



NO:SO(W)-13(08)/2013-14-JUTE BAGS.

**GOVERNMENT OF SINDH  
FOOD DEPARTMENT**

Karachi, dated \_\_ December,2013.

**TENDER FORM**  
**(JUTE BAGS)**

Last Date of submission. 10-01-2014.

Time. 1.00 p.m.

Issued in favour of M/s. \_\_\_\_\_ Limited against Challan for Rs.2000/- (Rupees two thousand only) Non-refundable deposited in State Bank of Pakistan vide Challan

No \_\_\_\_\_, dated \_\_\_\_\_.

**(SYED RAZI UDDIN)**  
Section Officer (Wheat)

Tender form/schedule is submitted duly filled in and the terms and conditions read/understood and signed under seal.

"A". Name & Signature of Contractor. \_\_\_\_\_.

"B". Rubber Stamp \_\_\_\_\_

"C". Full name in capital letter of person(s)/Authorized Representatives signing \_\_\_\_\_

"D". Complete registered address of the firm \_\_\_\_\_

"E". The capacity in which the tenders has been signed  
On behalf of the firm \_\_\_\_\_

"F". Nature/form of Organization or business.(attached documents) \_\_\_\_\_

Signature of the Bidder. \_\_\_\_\_

(1)

ANNEXURE-I.

PRICE Rs. 2,000/= (NON TRANSFERABLE / REFUNDABLE)

BOOK POST  
STAMP

To,

**INVITATION OF TENDER No. SO(W)-13(08)/2013-14-Bardana, DATED 21ST  
DECEMBER 2013, DUE ON 10-01-2014.**

**Dear Sir,**

You are hereby invited to submit your tender for the stores as detailed in the schedule to this Invitation of Tender subject to the conditions laid down in SPPRA Rules -2010 and those mentioned here under the Tender Enquiry. The contract resulting from this Invitation to tender be governed by the general conditions of Contract as contained in SPPRA Rules 2010. The tender quoting against this Invitation to Tender shall be deemed to have and understood the conditions thereof and particulars of the store required and their specification etc.

2. The Bidder shall quote on the prescribed schedule to this Invitation to Tender, on the basis indicating therein and shall sign the certificate given therein to the effect that the store shall be supplied exactly in accordance with the requirement specified in the Schedule. In case there is any deviation, it should be clearly stated by bidder otherwise it will be presumed that offer is strictly in accordance with the requirement of the Tender notice.

3. In the case of Importer, the price shall be quoted in Pak currency and on "F.O.R" consignee end basis" and should indicate :-

- a) The quantity offered.
- b) The country of origin and the name of principal.
- c) The place where the store will be offered for Inspection.

--- No change in the above particulars shall be allowed except in special circumstances at the discretion of the purchaser---

4. In case of offers of supply of stores both imported and indigenous from within the country price quoted shall be Delivered Duty Paid inclusive of all taxes, duties (including Octroi & Export Tax) etc. and charges for packing, marking, handling etc. Where sales tax is leviable and is included in the price it shall be indicated separately.

5. Offers for supply of stores subject to prior sale shall not be entertained.

6. The store is required for delivery / shipment as stated in the Schedule. If however, it is not possible to give delivery / shipment by the specified date, the Bidder shall give guaranteed date by which he can deliver / ship the stores.

7. Failure to submit the tender in the manner prescribed in the invitation to Tender, will render the same liable to be rejected.

8. The purchaser does not pledge himself to accept the lowest or any tender and reserves to himself the right of accepting the full quantity offered and the bidder shall supply the same at the rate quoted. The Bidder should quote for the full quantity as per requirement schedule.

Your faithfully

For and on behalf of Governor of Sindh



### SPECIAL INSTRUCTIONS / CONDITIONS

1. Stores are required as per enclosed delivery schedule. The Bidders may, however give their shortest guaranteed delivery period by which the supply be completed positively.
2. Bidders/ manufacturers and importers are required to specify make, country of origin and furnish a detailed technical description, literature, catalogue, alongwith their offer Importers / Traders are required to produce authenticated proof of their procurement supply with documentary evidence.
3. Bidders shall quote their firm and final price both in figures and words on free delivery basis to consignee end as detailed in the delivery schedule.
4. Bidders are allowed to offer quantity Region-wise as per delivery schedule.
5. Single Stage – Two Envelop Procedure:-
  - (i) The Bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and technical proposal;
    - (a) **TECHNICAL PROPOSAL:-**(Details of specification, make, country etc on the Firms letter head alongwith catalog, bidding document etc).
    - (b) **FINANCIAL PROPOSAL:-** (Rate of respective item including all taxes, charges whatsoever, viz: description, unit price, income tax, sales tax , other duties/charges etc, total price and earnest money of respective item.
  - (ii) The envelope shall be marked as **"FINANCIAL PROPOSAL"** and **"TECHNICAL PROPOSAL"** in bold and legible letters to avoid confusion;
  - (iii) Initially, only the envelope marked **"TECHNICAL PROPOSAL"** shall be opened;
  - (iv) The envelope marked as **"FINANCIAL PROPOSAL"** shall be retained in the custody of the procuring agency without being opened;
  - (v) The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not confirm to the specified requirements;
  - (vi) During the technical evaluation no amendments in the technical proposal shall be permitted;
  - (vii) The financial proposals of bids shall be opened publicly at the time, date and venue announced and communicated to the Bidders in advance AS PER nit;
  - (viii) After the evaluation and approval of the technical proposal the procuring agency, shall at the time within validity period, publicly open the financial proposals and the technically non responsive shall be returned un-opened to the respective Bidders; and
  - (ix) The bid found to be the lowest/best evaluated shall be accepted.
6. The purchaser reserves the right to purchase or reject any or all of the offers as per provision of existing SPPRA Rules 2010.

7. Bidders are required to quote according to the given specifications. Offers of any alternate specification will not be acceptable at all.

a) The store is required on "Free Delivery to Consignee's end basis all over Sindh as per Region-wise schedule, rate/quantity in concurrence with the advice of SPPRA as under:-

"The authority agrees to the recommendations of NAB Sindh. It is advised that procuring agency may procure wheat bags as per requirement of region/Zone-wise and by doing this the suppliers will be able to supply the quantities as per region/Zone-wise on one side and reduce re-transportation charges if delivery is made Region-wise."

The details of quantity and destination is as under:-

REGION	DISTRICT	BARDANA REQUIRED		RATE (PER BAG)
		In Bags (100 Kg each)	In Bales (300 bags in each bale)	
Hyderabad	Hyderabad	1950000	6500	
	Dadu			
	Badin			
	Thatta			
	S.Benazirabad			
Mirpurkhas	Mirpurkhas	1050000	3500	
	Sanghat			
	Tharparkar			
Sukkur.	Sukkur	2700000	9000	
	Ghotki			
	Khairpur			
	N.Feroze.			
Larkana	Larkana	900000	3000	
	Shikarpur			
	Jacobabad			
<b>Total:-</b>		<b>6600000</b>	<b>22000</b>	

b) Loading/Un-loading, handling and stacking at consignee's end will be the responsibility of the supplier.

8. The bags offered shall be new, made of good quality jute / kenaf and free from any manufacturing defects.
9. Conditional offers in any form will not be considered and shall be rejected.
10. The suppliers are subject to production of proof of payment of Custom Duties & Taxes chargeable thereon before making payment by A.G. Sindh.
11. 100% payment will be made by the Accountant General Sindh, Karachi on production of Inspection Certificate from Inspecting Authority together with Receipt of the stores from the consignees on the back of the Inspection Certificate. Part supply, part payment will be allowed after making necessary deductions.



(5)

12. Prices quoted shall be firm and final inclusive of all expenses and taxes, Octroi, sales tax, transportation and all other charges upto the consignee's end; and no increase will be allowed even if any other new tax is levied by the Government.
13. Original receipt of SBP as token of having purchased the tender must accompany with the offer.
14. The supplier will be liable to pay the difference to Sindh Government in case the rate quoted to any other Government Department is less than charged from Sindh Government.
15. The Bidders shall enclose with their tender a certificate, as given below, failing that the tender is liable to be considered non-responsive.
16. The registered parties shall enclose authenticated copy of their registration certificate of Industries Department with the tender.
17. The Bidder shall supply Sales Tax Registration Certificate with tender and before payment by A.G Sindh.
18. The bidders are required / follow the Clause of Sales Tax as defined in the existing Rules.

#### CERTIFICATE

We guarantee to supply the stores exactly in accordance with the requirements specified in the invitation to this tender.

Signature of Bidder: \_\_\_\_\_

Name & Address: \_\_\_\_\_

Designation: \_\_\_\_\_

**PRICE Rs. 2,000/= (NOT REFUNDABLE / TRANSFERABLE SCHEDULE OF INVITATION TO TENDER No. SO(W)-13(08)/2013-14-Bardana.**

<i>Date of opening of tender</i>	10.01.2014
<i>Time of receipt of tender</i>	1:00 p.m.
<i>Time opening: Technical proposal</i>	2:00 p.m.
<i>Financial proposal</i>	3:00 p.m.

Offers shall remain valid for 45 days from the date of opening of tender. Rate should be quoted in Pak rupees on "Free Delivery to consignee's end" basis throughout Sindh.

Particulars of Goods/Specifications. As per specifications No.PS-1793-1986 of Pakistan Standard Institute, Karachi.	Tentative Required Quantity	Delivery Period.	
<u>A)CONVENTIONAL WEAVE</u> <u>B)REVERSE WEAVE</u>	22,000 Bales (300 bags each)	50% upto 28-02-2014 and 50% upto 15-03-2014.	
i) Dimension of bags.			
a) Outside length 113cm. +3, -1.5			113cm +3, -1.5
b) Outside width 71cm +2, -1.0			71cm +2, -1.0
ii) Weight per bag 1100 grams			1100 grams ± 7.5%
iii) Ends per dm 76, +6, -4			36, +3, -2.0
iv) Picks per dm 31 ± 2			60 ± 4.0
v) Min breaking load of sacking strip (10X20cm) (10X20cm)			
a) Warp way 165 Kgs force			175 Kgs force
b) Weft Way 175 Kgs force			165 Kgs force
vi) Min breaking load seam 64 Kgs force	64 Kgs force		
Note: Other related specifications as mentioned in Pakistan Standard 1793-1986 (UDC 621,798.15:677.13) Pakistan Standard Specification for Pakistan Grain Sacks.			

- (i) The bags should bear stencilled mark as "**SINDH FOOD-2014**", with two green strips of one inch each to run lengthwise on right corner of bag start from top of bag upto bag top of bag alongwith initial or name of the supplying firm in indelible ink.
- (ii) The bags without **Marka** and strips as mentioned above will not be acceptable and if such bags are found in the bales, the same shall be replaced or payment for such bags shall not be made.
- (iii) The payment of carriage/un-loading/stacking charges at consignee's end will be the responsibility of the supplier.
- (iv) Each page of the tender documents i.e. Tender form will be signed by the tenderer alongwith name and rubber stamp.



- (v) Analysis report from any state owned laboratory/institute or any other laboratory nominated by the senior technical officer will be acceptable.
- (vi) The Bidders have to offer full quantity of required bardana of the Region and should mention the name of Region while submitting tender enquiry. The bidder can participate for more than one Region separately and submit separate Tender Form for each Region. Region-wise tenders will be opened separately.
- (vii) Tender enquiry specifications is available from the Office of Section Officer (Wheat), Food Department, Government of Sindh, Karachi and could be obtained against the paid challan of Rs.2000/- per set (Non-refundable) in State bank of Pakistan during office hours and can also be downloaded from SPPRA web site and submit the same alongwith paid challan in State Bank of Pakistan. The bidder can offer for more than one Region and he should obtain separate tender enquiry specification for every Region alongwith payment of Challan fee.
- (viii) The bidders are required to submit earnest money @ 2.5% of the amount of their offer in the shape of Pay order/Call Deposit/bank Draft in favour of Secretary Food, Govt. of Sindh/Procuring Agency. Tenders not supported by earnest money will not be entertained. However, the earnest money shall be returned to unsuccessful bidders after awarding Contract order to the successful bidder.
- (ix) The quantity can be increased or decreased as per SPPRA Rules 2010 without assigning any reason.
- (x) The successful bidder in addition to the bid security shall submit security deposit in shape of Pay Order in favour of Secretary Food, Govt. of Sindh to the tune of 2.5% of value of Contract in accordance with SPPRA Rules 2010.
- (xi) The bidders are required/follow the Clause of Sales Tax Act and relevant SROs.
- (xii) The date of receipt of tender Form will start from the date of publication of tender notice. Last date for submission of tender form will be **10-01-2014** upto 1.00 p.m. The tender will be opened on the same day at 2.00 p.m. The Technical Proposals shall be evaluated at 2.00 p.m. and the Financial Proposals shall be opened at 3.00 p.m. in accordance with SPPRA Rules 2010, in the Office of Secretary Food, Government of Sindh, New Sindh Secretariat No-1, 4<sup>th</sup> Floor, Karachi in the presence of bidders or their representatives. If **10-01-2014** is declared public holiday or due to disturbance/general riot, then tender will be received/opened on next working day at same venue and time.
- (xiii) In case NITs remain un-responded on the above date the next date of opening will be **27-01-2014**. Time and venue will remain same.
- (xiv) The tenderers who can submit their tenders personally should submit their tenders through Courier services or through registered post ensuring their receipt before the closing of tenders submission time. All the bids should be submitted alongwith five samples of bags otherwise the offer will not be consider.
- (xv) No tender form will be issued on the day of opening of tender.
- (xvi) In case of importers they will quote their rates in Pakistan currency inclusive of all taxes/duties to be levied by the Government.



- (xvii) The execution of the agreement shall be the responsibility of the successful bidders(s) within three days.
- (xviii) The execution of the agreement shall be the binding document for both the parties.
- (xix) Prices quoted shall be inclusive of all Taxes, Duties including Octroi, sales Tax etc. Upto the Consignee end.
- (xx) The Evaluation of bid shall be on single stage two envelop procedure in concurrence with SPPRA Rules 2010 (Details given in bidding document)
- (xxi) The offers shall be firm, unambiguous and unconditional in concurrence with the specifications.
- (xxii) The successful bidder shall be liable to affix adhesive stamp on the agreement at Rs.0.3% of the value of Contract.
- (xxiii) The bidder shall be required to provide two samples of the product duly sealed and signed alongwith their offer.
- (xxiv) In case of failure on the part of the parties to perform their obligations under the Contract, will not be considered at default if such failure is the result of an event of force majeure as defined in the conditions of Contract as per Clause-40 of SPPRA Rules-2010.
- (xxv) The procuring agency reserves the right to reject any or all the offers as per provisions of SPPRA Rules-2010 without assigning any reasons thereof.
- (xxvi) The offer should be valid for 45-days from the date of opening of the Tender.
- (xxvii) The Contract as a whole should be governed by the terms & conditions as laid down in SPPRA Rules-2010.

The other details of the tender enquiry are available on SPPRA Web site and Government of Sindh web site [www.Sindh.Gov.pk](http://www.Sindh.Gov.pk) alongwith the bidding documents

#### **GENERAL REQUIREMENTS:**

- A) **SACKING:** The bags shall be made from single Deco of double wrap threads, 2/1, twill weave or reverse twill weave above i.e., single wrap threads and double weft threads, jute / kenaf sacking of uniform construction and the wrap running alongwith the length of the bags, the weight per square meter of sacking used in the fabrication of the bags shall be 650 gm.
- B) **SCAM:** The sides of the bags shall be sewn with overhead or herackle stitches on selvages through two layers of sacking without turning using two strands of 3 ply jute twins in the case of over head stitches and 2 ply jute twin in the case of herackle stitches of 380 tax x 3.

The stitches shall be of even tension throughout with all the loose ends securely fastened. The number of stitches per 10 cm shall be between 9 and 11.