



چانڊڪا ميڊيڪل ڪاليج آف  
شهيد محترم بينظير ڀٽو ميڊيڪل يونيورسٽي لاڙڪاڻو  
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#### ٽينڊر نوٽيس

سمبارا ميگزين چانڊڪا ميڊيڪل ڪاليج لاڙڪاڻو لاءِ 1000 (هڪ هزار) ڪاپين جي ڊزائيننگ، تياري ۽ فراهمي واسطي مهر بند ٽينڊر گھرائجن ٿا.

#### فرمن لاءِ اھليت:

ساڪ واريون پرنٽنگ فرمون يا پبلشر، جيڪي سيلز ٽيڪس ۽ انڪر ٽيڪس کاتن وٽ لازمي رجسٽرڊ ٿيل هجن. ٽيڪنيڪل اسپيسيفڪيشنز مطابق فوٽوگرافي، ڊزائيننگ، پراڊڪٽس ۽ فراهمي لاءِ لاڳاپيل شعبي ۾ گھٽ ۾ گھٽ 05 سال تجربو رکندڙ هجن ۽ سيمپل پرنسيپال جي آفيس ۾ موجود آهي.

#### سمبارا ميگزين جو اسپيسيفڪيشن:

- صفحن جو تعداد 300، ڪاپين جو تعداد 1000، تعداد وڌائي به سگھجي ٿو.
- ميگزين جي سائيز 8.5 X 11.5 گر بائينڊنگ، ۰ پيپر ڪوالٽي 135 G ميت پيپر،
- فرنٽ انڊ بيڪ ٽائٽل (پيپر) 260 G ليمينيشن سان آرٽ ڪارڊ،
- پرنٽنگ هاءِ ڪوالٽي 4X4 ڪلر آفيسٽ پرنٽنگ، پرنٽنگ ۽ فوٽوگرافس جي مناسب ڪامپينيشن سان، ٽوٽل ٽينڊر رقم اندازاً (1000,000) ڏھ لک رپيا

#### ٽينڊر سان گڏ هي ڪاغذ شامل هوندا:

- فرم يا پبلشر جو پروفائيل، اڳوڻي ڪم جي اسپيسمين سميت.
- اڪيوپمينٽ / مشينري جا تفصيل (ترجيحن چار ڪلر پرنٽنگ مشين).
- فوٽوگرافي، ڊزائيننگ ۽ پرنٽنگ جو ڪم ڪندڙ پيشه ور ماڻهن جا نالا ۽ بايوڊيٽا.

#### ٽينڊرن کي اماڻڻ:

- مقرر پروفارما، شرطن ۽ ضابطن سان گڏ 1000 رپين (اڪرين هڪ هزار رپيا فقط) جي ادائگي بطور ڊي ڊي / پي آرڊر پرنسيپال سي ايم سي، لاڙڪاڻي جي نالي ۾ ڪرڻ تي جيڪا ناقابل واپسي آهي، جمعو 20 ڊسمبر 2013ع، 12:00 وڳي تائين اڪائونٽس برانچ سي ايم سي لاڙڪاڻو مان ذاتي طور وٺي سگھجن ٿا.
- واک ڏيندڙ به مهر بند لفافا، ٽين لفافي ۾ وجهڻ گھرجن، جيڪو پڻ مهر بند ڪيو ويندو، واک ڏيندڙ جو نالو سمورن لفافن تي واضح طور تي لکيو وڃي. پهريون لفافو ٽيڪنيڪل پروپوزل ۽ ٻيو لفافو فنانشل لاءِ هوندو.
- ضروري معلومات، جملي جي واک جي 5% سوٽي رقم سميت هر لحاظ کان مڪمل ٿيل ٽينڊر / بينڪ ڊرافٽ / پي آرڊر (ناڪام واک ڏيندڙ کي واپسي جوڳو) جي صورت ۾ شامل ٿيل، جمعو 20 ڊسمبر 2013ع تي هڪ ڪلاڪ اندر پرنسيپال سي ايم سي لاڙڪاڻو جي آفيس ۾ رکيل ٽينڊر باڪس ۾ وجهڻ گھرجن.
- ٽينڊر ساڳئي ڏينهن منجهند 01:00 وڳي واک ڏيندڙن يا سندن مجاز نمائندن جي سامهون، جيڪي ان وقت حاضر رهڻ چاهن، جي اڳيان ڪوليا ويندا.
- آڇ / چئنايل اگھ سال 2013-14ع لاءِ ڪارگر هوندا.
- پروڪيورنگ ايجنسي ڪنهن به سبب چئائڻ کانسواءِ ڪو به يا سمورا ٽينڊر رد ڪري سگھي ٿي.

#### پرنسيپال

#### چانڊڪا ميڊيڪل ڪاليج

شهيد محترم بينظير ڀٽو ميڊيڪل يونيورسٽي  
لاڙڪاڻو

**CHANDKA MEDICAL COLLEGE, LARKANA**  
**FINANCIAL BID FORM FOR**  
**PRINTING OF SAMBARA MAGAZINE (2013-2014)**

SCHEDULE OF REQUIREMENT & PRICE

PRICE RS.1,000/= (NOT REFUNDABLE / TRANSFERABLE)

TENDER ENQUIRY DUE ON ----- 20-12-2013

TIME OF RECEIPT OF TENDER ----- 12:00 Noon

TIME OF OPENING OF TENDER ----- 01:00 pm

Offers shall remain open for 60 days from the date of opening. The tenderers shall quote their prices, inclusive of all duties / Taxes / Octroi Transportation / Installation / Demonstration etc, and all other expenses on free delivery to consignee's and at Chandka Medical College, Larkana. Price should be quoted in figures & words both, in **single stage double envelope (Financial & Technical Proposal)**.

<b>Specification of Magazine</b>		<b>Qty</b>	<b>Rate per copy</b>	<b>Total amount</b>
<b>No. of Pages</b>	<b>300 pages</b>			
<b>No. of Copies</b>	<b>500 to 1000</b>			
<b>Magazine Size</b>	<b>8.5" x 11.5 "</b>			
<b>Paper Quality</b>	<b>135 Gram matt paper</b>			
<b>Front &amp; Back Title</b>	<b>260 Gram with lamination art card</b>			
<b>Printing Quality</b>	<b>4 x 4 Colour Offset Printing With 7 Photographic combination</b>			

**N.B.**

- The original catalogue must be accompanied with offer and the equipment should comply / certified at CE/FDA Standards.
- Free Installation/Demonstration at consignee's end must be confirmed by the bidder.
- Three years free Service from the date of installation, 05 years service contract and availability of spare parts may also be confirmed by the bidders.
- Sole Agent Certificate/Authority letter from the manufacturer must be provided by the bidder.
- The service manual with circuit diagram will be provided with all above-mentioned items.
- The supplier will be bound to supply the price list of spare parts and consumable at the time of tender Le. for two years.
- The supplier will be bound to provide free service during warranty period and to supply spare parts accessories of the supplied equipment on demand.

**DELIVERY PERIOD** \_\_\_\_\_ **VALIDITY** \_\_\_\_\_

## **GENERAL CONDITIONS & INSTRUCTIONS**

- 1.1 The tenders shall be submitted with all documents and drawings literature & catalogue (in equipment) in sealed envelopes with sealing wax. The envelope must contain tender enquiry No. on the top. The name of manufacturer and the supplier should be affixed on the face of envelope at the left side.
- 1.2 Tenders must be filled in with Blue or Black ink in the columns provided/on separate letter Head duly signed.
- 1.3 The tenders must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it.
- 1.4 The rates of each item should be written in figures as well as in words. In case of discrepancy the price in words will be taken as authenticate and final.
- 1.5 Conditional Tenders will be ignored and will not be considered / entertained / accepted.
- 1.6 Tenders from both Registered and un-registered firms shall be accompanied by Earnest Money @ 5% of the value of stores quoted by them in form of Call Deposit / Pay Order. Registered firm must enclose, Photostat Copy of valid Registration / Renewal Certificate along with their offer.
- 1.7 Original purchase receipt must be enclosed with their offer.
- 1.8 The tendered rate should be inclusive of all taxes, Income & Sales Tax etc payable. to Federal & Provincial Govt. or Local bodies and no claims on this account shall be entertained.
- 1.9 The bidder shall furnish General Sales Tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the item is exempted from G.S.T., either documentary evident or certificate from competent authority shall be attached with the offer.
- 1.10 The bidder shall furnish copy of valid Professional Tax (Excise & Taxation) Certificate.

### **2. SPECIAL CONDITIONS**

- 2.1 Store is required immediately. The tenders may, however, give their short guaranteed delivery period by which the supply will be completed positively. No Extension will be granted / accorded for the supply of initial quantity.
- 2.2 Tenderers are required to specify make, country of origin and furnish detailed technical, Description literature/catalogue along with their offer.
- 2.3 The Bidders shall quote their firm and final price both in figures & words on "Free Delivery basis to Consignee end.
- 2.4 The choice to select / ignore any their alternate offer shall rest with the purchaser.
- 2.5 No manufacturer shall authorize their distributor / agent / any firm or person to quote the same item which manufacturer is quoting itself in any tender. Failing the offers of both the manufacturer, as well as other bidder shall be ignored.
- 2.6 Tenderers shall purchase separate tender documents and furnish purchases receipts for each alternate offer in case they want to submit alternate offer for any item. All the bids with alternate offers without separate purchases receipt (original) are suppose to be rejected.
- 2.7 The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt. / Semi Government institution or Armed Forces in the Province or out side in the same fiscal year.

### **3. PURCHASER'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD**

The Purchaser reserves the right to increase/decrease or delete the quantities of goods etc at the time of award of contract and also reserves the right to enhance the quantity by 25% of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions of goods at any time during the contract period.

### **4. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS**

The Purchaser reserves the right to accept or reject any bid, and to annual the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders, on the grounds for the Purchaser's action.

### **5. NOTIFICATION OF AWARD/ADVANCE CONTRACT**

- 5.1 Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing, delivery by hand or by registered letter, by cable to be confirmed in writing by registered letter that the bid has been accepted.
- 5.2 The notification of award will constitute the formation of the contract.
- 5.3 Upon the successful bidder furnishing of the performance security pursuant to Sr. No.1.1 of the instructions and Sr. NO.3 of the Advance contract the purchase will promptly notify each unsuccessful bidder and will discharge its bid security on receipt of bidder's request.

**6. AWARD OF CONTRACT & CONTRACT AGREEMENT**

Subject to the fulfillment of all codal formalities, the Purchaser will award the contract to the successful Bidder who's bid has been determined to be qualified to perform the contract satisfactory.

**7. PERFORMANCE SECURITY**

The successful tenderers will have to deposit with the Purchaser Security Deposits as under in shape of Call Deposit/Pay Order:- Registered firms 5% of the value of Contract, Unregistered firms 12.5% of the value of Contract.

**8. CRITERIA FOR EVALUATION OF BIDS**

- Quoted prices.
- Specification compliance
- Quality of the Item.
- After sale service facility
- Operational cost .-
- Delivery schedule
- Authority letter from manufacturer
- Earnest money

**9. FREE FOR AWARD OF CONTRACT**

Service charges @ 0.25% of the value of the Contract will be realized / charged by the A.G. Sindh, while making payment to the contractors for award of each contract.

**10. UNDERTAKING**

- 10.1 That I/we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We agree to supply and accept the said item at the rates for the supply of contracted quantity with in the stipulated period shown in the contract.
- 10.2 I/We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Govt./Semi Govt. institution in the province in the same fiscal year.
- 10.3 I/We undertake that, if any of the information submitted in accordance to this tender enquiry is found incorrect, our contract may be cancelled at any stage at our cost and risk.

**CERTIFICATE**

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender.

Signature of Tenderer \_\_\_\_\_

Name & Designation \_\_\_\_\_  
With Rubber Stamp

Tender Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_

Issued to M/S \_\_\_\_\_

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Signature of Issuing Authority \_\_\_\_\_

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