SHAH BHITAI GOVERNMENT HOSPITAL LATIFABAD HYDERABAD

TENDER FORM NO I / 2013-14 FOR PURCHASE OF DRUGS / MEDICINE / DISPOSABLE ITEMS

FOR THE FINANCIAL YEAR 2013-14 DUE ON THURSDAY 09TH JANUARY 2014

TIME OF RECEIVING OF TENDER

10.30 AM

TIME OF OPENING OF TENDER

11.30 AM

SHAH BHITAI GOVT; HOSPITAL LATIFABAD HYDERABAD

46. Procedures of open competitive bidding - Save as otherwise provided in these rules,

Single stage - two envelope procedure

- (a) bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- (b) envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion;
- (c) initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened;
- (d) envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the procuring agency without being opened;
- (e) procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
- (f) no amendments in the technical proposal shall be permitted during the technical evaluation;
- (g) financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
- (h) financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; and
- (j) bid found to be the lowest evaluated or best evaluated bid shall be accepted.

TERMS & CONDITION:

- 1. The tenders shall be submitted with all documents in sealed envelops, with sealing wax. The envelops must contain tender inquiry No. on the top. The name of manufacturer and the supplier should be affixed on the face of envelops at the left side.
- 2. Tenders must be filled in with Blue or Black ink in the column provided / on separate letterhead duly signed.
- 3. The tenders must be free easing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 4. The rates of each item should be written in figure as well as in words. Arithmetical errors will be rectified on the basis: if there is discrepancy between the unit price and the total price is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall corrected. In case of discrepancy the price in words will be taken as authenticated and final.
- 5. Conditional tenders will be ignored and will not be considered/entertained/accepted.
- 6. The bid security amount for tenders of Medicines has been 2.5% OF THE QUOTED VALUE in form of pay order/bank draft/bank guarantee in the name of Medical Superintendent Govt Bhitai Hospital latifabad Hyderabad.
- 7. Original purchase receipt must be enclosed with their offer and for alternate offer will be ignored.
- 8. The printed price list duly stamped & signed and the samples of the quoted item must accompany the bids.

- The tendered rate should be inclusive of all taxes, Income & Sales Tax etc payable to Federal & Provincial Government or Local bodies and no claims on this account shall be entertained.
- 10. The bidder shall furnish General Sales Tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the items the item is exempted from G.S.T either documentary evidence or certificate from competent authority shall be attached with the offer.
- 11. The bidder shall furnish copy of valid Professional Tax (Excise & Taxation) Certificate / Income Tax & Whole sale Drug License.
- 12. One "SAMPLE TENDER PERFORMA" is supplied with the list of items to be purchased. The items have to be quoted on the Performa, duly filled in stamped by the authorized bidder. No other Performa for tender will be accepted. Only those items shall be typed on the Performa for which the rates are to be quoted. In case of need of more Performa a photocopy can be used. Any alternation / correction must be initialed and each page is to be signed and stamped at the bottom.
- 13. Schedule is prepared with the generic name; however, the bidder may also mention the brand names against the generic one.
- 14. The dosage form, strength and pack size offered for bidding in the tender shall be those which are registered / approved by the Ministry of Health. The dosage form, strength and pack size quoted by the bidders shall confirm to the ones mentioned in the tender form.
- 15. Registration number, make or origin of the country of the drug must be mentioned for each item, for which quotation is given, otherwise it will not be considered. The supplier will also provide warranty at the time of supply of medicines.
- 16. Printed Price List shall be submitted along with the tender. The quoted rates once offered by the firms will not be changed during the contract period during the current financial year.
- 17. Rates of infusion sets along with name of manufactures may also be quoted along with infusion, infusion with drip set is required.

a. **SPECIAL CONDITIONS:**

- 18. Store is required immediately. The tenders may, however, give their short guaranteed delivery period by which the supply will be completed positively. No extension will be granted/accorded for the supply of initial quantity.
- 19. The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end.
- 20. At least 50% of the contracted quantity is required within one (01) month (for indigenous goods) and within tow (02) months (for imported goods) from the date of award of contract.
- 21. The tender is to be submitted by the manufacturer or the authorized sole distributor and the importer for the supply of drugs / medicines. The authorized distribution must submit authorization letter along with the contract agreement signed between manufacturer and authorized distributors on stamp paper of Rs.50/-
- 22. Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.

- 23. No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
- 24. The supplier shall furnish the certificate from the manufacturer on who's behalf they are participating to the effect that in case of the drug supplied declared sub-standard the participating firm as well as the manufacturer are equally responsible for legal consequences under purchase rules envisaging debarring, purchase of risk and cost and black listing.
- 25. The successful bidder shall pay the testing fees directly to the Provincial Drug Testing lab for the batches to be supplied and should supply extra quantity of drug/drug used for testing purpose.
- 26. The bidder shall confirm the refund of cost difference if the same medicine/drug is/was supplied at lower rates to any other Govt:/Semi Government institution or Armed Forces in the province or out side for local manufacturers in the same fiscal year, if medicines are manufactured in Sindh and quoted rate to other Province is found lower then payment will be made on lower quotes rates to any province.

a. PURCHASER'S RIGHT TO VARY QUANTITIES.

27. The Purchase Committee reserves the right to increase/decrease or delete the quantities of medicines. Drugs/surgical/disposable items etc at the time of award of contract and also reserves the right to enhance the quantities of goods/service originally specified in the Schedule of Requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

a. PURCHASERS RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

28. The Purchase Committee reserves the right to accept or reject any bid, and to annual the bidding process and reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders, on the grounds for the Purchaser's action.

a. NOTIFICATION OF AWARD/ADVANCE CONTRACT.

- b. Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter.
- c. The notification of award will constitute the formation of the contract.

d. AWARD OF CONTRACT & CONTRACT AGREEMENT.

29. Subject to the fulfillment of all codal formalities, the Purchaser will award the contract the successful Bidder whose bid has been determined to be qualified to perform the contract satisfactory. Both the parties i.e the Purchaser and the supplier will sign the Contract Agreement on the stamp per with stamp duties as per prevailing Govt tules the expenditure involved on the said contract agreement will be borne by the supplier.

a. <u>PERFORMANCE SECURITY</u>.

- 30. The successful tenderers will have to deposit with the Purchaser Security Deposits as under in shape of Call Deposit/Pay Order @ 5% of the value of Contract.
- 31. Same will be released after successful completion of stores, NOC from consignee and clearance certificate from Excise & Taxation department etc.

a. SHELF LIFE REQUIRED

32. Manufacturing and expiry dates will be written on the each pack. No drugs / medicines, surgical and disposable item will be accepted having expiry less than 80% of shelf life in

case of local manufacturing and 70% shelf life for imported items. The firm will replace the drugs three months before its expiry on the request of the institute / hospital / district administration.

33. CRITERIA FOR EVALUATION OF BIDS.

- a. Quoted prices.
- b. Specification compliance.
- c. Delivery schedule.
- d. Registration by Regulatory Authority.
- e. License by Registration authority.
- f. Authority letter from manufacturer.
- g. Earnest money.
- 34. N.B Department reserve the right to ask and verify any document related with manufacturing of item, to assess the quality.

a. FEE OF AWARD OF CONTRACT.

35. Service Charges @ 0.25% of the value of the Contract will realized/charged by the District Account Officer Hyderabad, while making payment to the contractors for award of each contract and credited to the receipt Head.

a. <u>UNDERTAKING.</u>

- 36. I/We read/understand the conditions specified in the tender inquiry and undertake:
 - a. That I/We will remain bounded to supply any item as an additional quantity at the same rate on which said item I/We have supplied during the same financial year.
 - b. That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
 - c. I/We understand and ensure for the supply of quality medicines. I/We also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub-standard.
 - d. I/We understand and confirm the refund of cost difference if the same medicines/drug is/was supplied at lower rates to any other Govt/Semi Govt: Institution, Armed Forces, in the province in the same fiscal year or to any other Province or Armed Forces in case medicines is manufactured within Sindh.
 - e. I/We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
 - f. I/We undertake to the deposit the Drug Testing fees per batch to the Director PDL Karachi and deposit directly to CDL if the assignment given to the CDL.
- 37. Tenders from all firms shall be accompanied by Earnest money @ 2.5 % of the value of stores quoted by them in form of Call Deposit / Pay Order.

Signature of Tenderer	.	
Name & Designation _		
Address :		

UNDERTAKING.

- 1. I/We read/understand the conditions specified in the tender inquiry and undertake:-
- 2. That I/We will remain bounded to supply any item as an additional quantity at the same rate on which said item I/We have supplied during the same financial year.
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M/s

HYDERABAD

TENDER DOCUMENT FOR THE PURCHASE OF DRUG/MEDICINES/ DISPOSIBLE ITEMS FOR THE YEAR 2013-14

(Not definitely)

Time of Receipt of Tender..... TENDER ENQUIRY NO.

DUE ON 09/01/2014

Time of Opening of Tender..... 10.30 AM 11.30 AM

expenses on free delivery to Consignee's end. Offers shall remain open for 30TH JUNE 2014 from the date of opening. The tenderers shall quote their prices inclusive of all duties /taxes/Octroi transportation etc, and all other

S.No.	, A/U	NAME OF PRODUCT	ΩΤΥ	REGISTRATION NO	MANUFACTURER	PRICE IN FIGURE EACH	PRICE IN WORDS EACH
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ω	Iŋ	Artemether+Lumofantrin	600				
4	lnj	Adrenaline	400				
ហ	lnj	Atropine	600	-			T. P. Berrier.
6	lnj	Abocane Spinal	0008				
7	lnj	Accuron	1200			i	
. 00	5	Amikacin 100 mg	120				
9	<u></u>	Aminovel	600				
ó	<u>5</u> .	Aminophyline	400				
-1	<u>J</u>	Chlorompheneramine	100				
12	Į.	Cefotaxime 250 mg	7,000				
13	1⊒.	Cefotaxime 500 mg	3,000				
14	<u>j</u>	Cefotaxime 1gm	5000				
15	<u>J</u>	Ceftriaxone 250mg	3000				
16	j.	Ceftriaxone 500mg	2000				
17	<u></u>	Ceftriaxone 1gm	5000				
ī	<u>.</u>	Ceftazidime 250 mg	2000			İ	
19	<u>J</u>	Ceftazidime 1 gm	3000				
20	<u>J</u> .	Cephapazone + Salbactum 500 mg	3000				
22	<u>.</u>	Cephapazone + Salbactum 1 gm	1800				
22	1	Cefuraxime 250 mg	1000				



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TENDER DOCUMENT FOR THE PURCHASE OF DRUG/MEDICINES/ DISPOSIBLE ITEMS FOR THE YEAR 2013-14 **HYDERABAD**

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	10000	Amoxocilline + Clavenic Acid 625 mg	Tab	151
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9	12000	L	Tab	122
	5000	L	Tab	121
	5000	Chloroquine 250mg	Tab	120



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	200	Ketatofine	S	178
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	500	Glyceryl Trinaitrate 6.4	Tab	165
	500	Glyceryl Trinaitrate 2.6	Tab	164
	1000	Methyldopa 250	Tab	163
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	500	Vermapil 80	Tab	161
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Misc Stomach Tube 16
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261	260	259	ź	257	200	3 3	254	253	252	251	250	249	248	247	246	245	244	243	242	241	240	239	238	237	236	235	234	233	232
Misc	Misc	_	┖		L		Ш	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc	Misc
Spirit	Surgical Dressing 10X25	Surgical Dressing 9x15	Pyodine Sol 450 MI	Silk Thread	Spinal Needles 23,25,16,21	Salbutamol Solution	Vicryl 40 Mm 0,1,2/0	Redovac+Drain	Proline 30 (75 Cms) No 3/0	Proline 30 (75 Cms) No 2/0	Proline 30 (75 Cms) No 1	Proline 30 (75 Cms) No 0	Polyfax Eye Ointment	Polyfax Skin Ointment	Neomycin Ointment	Merksilk 2/0/1	Benzyl Benzoate Lotion	Liq Parafin	Korsolex/Tricid N	Ear Drops Chloromphenicol	Gentacyne Drops	IV Canulla No. 18,20,22,24	IV Chamber	Glycerine Liq	Micro enema	Sodium Biphosphate	Gypsona 6"	Gypsona 4"	Gauze Than 75 cm x 50 meters
600 litre	1500	300	450	120 roll	1200	2500	220 pkt	200	10 pkt	10 pkt	72 pkt	72 pkt	3000	300	800	42 pkts	1000	40 litre	12 litre	6000	3600	15000	600	25 fitres	300	500	10000	12000	900 than
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OFFICE OF THE MEDICAL SUPERINTENDENT, GOVERNMENT BHITAI HOSPITAL LATIFABAD, HYDERABAD TENDER DOCUMENT FOR THE PURCHASE OF DRUG/MEDICINES/ DISPOSIBLE ITEMS FOR THE YEAR 2013-

Misc Stich Needles Misc Treet Blade Misc Treet Blade Misc Tr. Iodine Misc Pyodine SS 450 MI Misc Pyodine SS 450 MI Misc T-Tube 12,14,16 Misc Urigin Silk 10/0, 8/0 Misc Cicatrin Powder Misc Acriflavin Powder Misc Sylocaine Cartiridge Misc Syringe Cutter Misc Syringe Cutter Misc Oflaxacine 0.3% Eye drops Misc Tobramycin + Dexamethasone Eye Drops. L TABLETS AND CAPSULES MUST BE IN BLISTER D.	
21 1 1 1 1 1 3 1 1 7 1	4000 120 pkt 24 pkt 24 pkt 6 6 75 36 200 100 100 6 pkts 500 6 bottles 5000 600 600

DELIVERY PERIODE

SIGNATURE & STAMP.

MEDICAL SUPERINTENDENT GOVT. BHITAI HOSPITAL
LATIFABAD HYDERABAD

VALIDITY 30 days

STATIFABAD HYDERABAD

TENDER FORM NO 2 / 2013-14
FOR PURCHASE OF MEDICINE /
MISCELLANEOUS ITEMS FOR
DIALYSIS

FOR THE FINANCIAL YEAR 2013-14 DUE ON THURSDAY 09TH JANUARY 2014

TIME OF RECEIVING OF TENDER

10.30 AM

TIME OF OPENING OF TENDER

11.30 AM



OFFICE OF THE MEDICAL SUPERINTENDENT SHAH BHITAI GOVT; HOSPITAL LATIFABAD HYDERABAD

Par Fee = Asa loco/= Refination) TENDER DOCUMENT FOR THE PURCHASE OF MEDICINES MISCELLINEOUS ITEMS FOR DIALYSIS FOR THE YER 2013. TENDER ENQUIRY NO._ DUE ON 9th January 2014 10.30 AM

Time of Receipt of Tender.....

expenses on free delivery to Consignee's end. Offers shall remain open for 30TH JUNE 2014 from the date of opening. The tenderers shall quote their prices inclusive of all duties /taxes/Octroi transportation etc, and Time of Opening of Tender..... 11.30 AM.

2 MISC Dialyzer-F6 300 400 1400 2500 400 <t< th=""><th>S.No.</th><th>A/U</th><th>NAME OF PRODUCT BTL</th><th>1000</th><th>MANUFACTURER</th><th>PRICE IN FIGURE EACH</th><th>PRICE IN WORDS EACH</th></t<>	S.No.	A/U	NAME OF PRODUCT BTL	1000	MANUFACTURER	PRICE IN FIGURE EACH	PRICE IN WORDS EACH
MISC Fistula Needle 17no MISC Bi Carb solution MISC Farmaline solution MISC Fitter Cartrige 5/20 MISC EDTA Sodium Powder kg MISC Salt Lahori kg MISC Paper Plaster 1" INJ Calcium MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	2	MISC	Dialyzer-F6	300			
MISC Bi Carb solution MISC Farmaline solution MISC Farmaline solution MISC EDTA Sodium Powder kg MISC Salt Lahori kg MISC Renalin Solution MISC Paper Plaster 1" INJ Calcium MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	ယ	MISC	Fistula Needle 17no	2500			
MISC Farmaline solution MISC Filter Cartrige 5/20 MISC EDTA Sodium Powder kg MISC Salt Lahori kg MISC Renalin Solution MISC Paper Plaster 1" INJ Calcium MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	14	MISC	Bi Carb solution	1400		r	
MISC Filter Cartrige 5/20 MISC EDTA Sodium Powder kg MISC Salt Lahori kg MISC Renalin Solution MISC Paper Plaster 1" INJ Calcium MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	თ	MISC	Farmaline solution	3			
MISC EDTA Sodium Powder kg MISC Salt Lahori kg MISC Renalin Solution MISC Paper Plaster 1" INJ Calcium MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	6	MISC	Filter Cartrige 5/20	70	ļ		
MISC Salt Lahori kg MISC Renalin Solution MISC Paper Plaster 1" INJ Calcium MISC Drip Set MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 20 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	7	OSIM	EDTA Sodium Powder kg			7	
MISC Renalin Solution MISC Paper Plaster 1" INJ Calcium MISC Drip Set MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 20 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	တ	MISC	Salt Lahori kg	500			
MISC Paper Plaster 1" INJ Calcium MISC Drip Set MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 20 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	9	MISC	Renalin Solution	_			-
MISC Drip Set MISC Disposable syringes 5 CC MISC Disposable syringes 10 CC MISC Disposable Syringes 20 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	10	MISC	Paper Plaster 1"	1200			
MISC Drip Set MISC Disposable syringes 5 CC MISC Disposable Syringes 10 CC MISC Disposable Syringes 20 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	11	Ñ	Calcium	1500			
MISC Disposable syringes 5 CC MISC Disposable syringes 10 CC MISC Disposable Syringes 20 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	12	MISC	Drip Set	1200			
MISC Disposable syringes 10 CC MISC Disposable Syringes 20 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	13	MISC	Disposable syringes 5 CC	4000			
MISC Disposable Syringes 20 CC MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	14	MISC	Disposable syringes 10 CC	4000			
MISC Disposable Syringes 3 CC INJ 25% Dextrose Water INJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	15	MISC	Disposable Syringes 20 CC	1500			
iNJ 25% Dextrose Water iNJ Erythropoten 2000IV MISC Surgical Gloves Hypochloride	16	MISC	Disposable Syringes 3 CC	2500			
MISC Surgical Gloves Hypochloride	17	Ž	25% Dextrose Water	3000			
MISC Surgical Gloves Hypochloride	18	N.	Erythropoten 2000IV	1000			
Hypochloride	19	MISC	Surgical Gloves	4000			
	20		Hypochloride				

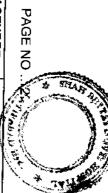
CONT PAGE NO....2....

VALIDITY: 30 Days

SIGNATURE & STAMP

MEDICAL SUPERINTENDENT GOVERNMENT BHITAI HOSPITAL,
LATIFABAD HYDERABAD

S.No.	ĄU	NAME OF PRODUCT	QTY	MANUFACTURER	PRICE IN FIGURE FACE	BBIGE IN HOODS TOO
21	ĮŅ.	Heparin 25000IV	1200		THE WAS TOOKE LACT	FRICE IN WORDS EACH
22	NZ.	0.9% Normal Saline 1000ml	5000			
23	ĮŅ.	Vit B1, B6, B12	1500			
24	Σ	Iron Sucrose	700			
25	ſN	Hydrocortisone	150			
26		One ALPH/Borkey	300			
27	OSIW	AD Plaster	200			
28	MISC	Bandage 4"	200 doz			
29	MISC	Cotton Roll 500 gms	200			
30		Hydrochloride 25	_			
31	N.	Dexamethasone 1ml	1000			
32	S	Chlorompheneramine	1000			
33	S	Metachlopromide	500			
34	Ē	0.9% Normal Saline 100ml	500			
DELIVER	DELIVERY PERIODE	ODE)	



SHAH BHITAI GOVT; HOSPITAL LATIFABAD HYDERABAD

46. Procedures of open competitive bidding - Save as otherwise provided in these rules,

Single stage - two envelope procedure

- (a) bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- (b) envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion;
- (c) initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened;
- (d) envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the procuring agency without being opened;
- (e) procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
- (f) no amendments in the technical proposal shall be permitted during the technical evaluation;
- (g) financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
- (h) financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; and
- (j) bid found to be the lowest evaluated or best evaluated bid shall be accepted.

TERMS & CONDITION:

- 1. The tenders shall be submitted with all documents in sealed envelops, with sealing wax. The envelops must contain tender inquiry No. on the top. The name of manufacturer and the supplier should be affixed on the face of envelops at the left side.
- 2. Tenders must be filled in with Blue or Black ink in the column provided / on separate letterhead duly signed.
- 3. The tenders must be free easing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 4. The rates of each item should be written in figure as well as in words. Arithmetical errors will be rectified on the basis: if there is discrepancy between the unit price and the total price is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall corrected. In case of discrepancy the price in words will be taken as authenticated and final.
- 5. Conditional tenders will be ignored and will not be considered/entertained/accepted.
- The bid security amount for tenders of Medicines has been 2.5% OF THE QUOTED VALUE in form of pay order/bank draft/bank guarantee in the name of Medical Superintendent Govt Bhitai Hospital latifabad Hyderabad.
- 7. Original purchase receipt must be enclosed with their offer and for alternate offer will be ignored.
- 8. The printed price list duly stamped & signed and the samples of the quoted item must accompany the bids.

- 9. The tendered rate should be inclusive of all taxes, Income & Sales Tax etc payable to Federal & Provincial Government or Local bodies and no claims on this account shall be entertained.
- 10. The bidder shall furnish General Sales Tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the items the item is exempted from G.S.T either documentary evidence or certificate from competent authority shall be attached with the offer.
- 11. The bidder shall furnish copy of valid Professional Tax (Excise & Taxation) Certificate / Income Tax & Whole sale Drug License.
- 12. One "SAMPLE TENDER PERFORMA" is supplied with the list of items to be purchased. The items have to be quoted on the Performa, duly filled in stamped by the authorized bidder. No other Performa for tender will be accepted. Only those items shall be typed on the Performa for which the rates are to be quoted. In case of need of more Performa a photocopy can be used. Any alternation / correction must be initialed and each page is to be signed and stamped at the bottom.
- 13. Schedule is prepared with the generic name; however, the bidder may also mention the brand names against the generic one.
- 14. The dosage form, strength and pack size offered for bidding in the tender shall be those which are registered / approved by the Ministry of Health. The dosage form, strength and pack size quoted by the bidders shall confirm to the ones mentioned in the tender form.
- 15. Registration number, make or origin of the country of the drug must be mentioned for each item, for which quotation is given, otherwise it will not be considered. The supplier will also provide warranty at the time of supply of medicines.
- 16. Printed Price List shall be submitted along with the tender. The quoted rates once offered by the firms will not be changed during the contract period during the current financial year.
- 17. Rates of infusion sets along with name of manufactures may also be quoted along with infusion, infusion with drip set is required.

a. SPECIAL CONDITIONS:

- 18. Store is required immediately. The tenders may, however, give their short guaranteed delivery period by which the supply will be completed positively. No extension will be granted/accorded for the supply of initial quantity.
- 19. The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end.
- 20. At least 50% of the contracted quantity is required within one (01) month (for indigenous goods) and within tow (02) months (for imported goods) from the date of award of contract.
- 21. The tender is to be submitted by the manufacturer or the authorized sole distributor and the importer for the supply of drugs / medicines. The authorized distribution must submit authorization letter along with the contract agreement signed between manufacturer and authorized distributors on stamp paper of Rs.50/-
- 22. Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.

- 23. No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
- 24. The supplier shall furnish the certificate from the manufacturer on who's behalf they are participating to the effect that in case of the drug supplied declared sub-standard the participating firm as well as the manufacturer are equally responsible for legal consequences under purchase rules envisaging debarring, purchase of risk and cost and black listing.
- 25. The successful bidder shall pay the testing fees directly to the Provincial Drug Testing lab for the batches to be supplied and should supply extra quantity of drug/drug used for testing purpose.
- 26. The bidder shall confirm the refund of cost difference if the same medicine/drug is/was supplied at lower rates to any other Govt:/Semi Government institution or Armed Forces in the province or out side for local manufacturers in the same fiscal year, if medicines are manufactured in Sindh and quoted rate to other Province is found lower then payment will be made on lower quotes rates to any province.

a. PURCHASER'S RIGHT TO VARY QUANTITIES.

27. The Purchase Committee reserves the right to increase/decrease or delete the quantities of medicines. Drugs/surgical/disposable items etc at the time of award of contract and also reserves the right to enhance the quantities of goods/service originally specified in the Schedule of Requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

a. PURCHASERS RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

28. The Purchase Committee reserves the right to accept or reject any bid, and to annual the bidding process and reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders, on the grounds for the Purchaser's action.

a. NOTIFICATION OF AWARD/ADVANCE CONTRACT.

- b. Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter.
- c. The notification of award will constitute the formation of the contract.

d. AWARD OF CONTRACT & CONTRACT AGREEMENT.

29. Subject to the fulfillment of all codal formalities, the Purchaser will award the contract the successful Bidder whose bid has been determined to be qualified to perform the contract satisfactory. Both the parties i.e the Purchaser and the supplier will sign the Contract Agreement on the stamp per with stamp duties as per prevailing Govt tules the expenditure involved on the said contract agreement will be borne by the supplier.

a. PERFORMANCE SECURITY.

- 30. The successful tenderers will have to deposit with the Purchaser Security Deposits as under in shape of Call Deposit/Pay Order @ 5% of the value of Contract.
- 31. Same will be released after successful completion of stores, NOC from consignee and clearance certificate from Excise & Taxation department etc.

a. SHELF LIFE REQUIRED

32. Manufacturing and expiry dates will be written on the each pack. No drugs / medicines, surgical and disposable item will be accepted having expiry less than 80% of shelf life in

case of local manufacturing and 70% shelf life for imported items. The firm will replace the drugs three months before its expiry on the request of the institute / hospital / district administration.

33. CRITERIA FOR EVALUATION OF BIDS.

- a. Quoted prices.
- b. Specification compliance.
- c. Delivery schedule.
- d. Registration by Regulatory Authority.
- e. License by Registration authority.
- f. Authority letter from manufacturer.
- g. Earnest money.
- 34. N.B Department reserve the right to ask and verify any document related with manufacturing of item, to assess the quality.

a. FEE OF AWARD OF CONTRACT.

35. Service Charges @ 0.25% of the value of the Contract will realized/charged by the District Account Officer Hyderabad, while making payment to the contractors for award of each contract and credited to the receipt Head.

a. <u>UNDERTAKING</u>.

- 36. I/We read/understand the conditions specified in the tender inquiry and undertake:
 - a. That I/We will remain bounded to supply any item as an additional quantity at the same rate on which said item I/We have supplied during the same financial year.
 - b. That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
 - c. I/We understand and ensure for the supply of quality medicines. I/We also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub-standard.
 - d. I/We understand and confirm the refund of cost difference if the same medicines/drug is/was supplied at lower rates to any other Govt/Semi Govt: Institution, Armed Forces, in the province in the same fiscal year or to any other Province or Armed Forces in case medicines is manufactured within Sindh.
 - e. I/We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
 - f. I/We undertake to the deposit the Drug Testing fees per batch to the Director PDL Karachi and deposit directly to CDL if the assignment given to the CDL.
- 37. Tenders from all firms shall be accompanied by Earnest money @ 2.5 % of the value of stores quoted by them in form of Call Deposit / Pay Order.

Signature of Tenderer
Name & Designation
Address:

UNDERTAKING.

- 1. I/We read/understand the conditions specified in the tender inquiry and undertake:-
- 2. That I/We will remain bounded to supply any item as an additional quantity at the same rate on which said item I/We have supplied during the same financial year.
- 3. That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- 4. I/We understand and ensure for the supply of quality medicines. I/We also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub-standard.
- 5. I/We understand and confirm the refund of cost difference if the same medicines/drug is/was supplied at lower rates to any other Govt/Semi Govt: Institution, Armed Forces, in the province in the same fiscal year or to any other Province or Armed Forces in case medicines is manufactured within Sindh.
- 6. I/We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 7. I/We undertake to the deposit the Drug Testing fees per batch to the Director PDL Karachi and deposit directly to CDL if the assignment given to the CDL.

M/s