing order shall be liable to forfeit their earnest money as a penalty.
13. The last date of issuance of tender document is 13-01-2014 up to 4:00 p.m.
14. The last date receipt of quotation is 14-01-2014 at 11:30 a.m. The tender shall be opened on the same day at 12 noon in presence of the tenderers who may wish to be present. In case of any holiday or disturbance the tender will be opened on the next working day as per schedule.
15. Tender Notice is also available on the University official website [www.uok.edu.pk](http://www.uok.edu.pk), [www.ppra.org.pk](http://www.ppra.org.pk), [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk).

**Total Amount** \_\_\_\_\_

**(Rupees** \_\_\_\_\_ **Only)**

**(Total Earnest Money Rs.** \_\_\_\_\_ **)**

**SIGNATURE OF THE PROPRIETOR  
AND RUBBER STAMP OF THE COMPANY**