

OFFICE OF THE MEDICAL SUPERINTENDENT SINDH GOVERNMENT HOSPITAL KOHSAR LATIFABAD HYDERABAD
 TENDER DOCUMENT FOR THE PURCHASE OF DRUGS / MEDICINE/X-RAY FILMS DISPOSAL ITEMS FOR THE YEAR 2013-2014.

Time of Receipt of Tender 11:30 AM

Time of Opening of Tender 12:30 PM

Tender Enquiry INF/Kry No.423 2014 DUE ON 10-03-2014

Offers shall remain open for up to 30TH June 2014 days from the date of opening. The tenders shall quote their prices inclusive of all duties /taxes/
 Octroi transportation etc, and all other expenses of free delivery to Consignee's end.

S.No.	A/U	NAME OF PRODUCT	QTY	REGISTRATION No.	BRAND NAME	MANUFACTURER	PRICE IN FIGURE EACH	PRICE IN WORDS EACH
1	INJ	0.45% D/Saline 1000 ml	1000					
2	INJ	0.9% N/Saline 1000 ml	2500					
3	INJ	Cholecalciferol	500					
4	INJ	Ranitidine 150 mg	7000					
5	INJ	Ringer Lactate 500 ml	3000					
6	INJ	ARV (who Recommended)	100					
7	INJ	Ceftazidime 1g	2000					
8	INJ	Cefotaxime Sodium 500 mg	3000					
9	INJ	Cefotaxime 250 mg	1000					
10	INJ	Ceftriaxone 500 mg	3000					
11	INJ	Cephadrine 250 mg	1000					
12	INJ	Chlorphenarimine	5000					
13	INJ	Dexamethasone 1 ml	20000					
14	INJ	Diclofenac + Lignocain	10000					
15	INJ	Frusemide	500					
16	INJ	Hydrocartizone 100 mg	500					
17	INJ	Hydrocartizone 250 mg	500					
18	INJ	Levofloxacin 1000mg 40ml	500					

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19	INU	Metronidazole 100 ml	1500					
CAPSULES								
20	CAP	A & D	2000					
21	CAP	Amoxycillin 250 mg	20000					
22	CAP	Amoxycillin 500 mg	20000					
23	CAP	Ampicillin 250 mg	20000					
24	CAP	Ampicillin 500 mg	20000					
25	CAP	Dihydroartemisinin 40 mg + Pipraquin Phosphate 320 mg	1000					
26	CAP	Omeperazole 20 mg	20000					
27	CAP	Tramadol + Paracetamol	3000					
TABLETS								
28	TAB	Aminophylline	10000					
29	TAB	Ascorbic Acid 500 mg	5000					
30	TAB	Montelukast 10mg +Doxofylline 400mg	1000					
31	TAB	Pantoprazole 40mg + Dompridone 30mg	1000					
32	TAB	B-Complex	50000					
33	TAB	Metronidazole & Diloxanide Furoate	7000					
34	TAB	Citirizine Dihydrochloride 10 mg	7000					
35	TAB	Chloroquin 250 mg	10000					
36	TAB	Chlorphenarimine	50000					
37	TAB	Cotrimaxazole	50000					
38	TAB	Dexibuprofen 300 mg	10000					
39	TAB	Dexibuprofen 400 mg	10000					
40	TAB	Diclofanec Sodium 50 mg	100000					

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41	TAB	Erythromycin 250 mg	30000				
42	TAB	Famotidine 20 mg Ferrous Sulphate 150 ml Folic Acid	3000				
43	TAB	0.5 mg	30000				
44	TAB	Mecobalamin 1000mg+ Folic Acid	10000				
45	TAB	Gellusil / Trisil	30000				
46	TAB	Loratidine	2000				
47	TAB	M.Vitamin	30000				
48	TAB	Mafnamic Acid	30000				
49	TAB	Metaclopramide	15000				
50	TAB	Amlodipine + Valsartan 5/80	3000				
51	TAB	Ofloxacin 200 mg	10000				
52	TAB	Paracetamol	150000				
53	TAB	Calcium Carobonate 1250mg+ Cholecalciferol 400IU	5000				
54	TAB	Phenobarbitone	5000				
55	TAB	Ranitidine 150 mg	10000				
56	TAB	Salbutamol 2 mg	5000				
57	TAB	Dydrogesterone	5000				
SYRUPS							
58	SYP	Roxithromycin	500				
59	SYP	B.Complex	5000				
60	SYP	Calcium	300				
61	SYP	Cefactor 125 mg	500				
62	SYP	Cefactor 250 mg	500				
63	SYP	Chloroquine 60 ml	500				
64	SYP	Ciprofloxacin 250 mg	500				

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65	SYP	Levocitrzine	500				
66	SYP	Famotidin 60 ml	2000				
67	SYP	Ferrous Gluconate 120 ml	2000				
68	SYP	Ranitidine	500				
69	SYP	Montelukast 10mg + Doxyfylline 400mg	1000				
70	SYP	Iron Polymaltose Complex	500				
71	SYP	Iron Polymaltose Complex 100mg+ Folic Acid 0.35mg Sugar Free	1000				
72	SYP	Metronidazole & Dioxanide Furoate 60 ml	1000				
73	SYP	Pizotifin	1000				
74	SYP	Salbutamol	1000				
75	SYP	Dexibuprofen 120 ml	500				
76	SYP	Zinc 50 ml 200mg	500				
DROPS							
77	DROP	Batamethasone + Neomycin Eye / Ear / Nose	1000				
78	DROP	Chlorophencol eye	1000				
79	DROP	Ciprofloxacin eye	300				
80	DROP	Sodaglycrine	100				
81	DROP	Gentamycin Ear / Eye	300				
82	DROP	Sulphatecetamide Sodium 10% Eye	300				
83	DROP	Lidosporin	300				
84	DROP	Ciprofloxacin Ear	300				
85	DROP	Sulphatecetamide Sodium 10% Eye	300				
OINTMENT							

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86	OINT	Betamethasone + Neomycin 15 mg	300				
87	OINT	10G skin / Wyw	1000				
88	MISC	Bandages 15cm x 5mtr	1500				
89	MISC	Blood Bag with Set	1000				
90	MISC	Cotton Roll 500 gm	2000				
91	MISC	Crepe Bandage 4"	500				
92	MISC	Crepe Bandage 6"	500				
93	MISC	Detol 450 ml	100				
94	MISC	Drip Set	1000				
95	MISC	E.C.G Roll	50				
96	MISC	Paper Plaster 3"	100				
97	MISC	Urine Bag	300				
98	MISC	X-Ray Films 12x15" PACKET	30				
99	MISC	X-Ray Films 10x12" PACKET	30				
100	MISC	X-Ray Films 08x10" PACKET	30				
101	MISC	x-Ray FIXER	30				
102	MISC	ORS	5000				
103	MISC	Pyodine	50				

NOTE: ALL TABLETS AND CAPSULES MUST BE IN BLISTER PACKS.

DELIVERY PERIOD: 15 TO 30 DAYS

VALIDITY: up to 30-06-2014

SIGNATURE AND STAMP:- _____

TERMS & CONDITION

- 1.1 The tenders shall be submitted with all documents in sealed envelopes, with sealing wax. The envelopes must contain tender inquiry No. on the top. The name of manufacturer and the supplier should be affixed on the face of envelopes at the left side.
- 1.2 Tenders must be filled in with Blue or Black ink in the column provided/on separate letterhead duly signed.
- 1.3 The tenders must be free casing, cutting and over writing. In case of casing, cutting and over writing authorized person should do it.
- 1.4 The rates of each item should be written in figure as well as in words. Arithmetical errors will be rectified on the basis: if there is discrepancy between the unit price and the total price is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words will be taken as authenticated and final.
- 1.5 Conditional tenders will be ignored and will not be considered/entertained/accepted.
- 1.6 Tenders form shall be accompanied by Earnest money @ 2 ½ % of the value of stores quoted by them in form of Call Deposit / Pay Order.
- 1.7 Original purchase receipt must be enclosed with their offer and for alternate offer will be ignored.
- 1.8 The printed price list duly stamped & signed and the samples of the quoted item must accompany the bids.
- 1.9 All medicines should be in a special green color (Flag Color) packing receipt for Government as per presidential directives. All the medicines should be mark of Sindh Government property as required by the contract, sale prohibited cut side of packing and also inside, the marking will be printed in red color in Sindhi and Urdu Language.
- 1.10 The tendered rate should be inclusive of all taxes, Income & Sales Tax etc payable to Federal & Provincial Government or Local bodies and no claims on this account shall be entertained.
- 1.11 The bidder shall furnish General Sales Tax (GST) Registration Certificate of the firm failing which the offer will be ignored. In case the items are exempted from G.S.T either documentary evidence or certificate from competent authority shall be reached with the offer.
- 1.12 The bidder shall furnish copy of valid Professional Tax (Excise & Taxation) Certificate / Income Tax & Whole Sale Drug License.
- 1.13 One "SAMPLE TENDER PERFORMA" is supplied with the list of items to be purchased. The items have to be quoted on i.e. Performa, duly filled in stamp of the authorized bidder. No other Performa for tender will be accepted. Only those items shall be typed on the Performa for which the rates are to be quoted. In case of need of more Performa a

photocopy can be used. Any alternation/correction must be initiated and each page is to be signed and stamped at the bottom.

- 1.14 Schedule is prepared with the generic name; however, the bidder may also mention the brand names against the generic one.
- 1.15 The dosage form, strength and pack size offered for bidding in the tender shall be those which are registered/approved by the Ministry of Health. The dosage form, strength and pack size quoted by the bidders shall confirm to the ones mentioned in the tender form.
- 1.16 Registration number, make or origin of the country of the drug must be mentioned for each item, for which quotation is given, otherwise it will not be considered. The supplier will also provide warranty at the time of supply of medicines.
- 1.17 Printed Price List shall submit along with the tender. The quoted rates once offered by the firms will not be changed during the contract period during the current financial year.
- 1.18 Rates of infusion sets along with name of manufactures may also be quoted along with infusion, if infusion with drip set is required.
- 1.19 Sample should be submitted at the time opening of tender form for laboratory testing otherwise tender will not be entertained.
- 1.20 All injectable (powder form) should be included with solvent and in single packing.
- 1.21 All tablets and capsules should be in blister pack/standard packing.
- 1.22 The bidder shall furnish an affidavit on non-Judicial stamp paper of Rs:100 that the firm is not black listed in any government department.

2. **SPECIAL CONDITIONS:**

- 2.1 Store is required immediately. The tenders may, however, give their short guaranteed delivery period by which the supply will be completed positively. No extension will be granted/accorded for the supply of initial quantity.
- 2.2 The Bidders shall quote their firm and final price both in figures & words on Free Delivery basis to Consignee end.
- 2.3 At least 50% of the contracted quantity is required within one (01) month (for indigenous goods) and within two (02) months (for imported goods) from the date of award of contract.
- 2.4 The tender is to be submitted by the manufacturer or the authorized sole distributor and the importer for the supply of drugs/medicines. The authorized distribution must submit authorization letter along with the contract agreement signed between manufacturer and authorized distributors on stamp paper of Rs.50/-.
- 2.5 Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 2.6 No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.

- 2.7 The supplier shall furnish the certificate from the manufacturer on who's behalf they are participating to the effect that in case of the drug supplied declared sub-standard the participating firm as well as the manufacturer are equally responsible for legal consequences under purchase rules envisaging debarring of risk and cost and black listing.
- 2.8 The successful bidder shall pay the testing fees directly to the Provincial Drug Testing lab for the batches to be supplied and should supply extra quantity of drugs/medicine used for testing purpose.
- 2.9 The bidder shall confirm the refund of cost difference if the same medicine/drug is/was supplied at lower rates to any other Govt./Semi Government institution or Armed Forces in the province or out side for local manufacturers in the same fiscal year, if medicines are manufactured in Sindh and quoted rate to other Province is found lower then payment will be made on lower quotes rates to any province.

Single Stage – Two Envelopes Bidding Procedure.

- 2.10 Single stage- Two envelopes bidding procedure shall be applied.
- 2.11 The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately technical proposal and the financial proposal.
- 2.12 The envelope shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
- 2.13 Initially, only envelope marked as "TECHNICAL PROPOSAL" shall be opened.
- 2.14 The envelop marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the procuring agency without being opened.
- 2.15 The financial proposal of bids shall be opened in the presence of bidders qualifying in technical evaluation at time, date and venue to be announced / communicated in advance;
- 2.16 The bidder quoting the lowest price and qualifying in the technical evaluation shall be declared successful.
- 2.17 The purchase shall evaluate the technical proposal without reference to the financial proposal and reject any proposal which does not conform to the specified requirements.

3. PURCHASER'S RIGHT TO VARY QUANTITIES:

The Purchaser reserves the right to increase/decrease or delete the quantities of medicines, Drugs/surgical/disposable items etc at the time of award of contract and also reserves the right to enhance the quantities of goods/service originally specified in the schedule of Requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

4. PURCHASERS RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

The Purchaser reserves the right to accept or reject any bid, and to annual the bidding process and reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders, on the grounds for the Purchaser's action.

5. **NOTIFICATION OF AWARD/ADVANCE CONTRACT:**

5.1 Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter.

5.2 The notification of award will constitute the formation of the contract.

6. **AWARD OF CONTRACT & CONTRACT AGREEMENT:**

Subject to the fulfillment of all codal formalities, the Purchaser will award the contract the successful Bidder whose bid has been determined to be qualified to perform the contract satisfactory. Both the parties i.e the Purchaser and the supplier will sign the Contract Agreement on the stamp paper with stamp duties as per prevailing Govt. rules the expenditure involved on the said contract agreement will be borne by the supplier.

7. **SHELF LIFE REQUIRED**

Manufacturing and expiry dates will be written on the each pack. No drugs/medicines, surgical and disposable item will be accepted having expiry less than 95% of shelf life in case of local manufacturing and 90% shelf life for imported items. The firm will replace the drug, three months before its expiry on the request of the institute/hospital administration.

8. **CRITERIA FOR EVALUATION OF BIDS:**

- a) Quoted Prices.
 - b) Specification compliance.
 - c) Delivery schedule
 - d) Registration by Regulatory Authority
 - e) License by Registration Authority
 - f) Authority letter from manufacturer
 - g) Earnest money
 - h) Recent 3 Years Audit Report
 - i) Proof of financial Soundness 10 Million Certificate.
 - j) Last 3 years income tax return.
 - k) Last 3 years Sales tax return.
 - l) Proven Track Record Last 3 years.
 - m) Valid Drug License by Contractor.
 - n) 100 rupees affidavit that firm should not be black listed by any department.
- N.B Department reserve the right to ask and verify any document related with manufacturing of item, to assess the quality.

9. **FEES OF AWARD OF CONTRACT**

Service Charges @ 0.30% of the value of the Contract will realized/charged by the District Account Officer Hyderabad, while making payment to the contractors for ward of each contract and credited to the receipt Head.

10. **STAMP DUTY FEES.**

Stamp duty Charges @ 0.30% of the value of the Contract will realized/charged by the District Account Officer Hyderabad, while making payment to the contractors for ward of each contract and credited to the receipt Head.

11. UNDERTAKING

I/We read/understand the conditions specified in the tender inquiry and undertake:-

- 11.7 That I/We will remain bounded to supply any item as an additional quantity at the same rate on which said item I/We have supplied during the same financial year.
- 11.8 That I/We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- 11.9 I/We understand and ensure for the supply of quality medicines. I/We also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub-standard.
- 11.10 I/We understand and confirm the refund of cost difference if the same medicines/drug is/was supplied at lower rates to any other Govt./Semi Govt. Institution, Armed Forces, in the province in the same fiscal year or to any other Province or Armed Forces in case medicines is manufactured within Sindh.
- 11.11 I/We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 11.12 I/We undertake to the deposit the Drug Testing fees per batch to the Director PDL Karachi and deposit directly to CDL if the assignment given to the CDL.

OTHER DIRECTIONS

1. The Income Tax / GST will be deduction according to rules of Government of Pakistan.
2. Tenderer responsible to deliver the good on his own cost at Bulk Store.
3. In case of short supply it must reach within one hour otherwise it will be purchase at risk and cost of the contractor.
4. TECHNICAL PROPOSAL should have the following documents.
 - i. Original Tender Receipt
 - ii. Photocopy of pay order/demand draft of earnest money in which amount should not be readable.
 - iii. Copy of the Bid offer showing without rates with signature & Stamp.
 - iv. Valid Manufacturing License, Valid Drug License.
 - v. NTN and GST Certificate.
 - vi. Professional Tax Certificate (From Excise & Taxation Department)
 - vii. Printed Price List of the Manufacturers/Importers
 - viii. Bidder should submit a sealed letter from bank that they can perform business of more/equal than Rs.10.00 Million
 - ix. The bidder shall furnish an affidavit on non-judicial stamp paper of Rs.100/- that the firm is not black listed in any Government Department.
 - x. GMP Certificate
 - xi. ISO Certificate

5. FINANCIAL PROPOSAL should have the following documents.

- i. Original Pay Order / Bank Draft of Earnest Money.
- ii. Original Copy of Bid offer with quoted price.

I/We solemnly declare that the information furnished by me/us is correct to the best of my/our knowledge and if found incorrect our contract will be liable to be terminated.

Signature of the Contractor with name &

Full Address -----

C.N.I.C No.-----

Income Tax No.-----

G.S.T No-----

Cell # -----

Land Line # -----