



Information, Science & Technology Department
Government of Sindh

REQUEST FOR PROPOSAL

**Support, Maintenance & Connectivity
for the
Video Conferencing Services**

www.sindh.gov.pk

November 2013

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.



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Definitions

In this Contract, the following terms shall be interpreted as indicated:

"Commencement Date of the Contract" means the date of signing of the Contract between the Purchaser and the Contractor.

"Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

"Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

"Contractor" means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

"Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

"Purchaser" means the Information, Science & Technology Department, Government of the Sindh, Karachi - Pakistan.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

"Works" means all Software / Hardware to be provided and services to be rendered & work to be done by the Contractor under the Contract.

"SPPR 2010" means Sindh Public Procurement Rules 2010.

"SPPRA" means Sindh Public Procurement Regulatory Authority established under Section 3 of Sindh Public Procurement Act, 2009.



INVITATION TO BID

Information, Science & Technology Department Government of the Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for "**Support, Maintenance & Connectivity for the Video Conferencing Services**" for existing 29 sites on turnkey basis.

Tender Bids in sealed envelopes as per information are required. Proponents applying for bids should submit duplicate Financial Proposal and Technical Proposal in two separate envelopes with clear marking of "Technical Proposal" and "Financial Proposal" as per Single Stage - Two Envelope process of SPPR 2010. The interested bidder must have valid NTN also. Only Income Tax and Sales Tax registered firms are eligible to participate.

1. The Technical Proposal should contain all the bid items without quoting the price and must list firm's clientele, resumes / CV's of the engineering team. Financial bids of Firms not obtaining minimum passing criteria on Technical basis will not be opened.
2. Interested eligible bidders may obtain further information on the bid and inspect the bidding documents at the office of Section Officer (General), Information, Science & Technology Department, Government of Sindh, 1st Floor, Building No. 6, Sindh Secretariat, Shakra-e-Kamal Ataturk, Karachi, Tel: +92-21-9921-3841 / +9221-3811 Fax: +92-21-9921-1414.
3. All bids must be accompanied by an earnest money 2.5% of total bid amount, and must be accompanied with the financial offer. Bid without bid security of required amount and prescribed form shall be rejected.
4. Information, Science & Technology Department Government of the Sindh will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
5. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
6. Bidders shall submit Bids, which comply with the Bidding Documents. Alternative Bids will not be considered. The attention of bidders is drawn to the provisions of Clause on "Determination of Responsiveness of Bid" regarding the rejection of Bids, which are not substantially responsive to the requirements of the Bidding Documents.
7. The Information, Science & Technology Department, Government of Sindh shall have right of rejecting all or any of the tenders as per provisions of SPPR 2010.
8. All prices quoted must include any Taxes applicable, such as Income Tax, etc. If not specifically mentioned in the quotation, then it will be presumed that the prices include all the taxes.



9. Failure to Complete the Task within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Security Deposit (CDR) amount will be forfeited and the company will not be allowed to participate in future tenders as well.

**Secretary to the Government of Sindh
Information, Science & Technology
Department
Government of Sindh**



BID FORM

To: Secretary,
Information, Science & Technology Department,
Government of Sindh,
Karachi.

Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price.

Pak Rupees (in figures _____ in words _____)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this Bid.

We undertake, if our Bid is accepted, to complete the Works in accordance with the Contract Execution Schedule provided in the Schedule – A, Special Stipulations to Bid.

If our Bid is accepted, we will provide the performance security in the sum equivalent to equal to 10% of the Contract Price in case of Registered Firms and 12.5% in case of un-registered firms, for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2013

WITNESS

Signature -----

Name -----

Title:- -----

Address. -----

BIDDER

Signature -----

Name -----

Title -----

Address -----



BID SECURITY FORM

WHEREAS ----- (hereinafter called "the Bidder" has submitted its bid dated ----- for the "Support, Maintenance & Connectivity for the Video Conferencing Services", (hereinafter called "the Bid").

KNOW ALL MEN by these presents that We -----(Name of Bank) of -----(Name of Country) having our registered office at ----- (address of Bank) hereinafter called "the Bank") are bound into the Sindh Police Government of Sindh, Home Department, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2013

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----2013, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)
By-----
(Title)
Authorized Representative



PERFORMANCE SECURITY FORM

To, Secretary,
Information, Science & Technology Department,
Government of Sindh,
Karachi-Pakistan

WHEREAS _____ (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken, in pursuance of the bid for "**Support, Maintenance & Connectivity for the Video Conferencing Services**", dated _____ 2013, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of _____ (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2013, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____



1. General Terms & Conditions

- Bids not confirming to the terms, conditions and specifications stipulated in this RFP will be rejected.
- Information, Science & Technology Department, Government of Sindh invites this tender under **single stage - two envelope procedure, under SPPR 2010** from all qualified companies to implement this component on TURN-KEY basis.
- Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
- Bid / Proposal shall comprise 2 packages (one in original & other in duplicate) for the "Support, Maintenance & Connectivity for the Video Conferencing Services" containing two separate envelopes. Each package shall contain separately the financial proposal and the technical proposal;
 - a) envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion;
 - b) initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened;
 - c) envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the Information, Science & Technology Department, Government of Sindh without being opened;
 - d) Procurement Committee shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
 - e) no amendments in the technical proposal shall be permitted during the technical evaluation;
 - f) financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
 - g) financial proposal of bids found technically non-responsive shall be returned unopened to the respective bidders; and
 - h) bid found to be the lowest evaluated or best evaluated bid shall be accepted.
- This is a turnkey Support and maintenance solution so the vendor shall be responsible to provide any unforeseen requirement of the project for the "Support, Maintenance & Connectivity for the Video Conferencing Services" and to provide support at least 1 year. Contractor will be responsible to successfully operation and technical support for at-least 1 year.
- Final selection shall be based on the assessment of Technical and Financial proposals.
- Bidders shall be required to obtain at least 80% Technical Marks to qualify for the evaluation of Financial Bids.
- The bid security money of the successful bidder will be released after the submission of completion certificate issued by the IT Department, and after warranty period Government of Sindh.



- All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPR 2010.

(i) Bid Security

A bid security, in the shape of a Bank Draft/Pay Order in favor of Section Officer (General), Information, Science & Technology Department, Government of Sindh, equivalent to 2.5 % of the total cost of bid should be submitted along with the tender.

(ii) Validity of the proposal

All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

(iv) Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

(v) OEM relationships

- The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
- The responding organization (RO) or one of the Joint Bidding Company to be authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER.

(vi) Compliance to Specifications

The Responding Organization (RO) to provide information as per (Complaisance sheet). RO may not propose any kind of refurbished Hardware / components in their technical proposals.



(vii) Financial Capabilities

The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

(viii) Penalty Clause

It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply within stipulated period Earnest Money will be forfeited in favor of the Information, Science & Technology Department Sindh, Karachi.

- An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.
- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of Software and Services.

The technical offer must be submitted (in duplicate) with the following documents

1. Company Profile with complete address, telephone No. Fax, No. and e-mail address and contact person.
2. Company should be registered with SBR and copy of the SBR should be provided
3. Partnership / Reseller letter or agreement copy which authorize Bidder to sell or market the Proposed Video Conference products in Pakistan.
4. In case of Partnership firm, authorization by all the partners of the firm to bid in the tender
5. Manufacturer authorization is required from the principal for the said tender and any bid without MAF will not be entertained
6. Details of Installed Infrastructure if available at Bidders office for Online Backup support. An onsite visit to facility in Karachi will be conducted to verify this physically.
7. Hot Spare or Back-up Units Details (for this Project).
8. Authorization Letter from the ISP/Bandwidth provides to offer the solution on turkey basis.

*Failing to provide any information will make the bid non- responsive and will lead to the disqualification of the company.



SELECTION CRITERIA

Single Stage - Two Envelope procedure, under SPPR 2010 will be used for the final selection of the vendor for the “**Support, Maintenance & Connectivity for the Video Conferencing Services**”. In this process all the vendors will be evaluated on the basis of technical proposal, suitability determined on the basis of submitted technical proposal and technical presentation as well as the ability to maintain the system on Turnkey basis according to the objectives of the object.

- Bid / Proposal shall comprise 2 packages (one in original & other in duplicate) for the “Support, Maintenance & Connectivity for the Video Conferencing Services” containing two separate envelopes. Each package shall contain separately the financial proposal and the technical proposal;
 - a) envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;
 - b) initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened;
 - c) envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of the Information, Science & Technology Department, Government of Sindh without being opened;
 - d) Procurement Committee shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
 - e) no amendments in the technical proposal shall be permitted during the technical evaluation;
 - f) financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
 - g) financial proposal of bids found technically non-responsive shall be returned unopened to the respective bidders; and
 - h) bid found to be the lowest evaluated or best evaluated bid shall be accepted.
- Final selection shall be based on the assessment of Technical and Financial proposals.
- Bidders shall be required to obtain at least 80% Technical Marks to qualify for the evaluation of Financial Bids.

2. Instructions for Responding Organizations

(i) Communication

Enquiries regarding this RFP shall be submitted in writing/email to:

Section Officer (Gen.)

Information, Science & Technology Department, Government of Sindh

1st Floor, Building No. 6, Sindh Secretariat, Shahrah-e-Kamal Ataturk, Karachi

Email Address: sog.it@sindh.gov.pk

Tel: +92-21-9921-3841, +92-21-9921-3811 Fax: +92-21-9921-1414



(ii) **Mode of Delivery and Address**

Bid / Proposal shall comprise 2 packages (one in original & other in duplicate) for the "Support, Maintenance & Connectivity for the Video Conferencing Services" containing two separate envelopes. Each package shall contain separately the financial proposal and the technical proposal; envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion; should be submitted by hand or courier on or before **December 19th, 2013 at 02.00 pm** at the address given below:

Section Officer (Gen.)

Information, Science & Technology Department, Government of Sindh

1st Floor, Building No. 6, Sindh Secretariat, Shahrah-e-Kamal Ataturk, Karachi

Tel: +92-21-9921-3827, Fax: +92-21-9921-1414

Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.

Technical Proposals of the participating bidders will be opened in the same day at 03:00 pm in presence of bidders or their authorized representatives who may like to be present in the Committee Room of Information, Science & Technology Department, Government of Sindh, 1st Floor, Sindh Secretariat, Building No. 6, Shakra-e-Kamal Ataturk, Karachi, and intending bidders or their authorized representatives. In case the bids could not be opened on the above stated date, the same would be opened on next working day at the same time.

(iii) **Pre-Bid Meeting**

Pre-bid meeting would be held on **December 10th, 2013 at 2:00 pm** at the Committee Room of the Information, Science & Technology Department in the presence of the Secretary / Director General Information, Science & Technology Department.

(iv) **Submission of Proposal**

Bid / Proposal shall comprise 2 packages (one in original & other in duplicate) for the "Support, Maintenance & Connectivity for the Video Conferencing Services" containing two separate envelopes. Each package shall contain separately the financial proposal and the technical proposal; envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion; should be submitted by hand or courier on or before **December 19th, 2013 at 02.00 pm** at the address given below:

Section Officer (Gen.)

Information, Science & Technology Department, Government of Sindh

1st Floor, Building No. 6, Sindh Secretariat, Shahrah e Kamal Ataturk, Karachi

Tel: +92-21-9921-3841, +92-21-9921-3811 Fax: +92-21-9921-1414

The Bank Draft for Bid Bond to be enclosed in a separate envelope labeled as "Bank Draft (Bid Bond)" should be in envelope marked as "FINANCIAL PROPOSAL", and which should be sealed. Proof of Sales Tax and NTN numbers should also be provided. (Please provide photocopies of relevant documents).



(v) Opening of Proposals

- a) Initially, only the envelope marked "TECHNICAL PROPOSAL" will be opened **December 19th, 2013 at 03.00 pm** in presence of bidders or their authorized representatives who may like to be present in the Committee Room of Information, Science & Technology Department, Government of Sindh, 1st Floor, Sindh Secretariat, Building No. 6, Shahra-e-Kamal Ataturk, Karachi, and intending bidders or their authorized representatives. In case the bids could not be opened on the above stated date, the same would be opened on next working day at the same time;
- b) envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the Information, Science & Technology Department, Government of Sindh without being opened;
- c) Procurement Committee shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
- d) no amendments in the technical proposal shall be permitted during the technical evaluation;
- e) financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
- f) financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; and

(vi) Evaluation and Comparison of Technical and Financial Bids

The firm who will be obtained 80% marks in technical proposal will be eligible for opening the financial bid. The lowest financial bidder will be awarded the contract



Compliance Alliance Sheet

Sr No	Description	Comply (Yes/No)	Remarks	References (Attachments)
1.	Technical Expertise:			
(i)	The vendor should be an Authorized partner by Principle in or equivalent Pakistan for the relevant product/Services			
(ii)	The company should be in Video conference business for at least 3 years.			
(iii)	The vendor must have major presence/strength/Skills in Sindh-Karachi.			
(iv)	The vendor should provide copy of the certifications and resume of certified staff			
2.	Minimum number of installation:			
(i)	The vendor should have minimum 10 installations of Video Conferencing System inside Government Sector			
(ii)	The vendor should have minimum 1 installations of Video Conferencing System inside Government Sector on turnkey basis			
(iii)	The vendor should have minimum 1 project of Video Conferencing System inside Government Sector with DXX connectivity			
(iv)	Proposed ISP should have DXX connectivity available at all districts of Sindh			
(v)	The partner should provide PO copies and reference list of the customers with contact numbers			



3. Execution Capability:			
(i) The partner should have deployed at least 05 projects with over 05+ video sites in Pakistan			
(ii) There should be at least Three project completed by partner in which they deployed turkey solution for video and bandwidth(DXX) and value of total project was over Rs.30 Million			
(iii) The partner should provide copy of the PO			
4. Financial Capability:			
(i) The partner should provide audit statement for last 03 years			
5. Back-up Equipment for Services:			
(i) The vendor should have minimum 04 offices in Pakistan with major strength and skills in Karachi			
(ii) The partner should have backup equipment to provide sufficient services			
(iii) The partner should provide backup equipment list along with serial numbers verifiable by parent company or onsite visit by Sindh Government Information Technology team (If desired)			



Basis of Evaluation and Comparison of Bid

The Technical and Financial Bids shall be evaluated on the basis of following parameters.

S.#	Evaluation Parameter	Marks	
	Company Profile		Following are need to be mentioned in proposals Financial Strengths, General Standing in the business and market, list of clients and achievements, registration and affiliations etc.
1	Technical Proposal (700/560)	700	
1.A	Team Qualification	150	
	Role	30	Should have adequate number of resources been allocated for each role. Proposed Team with hierarchy
	Resume	30	Resume of Proposed Team
	Skill Matrix	30	Skill Matrix of Proposed Team
	Education	30	Education of Proposed Team
	Experience in turnkey projects	30	Experience of Proposed Team
1.B	Specifications	100	
	Business Partners, Registrations and Affiliations	100	Business Partners, Registrations and Affiliations letter
1.C	Support Capabilities	200	
	Onsite Visit of Karachi Facility for verification of staff and equipment	100	Staff presence in Karachi to ensure support for 30 sites in Sindh and validation of claims
	Hot Spare or Back-up Units	100	Hot Spare or Back-up Units Details (for this Project)
1.D	Financial Capabilities	50	Financial Strength of the bidder
1.E	Domain / Relevant Experience	150	Domain Knowledge, list of Video Conferencing Projects (Public/Private)



Team and Staffing

While selecting a staff member following should be considered and stated for each member:

- Relevant experience
- Role against relevant experience
- Over all contribution to the Implementation
- Experience with Public Sector / Government Organizations
- Qualifications
- Total Experience

The team would play a pivotal role in the support and maintenance of the systems and be responsible for harmonizing the business and other technology requirements.

The Sample Form given in the relevant section should be used for providing CVs of staff to be deployed at this project.

Preliminary Evaluation Checklist

The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.



INFORMATION REQUIRED

A General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

B Details of total staff employed

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No of Support professionals in Technical Domain

C Support Capabilities

- 1 Experience in Support area
- 2 No. of Staff employed: (Capable of providing Support)
- 3 Cumulative Experience (in years)
- 4 List of Customers of "Support" along with contact details.
- 5 If Installed at Bidders site provide Proof of MCU and Registrar Services deployed and running at Bidders own site to provide back-up support.



NOTE: -

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Information, Science & Technology Department reserves the right to accept or reject any or all proposals without assigning any reason thereof.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Information, Science & Technology Department reserves the right to increase or decrease the scope of work / number of items without assigning any reason.
- Only companies registered with Sales Tax and Income Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

- **Contacting the Purchaser**

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

- **Purchaser's Right to Accept the Bid or Reject the Bid**

The Purchaser reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchaser's action.

Scope of Work

Vendor is responsible for the following:

- 1) Local Support and maintenance of Existing Video conferencing equipment at 29 sites on turnkey basis
- 2) Bandwidth required up to 30th June 2014 for 29 sites
- 3) Local Support and maintenance of network devices installed at 29 sites
- 4) Local Support and maintenance of bandwidth at 29 sites
- 5) Resident engineer for all sites including central site(Qty 29)
- 6) Event management
- 7) On-Site visit to resolve critical issues
- 8) Software upgrades
- 9) Daily report to Information, Science & Technology Department about the status for connectivity of sites and activation of Video Conferencing System.



Technical Specification for Support, Maintenance & Connectivity

The vendor has to provide Support, Maintenance & Connectivity for the sites of already installed Video Conferencing System.

S.NO.	DESCRIPTION	QUANTITY
1	Cisco/Tandberg Edge95MXP	29
2	Cisco/Tandberg 1700MXP	2
3	Cisco/Tandberg MCU 4220	1
4	Cisco/Tandberg IPVCR 2210	1
5	Cisco Router 1800 series	27
6	Cisco Router 3800 series	1
7	Cisco Switch 2960	1
8	DXX connectivity for of 384 kbps for remote offices	26
9	DXX connectivity of 512kbps (Governor House & CM House)	2
10	Connectivity at Central Site	1
11	Resident Engineer	29



Financial Proposal

- The earnest money 2% of the Total bid value in the form of bank pay order / demand draft in favor of "Section Officer-General, Government of Sindh" shall be enclosed in the Financial Bid. No bid will be entertained without the earnest money.
- Financial Bid should comprise of a detailed quotation in the due compliance to following format:

Video Conferencing System and Bandwidth

Vendor has to provide local support and bandwidth till 30th June, 2013 for smooth operation of system

S.NO.	DESCRIPTION	QUANTITY	Amount (inclusive all taxes)
1	Cisco/Tandberg Edge95MXP	29	
2	Cisco/Tandberg 1700MXP	2	
3	Cisco/Tandberg MCU 4220	1	
4	Cisco/Tandberg IPVCR 2210	1	
5	Cisco Router 1800 series	27	
6	Cisco Router 3800 series	1	
7	Cisco Switch 2960	1	
8	DXX connectivity for of 384 kbps for remote offices	26	
9	DXX connectivity of 512kbps (Governor House & CM House)	2	
10	Connectivity at Central Site	1	
11	Resident Engineer	29	





**GOVERNMENT OF SINDH
INFORMATION, SCIENCE &
TECHNOLOGY DEPARTMENT**

CORRIGENDUM

**FOR SUPPORT, MAINTENANCE & CONNECTIVITY
FOR THE VIDEO CONFERENCING SERVICES
(TRUNKY BASIS)**

Refer to the tender notice INF-KRY No.2765/13, for Support, Maintenance & Connectivity for the Video Conferencing Services appeared in Daily DAWN on 28th November and Jang on 29th November 2013.

Description	Previous Schedule	Revised Schedule
Tender Document Submission	On or before 19 th December 2013 at 02:00 pm.	On or before 8 th January 2014 at 02:00 pm.
Bid Opening	on 19 th December 2013 at 03:00 pm.	On 8 th January 2014 at 03:00 pm.

The last sentence of condition at Sr. No:3 of NIT read as "In case the bids could not be opened on the above stated date, the same would be submitted and opened on next working day at the same time."

other details, terms & conditions shall remain same.

24-12-13

ET-Tribune

INF-KRY:ND. 3072/13

Section Officer (General)
Information Science & Technology
Department



GOVERNMENT OF SINDH
INFORMATION, SCIENCE &
TECHNOLOGY DEPARTMENT

CORRIGENDUM

**FOR SUPPORT, MAINTENANCE & CONNECTIVITY FOR THE VIDEO
CONFERENCING SERVICES
(TRUNKEY BASIS)**

Refer to the tender notice, INF-KRY No.2765/13, for **Support, Maintenance & Connectivity for the Video Conferencing Services** appeared in daily DAWN on 28th November and Jang on 29th November 2013.

Description	Previous Schedule	Revised Schedule
Tender Document Submission	On or before 19 th December 2013 at 02:00 pm.	On or before 8 th January 2014 at 02:00 pm.
Bid Opening	on 19 th December 2013 at 3:00 pm	On 8 th January 2014 at 03:00 pm

“The last sentence of condition at Sr. No:3 of NIT read as **“In case the bids could not be opened on the above stated date, the same would be submitted and opened on next working day at the same time.”**

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